



# SHIRE OF WAGIN

## ORDINARY MEETING OF COUNCIL

Minutes

28 May 2019

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#### DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Wagin. The Shire of Wagin warns that anyone who has any application lodged with the Shire of Wagin must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

#### Gifts & Travel Register

Just a reminder about your obligations as Councillors regarding the Gifts & Travel Register. The City of Perth Bill 2015 has amended the Local Government Act 1995 (the Act) to provide that a relevant person who accepts a gift which is worth greater than \$200 must disclose acceptance of the gift within ten days of receipt to the Chief Executive Officer, rather than in an annual return. All contributions to travel over \$200 must also be disclosed. Note: - These amounts are accumulative so any gift with an accumulative value over a 12 month period must also be declared



### 1. DECLARATION OF OPENING

The Shire President Cr Blight declared the meeting open at 7.04 pm

### 2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

<b>Present:</b>	Cr Phillip Blight	Shire President
	Cr G R Ball	Deputy Shire President
	Cr B L Kilpatrick	Member
	Cr S M Chilcott	Member
	Cr D G Reed	Member
	Cr L A Lucas	Member
	Cr Cr J P Reed	Member
	Cr G K B West	Member
<b>Staff:</b>	Mr P R Webster	Chief Executive Officer
	Mr B A Roderick	Deputy Chief Executive Officer
	Mr A Hicks	Manager of Works
	Mrs T A Hall	Manager of Finance – left the meeting at 7.35 pm
<b>Apologies:</b>	Nil	
<b>Gallery:</b>	Todd Russell	(left the meeting at 7. 07pm)
	Mrs Russell	(left the meeting at 7. 07pm)
	Robert Ward	
	Cliff Brockwell	

### 3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

### 4. PUBLIC QUESTION TIME

Nil

**5. APPLICATION FOR LEAVE OF ABSENCE****3998 COUNCIL DECISION**

Moved: Cr. J P Reed

Seconded: Cr. G R Ball

That Cr S M Chilcott be granted a Leave of Absence for the 25<sup>th</sup> June 2019 Ordinary Meeting of Council and Cr L A Lucas be granted a Leave of Absence for the 23<sup>rd</sup> of July 2019 Ordinary Meeting of Council.

Carried 6/0

**6. PUBLIC FORUM (PETITION/DEPUTATIONS/PRESENTATIONS)**

Mr Todd Russell addressed Council as the proponent item 13.3 – Development Application Proposed outbuilding sea container for domestic storage purposes – 46 Ventnor Street, Wagin. Will screen the sea container with further shrubs and trees.

Mr Robert Ward addressed Council with concerns over item 13.4 – Development Application Proposed telecommunications infrastructure new mobile phone base station.

Only 50 metres from my residential property, concerned with long term health effects, devaluation of property.

Understand and appreciate the need for the station just not the correct location.

Mr Cliff Brockwell addressed Council as the proponent item 10.3.1 and 13.5 Development Application Proposed Change of use from Restaurant / Café and bulky goods showroom to shop Tudhoe Street, Wagin.

The footpath is well below kerbing and water puddles, Western end door of shop requires gopher and wheelchair access. He doesn't believe parking will be an issue.

**7. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS**

Cr L A Lucas declared a Financial interest in item 10.1.1.1 – Works and Services Committee Meeting Minutes – Footpath Wagin District High School

Cr G K B West declared a Proximity interest in item 10.4.1.2 – Sportsground Advisory Committee – Permanent Ticket Box (main entrance to the Wagin Showgrounds)

Cr G K B West declared a Proximity interest in item 13.4 – Development Application Proposed Telecommunications Infrastructure (New Mobile Base Station)

Cr B L Kilpatrick declared an interest affecting impartiality in item 16.2 – Overdue Sundry Debtors

**8. CONFIRMATION OF PREVIOUS MEETING MINUTES**

**3999 COUNCIL DECISION**

Moved: Cr. S M Chilcott

Seconded: Cr. L A Lucas

That the Minutes of the Ordinary Council Meeting of 16<sup>th</sup> April 2019 be confirmed as true and accurate.

Carried 8/0

**WORKS AND SERVICES COMMITTEE MEETING 8 MAY 2019**

**4000 COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. G K B West

That the Minutes of the Works and Services Committee Meeting of 8<sup>th</sup> May 2019 be received.

Carried 8/0

**TOWNSCAPE ENHANCEMENT COMMITTEE MEETING 8 MAY 2019**

**4001 COUNCIL DECISION**

Moved: Cr. S M Chilcott

Seconded: Cr. G K B West

That the Minutes of the Townscape Enhancement Committee Meeting of 8<sup>th</sup> May 2019 be received.

Carried 8/0

**TOURISM AND PROMOTION ADVISORY COMMITTEE MEETING 18 MAY 2019**

**4002 COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. B L Kilpatrick

That the Minutes of the Tourism and Promotion Advisory Committee Meeting of 18<sup>th</sup> May 2019 be received.

Carried 8/0

**SPORTSGROUND ADVISORY COMMITTEE MEETING 22 MAY 2019**

**4003 COUNCIL DECISION**

Moved: Cr. S M Chilcott

Seconded: Cr. J P Reed

That the Minutes of the Sportsground Advisory Committee Meeting of 22<sup>nd</sup> May 2019 be received.

Carried 8/0



**9 STATUS REPORT – APRIL 2019**

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
			<b>FINANCE &amp; ADMINISTRATION</b>			
28 April 2015	2702	CEO	Puntapin Rock Dam		That Council advise Water Corp that it is prepared to accept the responsibility and vesting of the Puntapin Dam and associated reserves and infrastructure.	
21 Feb 2017	3215	CEO/ MF	Road Damage – WANDRRA Claim	That Council resolve if an acceptable exemption is not forthcoming then Council engage CORE Business Australia from Busselton to undertake the project supervision for the restoration of damaged roads throughout the Shire of Wagin		Completed recoups submitted.  Collating final claims. Revised estimate submitted.
23 May 2017  17 April 2018	3279  3716	CEO	Acquisition of vacant commercial lots	That Council authorise the CEO to negotiate a purchase price with the property owners of lots 31, 64 and 150 Tudhoe Street, Wagin.  That Council negotiate the purchase of lot 31 Tudhoe Street		Lot 31 to still be acquired emailed owner awaiting reply
17 July 2018	3775	CEO	Recoating of Shire Administration Roof	That Council seek quotes to spray seal the Shire Administration Roof.		Quote being sort

17 July 2018	3776	CEO	Library / Gallery Relocation	That Council consider inclusion of funding for a consultant to redesign the Town Hall as a Library / Gallery.		Consultant considered in the 18/19 Budget
20 November 2018	3912	MF	2017 / 2018 Financial Audit	That Council request staff to carry out the Infrastructure drainage valuation in 2018 / 2019		To be completed by June 2019.  Site visit 1 – 3 May 2019
18 December 2018	3943	CEO	Emergency Management – MOU	That Council support the development and signing of an Emergency Management MOU between members of the CCZ and any adjoining shires outside this zone.		Agenda Item for next Zone meeting  Still being considered by the Zone
26 February 2019	3958	CEO	Application to change the method in valuation – various lots, Piesseville	That Council endorse the change of method in valuation to various lots, Piesseville requesting approval from the Director General of Department of Local Government. Effective date as at date of gazettal.		Correspondence sent to the Department of Local Government
26 February 2019	3959	CEO/MF	Standpipe Controller – Recreation ground, Wagin	That Council consider in the 2019/2020 budget the purchase and installation of a swipe card system at the Recreation Ground and that manifolds be installed on the concrete tanks at Bullock Hills & Lime Lake Roads.		
16 April 2019	3989	DCEO	Resignation from Council Mrs Denise Patterson	That Council accept Mrs Patterson's resignation and that approval be sought to hold the seat vacant until the October 2019 Ordinary Elections		Letter sent to the WA Electoral Commission, approval granted
16 April 2019	3995	DCEO	CEO Recruitment	That Council engage the services of Fitzgerald Strategies to recruit a replacement Chief Executive Officer		Advised Mike Fitzgerald of acceptance of his proposal

			<b>HEALTH, BUILDING &amp; PLANNING</b>			
24 May 2011	1619	CEO	Proposed Residential Subdivision – Lot 896 Arnott Street	Staff not to progress development until further consideration of future needs be determined.		No action at this stage.
26 Mar 2013	2129	CEO	Future Accommodation Requirements – Library/Gallery/Tourist information HACC	CEO to seek concept plans for alternative future venues.	Collate Library survey - Completed	Refer #3776 Fin & Admin
26 Apr 2016  22 Nov 2016	2980  3154	CEO	Cemetery – Entrance Shelter	Asset Management Committee Meeting 3 March 2016 That the drawing design by Darren Smith be approved for the shelter at the Wagin Cemetery.  That Council accept the design by Slavin Architects		Erected
20 November 2018  26 March 2019	3928  3973	DCEO	Wagin Sportsground and Recreation precinct development plan	That Council appoint CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation precinct planning project on the following basis: undertake stage 1 – needs assessment in 2018/2019 for \$24,200 plus on costs and subject to Council approval undertake stage 2 – feasibility study in accordance with quoted figure in 2019/20220  That Council give approval for CCS Strategic and ADC Projects to undertake the Wagin		Consultant appointed.  Phase 1 in progress, and report to be presented to Council  Consultants notified

				Sportsground and Recreation Precinct Plan Stage 2 – Feasibility Study		
16 April 2019	3991	Exurban Rural & Regional Planning	Development Application – Proposed patio addition to an existing Community purpose building 46 Tudhoe Street, Wagin	That Council approve the Development Application with conditions.		
16 April 2019	3996	Exurban Rural & Regional Planning	Development Application – Proposed satellite ground station lot 1487 Wagin – Dumbleyung Road and lots 1488 & 3066 Dongolocking Road, Wagin	That Council approve the Development Application with conditions.		

			<b>WORKS &amp; SERVICES</b>			
27 Oct 2015	2845	CEO	Heating of Toddler Pool	The CEO to investigate the costs involved with the heating of the toddler pool.		Budget Item 17/18 Pool revitalisation grant quotes being obtained <b>Update: this has been deferred</b>
20 Dec 2016	3196	CEO	Request for naming unnamed road – Stott Road	That Council resolve to name the Road between Dongolocking and Gundaring North Roads – Stott Road.		Referred to the Geographic Names Committee
27 February 2018	3456	MOW	Audit of Piesseville – Tarwonga Road from Thompson Road through to Dohle’s S Bend	That Council audit the potential hazard on these S – bends to determine whether the Camber on the bends is correct		As time permits
18 December 2018	3938	MOW	Urban Street – footbridge	That the Urban Street foot bridge be removed due to its unsafe condition		Waiting for quote
16 April 2019	3993	MOW	Request for new footpath on the Southern side of Tavistock Street	That the request be referred to the Works & Services Committee		Works and Services meeting 8 May 2019 with the minutes contained in this Agenda.

**Note:** The Finance and Confidential items were brought forward and tabled first to allow the Manager of Finance to leave the meeting early.

## 11. FINANCIAL REPORTS – APRIL 2019

PROPONENT:	Manager of Finance
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	23 <sup>rd</sup> May 2019
PREVIOUS REPORT(S):	10 <sup>th</sup> April 2019
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	N/A
ATTACHMENTS:	Monthly Financial Report and Payments List

### BRIEF SUMMARY:

The financial statements and list of account payments are attached for Council to adopt.

### BACKGROUND:

The financial statements for April 2019 and corresponding list of account payments are attached for Council to adopt.

### COMMENT:

The Local Government (Financial Management) Regulations 1996 requires the Council is to be presented with a Statement of Financial Activity each month.

*\*\*Gentle Reminder – The Chief Executive Officer has requested that Councillors with queries relating to the payments made please direct them to staff for a response prior to the Council meeting\*\**

### CONSULTATION/COMMUNICATION:

Nil

### STATUTORY/LEGAL IMPLICATIONS:

Local Government (Financial Management) Regulations 1996

### POLICY IMPLICATIONS:

Nil

### FINANCIAL IMPLICATIONS:

Nil

### STRATEGIC IMPLICATIONS:

Nil

### VOTING REQUIREMENTS:

Simple Majority



**4004 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. B L Kilpatrick

Seconded: Cr. L A Lucas

That Council adopts the Financial Reports for the periods ending 30 April 2019 as presented.

Carried 8/0

**4005 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. G K B West

That EFT Payments EFT8158 – EFT8167, EFT8169 – EFT8225, EFT8227 – EFT8253 Cheque Payments 5159 – 5168 and Direct Debit Payments from the Municipal Account totalling \$599,595.20 and EFT Payments EFT8168, EFT8226, EFT8254 from the Trust Account totalling \$630.00 for the month of April 2019 be endorsed and accepted for payment.

Carried 8/0

**SHIRE OF WAGIN**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 30 April 2019**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2019**

**KEY INFORMATION**

**Items of Significance**

The material variance adopted by the Shire of Wagin for the 2018/19 year is \$20,000. A full listing and explanation of all items considered of material variance is disclosed in Note 2. The following selected items highlight significant income and expenditure for the 2018/19 financial year.

	<b>% Completed</b>	<b>Annual Budget</b>	<b>YTD Actual</b>
<b>Capital Expenditure</b>			
Land	0%	40,000	0
Buildings	59%	75,000	43,896
Plant & Equipment	99%	619,000	610,665
Furniture & Equipment	21%	66,450	13,817
Infrastructure - Roads	119%	2,131,043	2,533,769
Footpaths	0%	60,000	0
Infrastructure - Other	83%	270,000	225,188
<b>Grants, Subsidies and Contributions</b>			
Operating Grants, Subsidies and Contributions	106%	1,156,297	1,223,302
Non-operating Grants, Subsidies and Contributions	67%	1,572,821	1,058,580
Rates Levied	100%	2,312,341	2,304,368

*% Compares current ytd actuals to annual budget*

<b>Financial Position</b>	<b>* Note</b>	<b>This Time Last Year 30 Apr 2018</b>	<b>Year to Date Actual 30 Apr 2019</b>
Adjusted Net Current Assets	359%	\$ 114,774	\$ 411,794
Cash and Equivalent - Unrestricted	203%	\$ 265,406	\$ 539,772
Cash and Equivalent - Restricted	80%	\$ 1,239,997	\$ 994,256
Receivables - Rates	97%	\$ 98,381	\$ 95,287
Receivables - Other	55%	\$ 253,471	\$ 138,329
Payables	78%	\$ 436,617	\$ 339,680

*\* Note: Compares current ytd actuals to prior year actuals at the same time*



**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2019****INFORMATION****PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 23 May 2019  
Prepared by: Manager of Finance  
Reviewed by: Deputy Chief Executive Officer

**BASIS OF PREPARATION****REPORT PURPOSE**

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

**SIGNIFICANT ACCOUNTING POLICES****GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

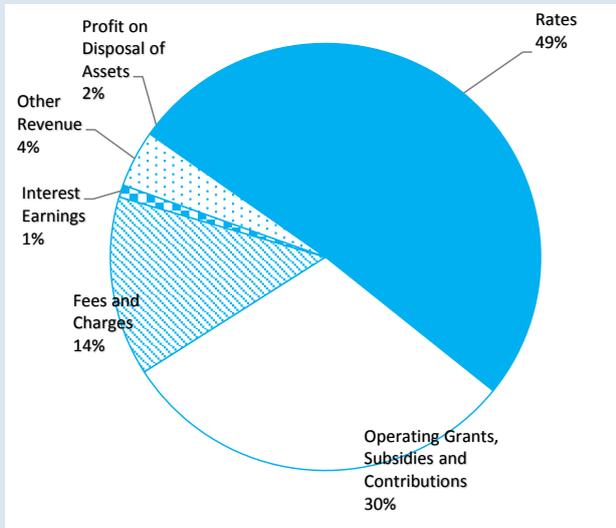
**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

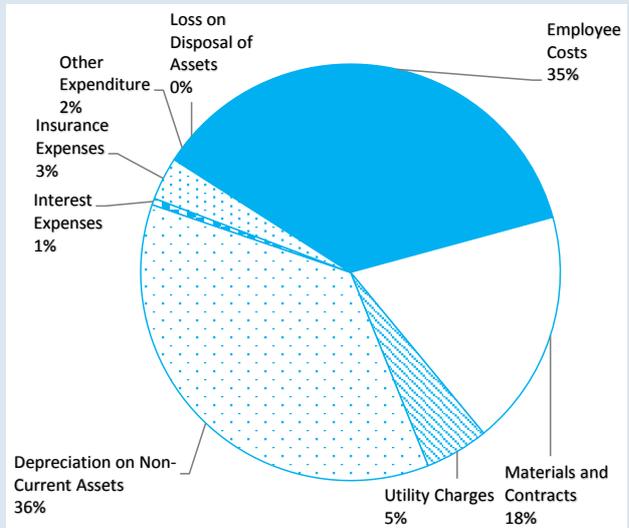
**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2019**

**SUMMARY GRAPHS**

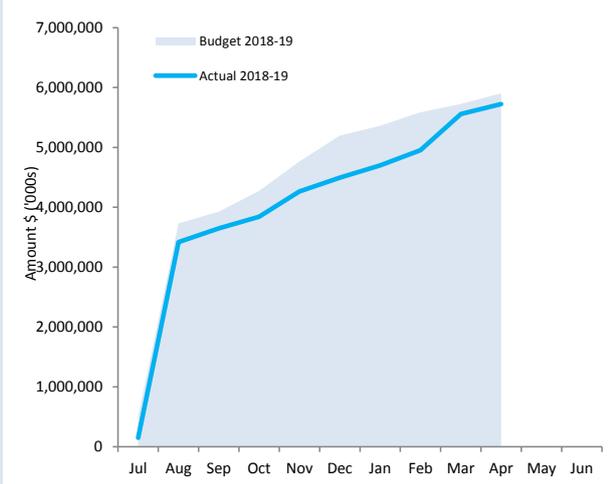
**OPERATING REVENUE**



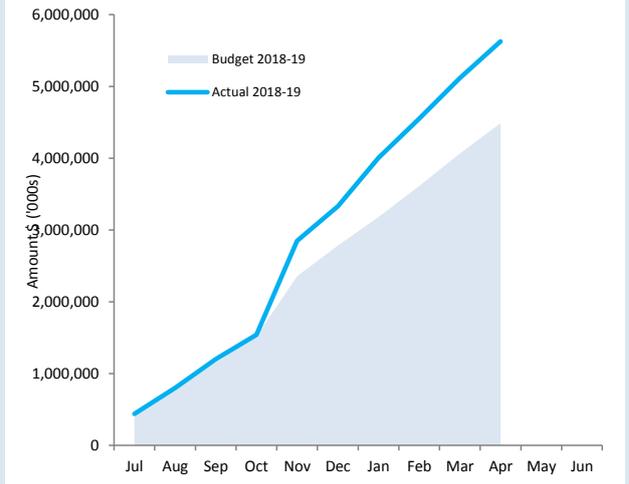
**OPERATING EXPENSES**



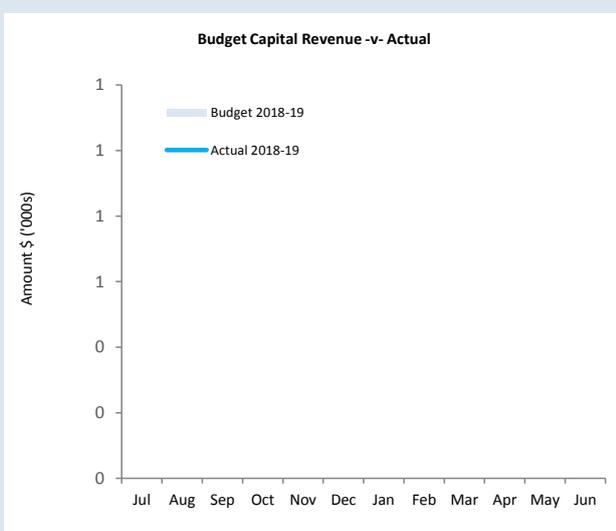
**Budget Operating Revenues -v- Actual**



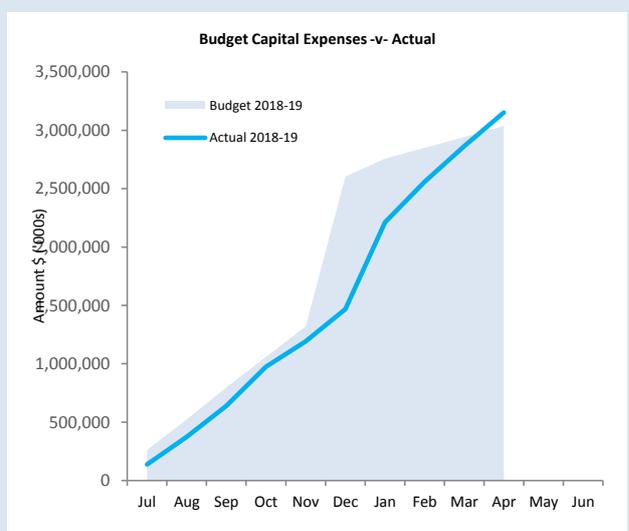
**Budget Operating Expenses -v-YTD Actual**



**CAPITAL REVENUE**



**CAPITAL EXPENSES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 30 APRIL 2019**

**STATUTORY REPORTING PROGRAMS**

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

<b>PROGRAM NAME</b>	<b>OBJECTIVE</b>	<b>ACTIVITIES</b>
<b>GOVERNANCE</b>	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
<b>GENERAL PURPOSE FUNDING</b>	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
<b>LAW, ORDER, PUBLIC SAFETY</b>	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
<b>HEALTH EDUCATION AND WELFARE</b>	To provide an operational framework To provide services to disadvantaged persons, the elderly, children and youth.	Inspection of food outlets and their control, provision of Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
<b>HOUSING</b>	To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
<b>COMMUNITY AMENITIES</b>	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
<b>RECREATION AND CULTURE</b>	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
<b>TRANSPORT ECONOMIC SERVICES</b>	To provide safe, effective and To help promote the City and its economic wellbeing.	Construction and maintenance of roads, streets, footpaths, Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
<b>OTHER PROPERTY AND SERVICES</b>	To monitor and control City overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2019**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
<b>Opening Funding Surplus(Deficit)</b>	1(b)	\$ 1,182,914	\$ 1,182,914	\$ 1,364,143	\$ 181,229	
<b>Revenue from operating activities</b>						
Governance		40,547	39,717	16,092	(23,625)	▼
General Purpose Funding - Rates	5	2,312,341	2,310,921	2,304,368	(6,553)	
General Purpose Funding - Other		858,123	673,854	810,375	136,521	▲
Law, Order and Public Safety		136,134	112,426	221,227	108,802	▲
Health		71,488	56,730	49,652	(7,078)	
Education and Welfare		413,766	402,404	358,701	(43,703)	▼
Community Amenities		364,700	351,400	342,418	(8,982)	
Recreation and Culture		109,351	104,579	108,947	4,368	
Transport		161,538	149,708	228,851	79,143	▲
Economic Services		89,700	74,750	166,150	91,400	▲
Other Property and Services		137,220	114,290	59,183	(55,107)	▼
		<b>4,694,908</b>	<b>4,390,778</b>	<b>4,665,966</b>		
<b>Expenditure from operating activities</b>						
Governance		(379,167)	(313,932)	(298,050)	15,882	
General Purpose Funding		(403,619)	(327,014)	(328,511)	(1,497)	
Law, Order and Public Safety		(287,467)	(244,858)	(323,608)	(78,750)	▼
Health		(255,945)	(207,552)	(184,176)	23,376	▲
Education and Welfare		(500,497)	(413,961)	(366,614)	47,347	▲
Community Amenities		(522,286)	(430,987)	(509,349)	(78,362)	▼
Recreation and Culture		(1,153,014)	(990,040)	(1,123,144)	(133,104)	▼
Transport		(1,243,774)	(1,037,750)	(2,002,952)	(965,202)	▼
Economic Services		(242,322)	(207,692)	(284,189)	(76,497)	▼
Other Property and Services		(374,317)	(313,084)	(205,717)	107,367	▲
		<b>(5,362,408)</b>	<b>(4,486,870)</b>	<b>(5,626,311)</b>		
<b>Operating activities excluded from budget</b>						
Add Back Depreciation		1,080,310	900,250	2,042,682	1,142,432	▲
Adjust (Profit)/Loss on Asset Disposal	6	(36,465)	(36,465)	(66,735)	(30,270)	
Adjust Provisions and Accruals		0	(14,566)	(14,566)	0	
<b>Amount attributable to operating activities</b>		<b>376,345</b>	<b>753,127</b>	<b>1,001,036</b>		
<b>Investing Activities</b>						
Non-operating Grants, Subsidies and Contributions	10	1,572,821	1,512,700	1,058,580	(454,120)	▼
Proceeds from Disposal of Assets	6	230,000	230,000	265,405	35,405	▲
Capital Acquisitions	7	(3,261,493)	(3,059,110)	(3,427,335)	(368,225)	▼
<b>Amount attributable to investing activities</b>		<b>(1,458,672)</b>	<b>(1,316,410)</b>	<b>(2,103,350)</b>		
<b>Financing Activities</b>						
Self-Supporting Loan Principal		18,201	9,032	9,032	0	
Transfer from Reserves	9	224,250	204,000	204,000	0	
Repayment of Debentures	8	(60,969)	(42,187)	(42,187)	0	
Transfer to Reserves	9	(282,069)	(20,880)	(20,880)	0	
<b>Amount attributable to financing activities</b>		<b>(100,587)</b>	<b>149,965</b>	<b>149,965</b>		
<b>Closing Funding Surplus(Deficit)</b>	1(b)	<b>0</b>	<b>769,596</b>	<b>411,794</b>		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2018/19 financial year is \$20,000.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 30 APRIL 2019**

**REVENUE**

**RATES**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**PROFIT ON ASSET DISPOSAL**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**NATURE OR TYPE DESCRIPTIONS**

**EXPENSES**

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Loss on the disposal of fixed assets.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2019**
**BY NATURE OR TYPE**

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
		\$	\$	\$	\$	
<b>Opening Funding Surplus (Deficit)</b>	1(b)	1,182,914	1,182,914	<b>1,364,143</b>	181,229	▲
<b>Revenue from operating activities</b>						
Rates	5	2,312,341	2,310,921	<b>2,304,368</b>	(6,553)	
Operating Grants, Subsidies and Contributions	10	1,301,012	1,089,596	<b>1,408,004</b>	318,408	▲
Fees and Charges		747,263	686,445	<b>634,228</b>	(52,217)	▼
Interest Earnings		50,952	32,136	<b>43,525</b>	11,389	
Other Revenue		246,207	234,547	<b>201,634</b>	(32,914)	▼
Profit on Disposal of Assets	6	37,133	37,133	<b>74,205</b>		
		<b>4,694,908</b>	<b>4,390,778</b>	<b>4,665,962</b>		
<b>Expenditure from operating activities</b>						
Employee Costs		(2,388,280)	(1,978,199)	<b>(1,932,480)</b>	45,719	▲
Materials and Contracts		(1,181,184)	(986,728)	<b>(1,030,634)</b>	(43,906)	▼
Utility Charges		(347,622)	(289,670)	<b>(276,244)</b>	13,426	
Depreciation on Non-Current Assets		(1,080,310)	(900,250)	<b>(2,042,682)</b>	(1,142,432)	▼
Interest Expenses		(37,824)	(28,636)	<b>(28,637)</b>	(1)	
Insurance Expenses		(184,537)	(184,537)	<b>(187,634)</b>	(3,097)	
Other Expenditure		(141,983)	(118,182)	<b>(120,529)</b>	(2,347)	
Loss on Disposal of Assets	6	(668)	(668)	<b>(7,470)</b>		
		<b>(5,362,408)</b>	<b>(4,486,870)</b>	<b>(5,626,309)</b>		
<b>Operating activities excluded from budget</b>						
Add back Depreciation		1,080,310	900,250	<b>2,042,682</b>	1,142,432	▲
Adjust (Profit)/Loss on Asset Disposal	6	(36,465)	(36,465)	<b>(66,735)</b>	(30,270)	
Adjust Provisions and Accruals		0	(14,566)	<b>(14,566)</b>	0	
<b>Amount attributable to operating activities</b>		<b>376,345</b>	<b>753,127</b>	<b>1,001,034</b>		
<b>Investing activities</b>						
Non-operating grants, subsidies and contributions	10	1,572,821	1,512,700	<b>1,058,580</b>	(454,120)	▼
Proceeds from Disposal of Assets	6	230,000	230,000	<b>265,405</b>	35,405	▲
Capital acquisitions	7	(3,261,493)	(3,059,110)	<b>(3,427,335)</b>	(368,225)	▼
<b>Amount attributable to investing activities</b>		<b>(1,458,672)</b>	<b>(1,316,410)</b>	<b>(2,103,350)</b>		
<b>Financing Activities</b>						
Self-Supporting Loan Principal		18,201	9,032	<b>9,032</b>	0	
Transfer from Reserves	9	224,250	204,000	<b>204,000</b>	0	
Repayment of Debentures	8	(60,969)	(42,187)	<b>(42,187)</b>	0	
Transfer to Reserves	9	(282,069)	(20,880)	<b>(20,880)</b>	0	
<b>Amount attributable to financing activities</b>		<b>(100,587)</b>	<b>149,965</b>	<b>149,965</b>		
<b>Closing Funding Surplus (Deficit)</b>	1(b)	<b>0</b>	<b>769,596</b>	<b>411,794</b>		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2019**

**NOTE 1(a)  
NET CURRENT ASSETS**

**SIGNIFICANT ACCOUNTING POLICIES**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**EMPLOYEE BENEFITS**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave  
*(Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**PROVISIONS**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**INVENTORIES**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2019**

**OPERATING ACTIVITIES  
NOTE 1(b)  
ADJUSTED NET CURRENT ASSETS**

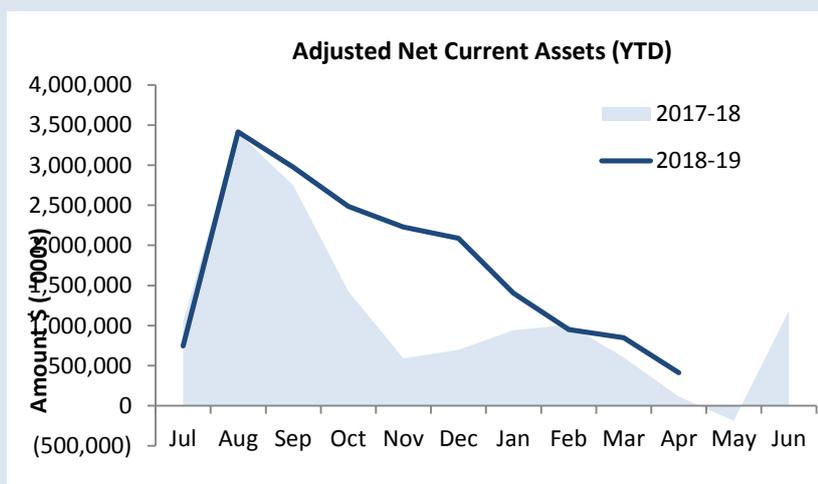
	Ref Note	Last Years Closing 30 June 2018	This Time Last Year 30 Apr 2018	Year to Date Actual 30 Apr 2019
		\$	\$	\$
<b>Adjusted Net Current Assets</b>				
<b>Current Assets</b>				
Cash Unrestricted	3	495,126	265,406	539,772
Cash Restricted	3	1,177,376	1,239,997	994,256
Receivables - Rates	4	67,044	98,381	95,287
Receivables - Other	4	1,158,788	253,471	138,329
Loans receivable		18,201	8,897	9,169
Interest / ATO Receivable		0	0	0
Inventories		40,543	27,135	41,087
		<b>2,957,077</b>	<b>1,893,285</b>	<b>1,817,900</b>
<b>Less: Current Liabilities</b>				
Payables		(338,234)	(436,617)	(339,680)
Regional Refuse Group Accrued Funds		(63,001)	(93,001)	(63,001)
Provisions - Loans, Annual & Long Service Leave		(390,083)	(378,193)	(347,895)
		<b>(791,318)</b>	<b>(907,811)</b>	<b>(750,577)</b>
<b>Unadjusted Net Current Assets</b>		<b>2,165,759</b>	<b>985,474</b>	<b>1,067,324</b>
<b>Adjustments and exclusions permitted by FM Reg 32</b>				
Less: Cash reserves	3	(1,177,376)	(1,239,997)	(994,256)
Less: Loans receivable		(18,201)	(8,897)	(9,169)
Add: Provisions - Loans, Annual & Long Service Leave		393,961	378,193	347,895
<b>Adjusted Net Current Assets</b>		<b>1,364,143</b>	<b>114,774</b>	<b>411,794</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

**KEY INFORMATION**

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



**This Year YTD  
Surplus(Deficit)  
\$.41 M**

**Last Year YTD  
Surplus(Deficit)  
\$.11 M**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2019**

**NOTE 2  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 financial year is \$20,000.

Reporting Program	Var. \$	Var.	Timing/ Permanent	Explanation of Variance
	\$			
<b>Revenue from operating activities</b>				
Governance	(23,625)	▼	Permanent	Traineeship Grant will not be received as per budget
General Purpose Funding - Other	136,521	▲	Permanent	Federal Bridge Project Funding not budgeted for.
Law, Order and Public Safety	108,802	▲	Permanent	DFES Grant - Bushfire Mitigation Activity Fund (MAF) not budgeted for which will be offset by expenditure.
Education and Welfare	(43,703)	▼	Timing	HACC 3rd Quarter payment less than budgeted.
Transport	79,143	▲	Permanent	Direct Road Grant of \$42,674 and Profit on Sale of Asset higher than budgeted.
Economic Services	91,400	▲	Permanent	Landcare payroll which is offset by expenditure. Caravan Park Fees higher than budgeted.
Other Property and Services	(55,107)	▼	Timing	Private works revenue less than budgeted.
<b>Expenditure from operating activities</b>				
Law, Order and Public Safety	(78,750)	▼	Permanent	DFES Grant - Bushfire Mitigation Activity Fund (MAF) not budgeted for which will be offset by income.
Health	23,376	▲	Timing	Waiting on IPN Invoice for September.
Education and Welfare	47,347	▲	Timing	CACP expenditure under YTD Budget.
Community Amenities	(78,362)	▼	Timing	Regional Refuse Group expenditure not budgeted for but will be offset by liability transfer at end of year. Refuse Expenditure over YTD budget but will be rectified at year end between reserve transfer and capital expenditure.
Recreation and Culture	(133,104)	▼	Permanent	Depreciation higher than budgeted due to valuations.
Transport	(965,202)	▼	Permanent	Depreciation higher than budgeted due to valuations.
Economic Services	(76,497)	▼	Permanent	Landcare payroll which is offset by income.
Other Property and Services	107,367	▲	Timing	Private works & consultants under YTD budget. PWOH & POC over allocated which will be balanced at year end.
<b>Investing Activities</b>				
Non-operating Grants, Subsidies and Contributions	(454,120)	▼	Timing	Storm Damage claims being collated by Core Business and waiting on Main Roads approval for claims already submitted. Electronic sign contributions postponed to 19/20
Proceeds from Disposal of Assets	35,405	▲	Permanent	Proceeds higher than budgeted for - will transfer savings to Plant Reserve at year end.
Capital Acquisitions	(368,225)	▼	Timing	Town Centre Development, Medical Centre Upgrades, Electronic Sign, Cemetery Upgrades, Refuse Site, Airport Development, Footpath Program, and Capital Works Program under YTD Budget. Savings on Solar Panels at Pool, EHO Vehicle & Grader Changeover. Over budget on Sportsground Oval Reticulation and WANDRRA though WANDRRA will be offset by income.

**KEY INFORMATION**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2019**

**OPERATING ACTIVITIES  
NOTE 3  
CASH AND INVESTMENTS**

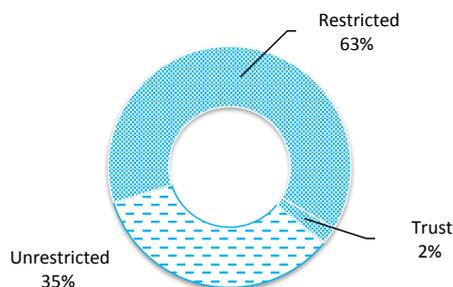
Cash and Investments	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>Cash on Hand</b>							
Petty Cash and Floats	1,350			1,350	N/A	Nil	On Hand
<b>At Call Deposits</b>							
Municipal Fund	136,276			136,276	NAB	Nil	At Call
Overnight Cash Deposit Facility	402,103			402,103	Treasury	1.45%	At Call
Municipal Cash Maximiser	42			42	NAB	0.40%	At Call
Trust Fund			36,501	36,501	NAB	Nil	At Call
<b>Term Deposits</b>							
Municipal Investment - Term Deposit		994,256		994,256	NAB	2.40%	28-Jun-19
<b>Total</b>	<b>539,772</b>	<b>994,256</b>	<b>36,501</b>	<b>1,570,529</b>			

**SIGNIFICANT ACCOUNTING POLICIES**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
<b>\$1.57 M</b>	<b>\$.54 M</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2019**

**OPERATING ACTIVITIES  
NOTE 4  
RECEIVABLES**

Rates Receivable	30 June 2018	30 April 2019
	\$	\$
Opening Arrears Previous Years	43,311	67,044
Levied this year	2,469,127	2,542,263
Less Collections to date	(2,445,394)	(2,514,019)
<b>Equals Current Outstanding</b>	<b>67,044</b>	<b>95,287</b>
<b>Net Rates Collectable</b>	<b>67,044</b>	<b>95,287</b>
% Collected	0.00%	0.00%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	62,849	11,635	4,632	69,448	148,564
Percentage	42%	8%	3%	47%	
<b>Balance per Trial Balance</b>					
Sundry debtors					148,564
GST receivable					0
Loans receivable - clubs/institutions					9,169
Income in advance					0
Doubtful Debtors					(10,234)
					0
<b>Total Receivables General Outstanding</b>					<b>147,498</b>

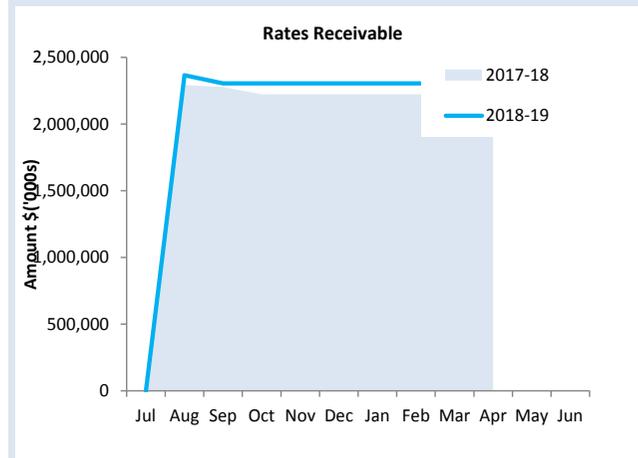
Amounts shown above include GST (where applicable)

**KEY INFORMATION**

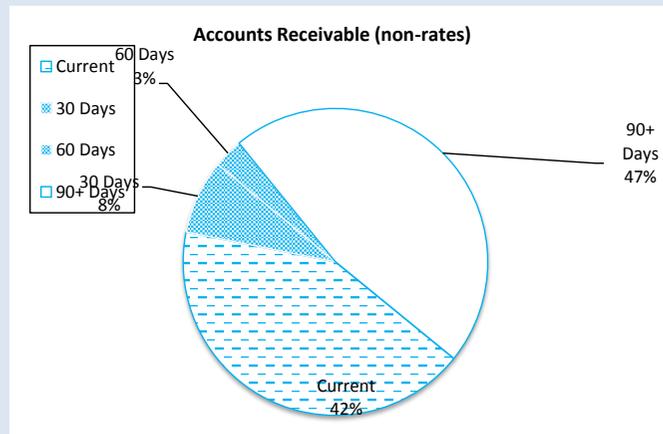
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

**SIGNIFICANT ACCOUNTING POLICIES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
<b>0%</b>	<b>\$95,287</b>



<b>Debtors Due</b>
<b>\$147,498</b>
<b>Over 30 Days</b>
<b>58%</b>
<b>Over 90 Days</b>
<b>47%</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2019**

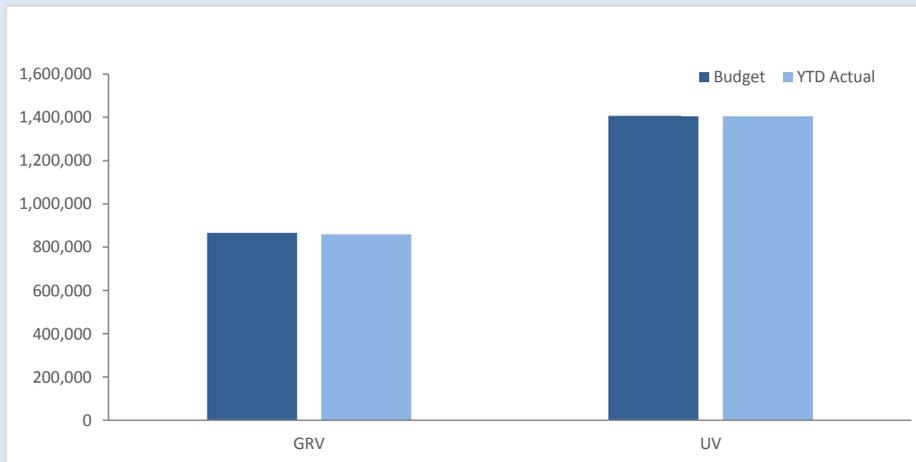
**OPERATING ACTIVITIES  
NOTE 5  
RATE REVENUE**

General Rate Revenue	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>	\$			\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV	0.108072	746	7,960,431	860,300	4,000	1,500	865,800	860,300	-617	156	859,839
UV	0.007450	331	188,433,500	1,403,830	3,000	0	1,406,830	1,403,830	667	0	1,404,497
	Minimum \$										
GRV	560	148	280,079	82,880	0	0	82,880	82,880	0	0	82,880
UV	560	53	2,675,409	29,680	0	0	29,680	29,680	0	0	29,680
<b>Sub-Totals</b>		<b>1,278</b>	<b>199,349,419</b>	<b>2,376,690</b>	<b>7,000</b>	<b>1,500</b>	<b>2,385,190</b>	<b>2,376,689</b>	<b>50</b>	<b>156</b>	<b>2,376,896</b>
Discount							(85,000)				(84,678)
<b>Amount from General Rates</b>							<b>2,300,190</b>				<b>2,292,218</b>
Ex-Gratia Rates							12,151				12,150
<b>Total General Rates</b>							<b>2,312,341</b>				<b>2,304,368</b>

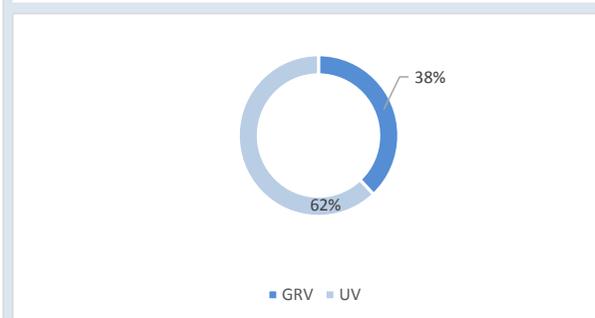
**SIGNIFICANT ACCOUNTING POLICIES**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**KEY INFORMATION**



General Rates		
Budget	YTD Actual	%
<b>\$2.3 M</b>	<b>\$2.29 M</b>	<b>100%</b>

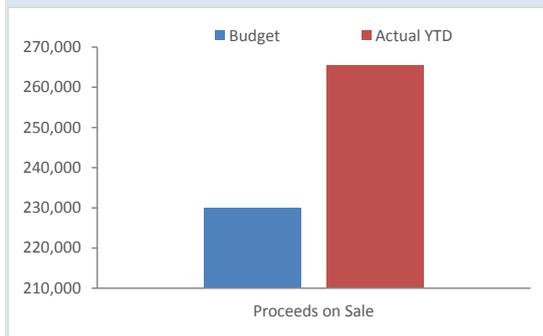


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2019**

**OPERATING ACTIVITIES  
NOTE 6  
DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
P02	Deputy CEO Vehicle	12,453	27,000	14,547		16,650	27,273	10,623	
P08	EHO Vehicle	23,668	23,000		(668)	27,683	20,213		(7,470)
P12	Komatsu Grader	97,447	120,000	22,553		96,343	140,000	43,657	
P40	Isuzu Truck 13t	59,967	60,000	33		57,995	77,919	19,924	
		<b>193,535</b>	<b>230,000</b>	<b>37,133</b>	<b>(668)</b>	<b>198,671</b>	<b>265,405</b>	<b>74,205</b>	<b>(7,470)</b>

**KEY INFORMATION**



Proceeds on Sale		
Budget	YTD Actual	%
<b>\$230,000</b>	<b>\$265,405</b>	<b>115%</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2019**

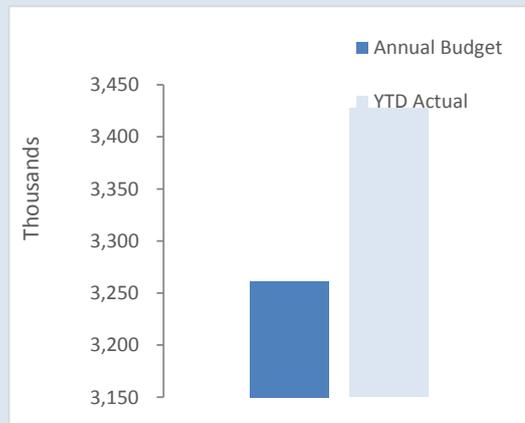
**INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS**

Capital Acquisitions	Annual Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Land	40,000	40,000	0	40,000
Buildings	75,000	75,000	43,896	31,104
Plant & Equipment	619,000	619,000	610,665	8,335
Furniture & Equipment	66,450	50,250	13,817	36,433
Infrastructure - Roads	2,131,043	1,944,860	2,533,769	(588,909)
Footpaths	60,000	60,000	0	60,000
Infrastructure - Other	270,000	270,000	225,188	44,812
<b>Capital Expenditure Totals</b>	<b>3,261,493</b>	<b>3,059,110</b>	<b>3,427,335</b>	<b>(368,225)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,582,821	1,512,700	1,058,580	454,120
Other (Disposals & C/Fwd)	230,000	230,000	265,405	(35,405)
Cash Backed Reserves				0
Recreation Development Reserve	15,000	0	15,000	(15,000)
Electronic Sign Reserve	10,250	0	0	0
Recreation Centre Equipment Reserve	4,000	0	4,000	(4,000)
Plant Replacement Reserve	90,000	0	90,000	(90,000)
Aerodrome Maintenance & Development Reserve	10,000	0	0	0
Refuse Waste Management Reserve	30,000	0	30,000	(30,000)
Land Development Reserve	40,000	0	40,000	(40,000)
Contribution - operations	1,249,422	1,316,410	1,924,350	(607,940)
<b>Capital Funding Total</b>	<b>3,261,493</b>	<b>3,059,110</b>	<b>3,427,335</b>	<b>(368,225)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

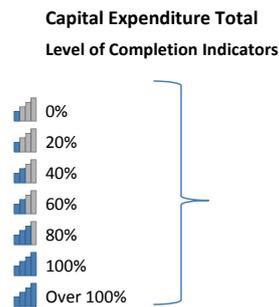
**KEY INFORMATION**



<b>Acquisitions</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Spent</b>
	<b>\$3.26 M</b>	<b>\$3.43 M</b>	<b>105%</b>
<b>Capital Grant</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Received</b>
	<b>\$1.58 M</b>	<b>\$1.06 M</b>	<b>67%</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2019

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS (CONTINUED)



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

% of  
Completion # *Level of completion indicator, please see table at the end of this note for further c*

	Account Number	Annual Budget	YTD Budget	YTD Actual	YTD Variance
<b>Capital Expenditure</b>					
<b>Land</b>					
0.00	Town Centre Development	E167784	(40,000)	(40,000)	0
			(40,000)	(40,000)	0
<b>Buildings</b>					
0.48	Medical Centre Upgrades	E167702	(20,000)	(20,000)	(9,580)
0.66	Solar Panels - Various Buildings	E167430	(35,000)	(35,000)	(22,953)
0.57	Depot - Amenity Room Upgrades	E167458	(20,000)	(20,000)	(11,363)
			(75,000)	(75,000)	(43,896)
<b>Plant &amp; Equipment</b>					
1.00	Deputy CEO Vehicle (P02)	E167746	(43,000)	(43,000)	(43,182)
0.73	EHO/BS Vehicle (P08)	E167747	(43,000)	(43,000)	(31,570)
0.98	Komatsu Grader (P12)	PE1901	(350,000)	(350,000)	(342,500)
1.08	Isuzu Truck 13t (P40)	PE1902	(173,000)	(173,000)	(186,140)
0.73	Slasher for Bobcat	PE1903	(10,000)	(10,000)	(7,273)
			(619,000)	(619,000)	(610,665)
<b>Furniture &amp; Equipment</b>					
1.38	IT Upgrade Project	E167742	(10,000)	(10,000)	(13,817)
0.00	Electronic Advertising Sign	E167278	(40,250)	(40,250)	0
0.00	Rec Centre - Commercial Exhaust Hood	FE1901	(8,000)	0	0
0.00	Wetlands Park - Playground Equipment	FE1902	(8,200)	0	0
			(66,450)	(50,250)	(13,817)
<b>Infrastructure - Roads</b>					
0.82	Capital Works Program	E167103	(1,117,083)	(930,900)	(915,241)
1.60	WANDRRA Capital Works	E147125	(1,013,960)	(1,013,960)	(1,618,528)
			(2,131,043)	(1,944,860)	(2,533,769)
<b>Footpaths</b>					
0.00	Footpath Program	E167124	(60,000)	(60,000)	0
			(60,000)	(60,000)	0
<b>Infrastructure - Other</b>					
0.79	Cemetery Upgrade	E167191	(63,000)	(63,000)	(49,810)
0.59	Refuse Site - Storage Shed, Cardboard & Skip Bins	E167753	(30,000)	(30,000)	(17,735)
1.34	Sportsground Oval - Reticulation	E167758	(50,000)	(50,000)	(66,860)
0.14	Airport Development	IO1901	(40,000)	(40,000)	(5,723)
0.99	Airport - Reseal Taxiway	IO1902	(15,000)	(15,000)	(14,776)
0.98	Townscape	E167136	(72,000)	(72,000)	(70,284)
			(270,000)	(270,000)	(225,188)
			(3,261,493)	(3,059,110)	(3,427,335)
					(368,225)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2019**

**FINANCING ACTIVITIES  
NOTE 8  
BORROWINGS**

Information on Borrowings Particulars	30 Jun 2018	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and Culture</b>									
Loan 131 - Recreation Centre Development	67,982	0	0	4,300	8,738	63,682	59,244	2,172	4,207
Loan 139 - Swimming Pool Redevelopment	239,319	0	0	8,969	12,035	230,350	227,284	9,058	12,001
<b>Other Property and Services</b>									
Loan 137 - Staff Housing	180,880	0	0	10,233	12,342	170,647	168,538	8,845	10,552
Loan 138 - Doctor Housing	96,812	0	0	9,653	9,653	87,159	87,159	5,921	5,921
	584,993	0	0	33,155	42,768	551,837	542,225	25,997	32,681
<b>Self supporting loans</b>									
<b>Recreation and Culture</b>									
Loan 141 - Wagin Ag Society (SSL)	173,708	0	0	9,032	18,201	164,676	155,507	2,640	5,143
	173,708	0	0	9,032	18,201	164,676	155,507	2,640	5,143
<b>Total</b>	<b>758,701</b>	<b>0</b>	<b>0</b>	<b>42,187</b>	<b>60,969</b>	<b>716,513</b>	<b>697,732</b>	<b>28,637</b>	<b>37,824</b>

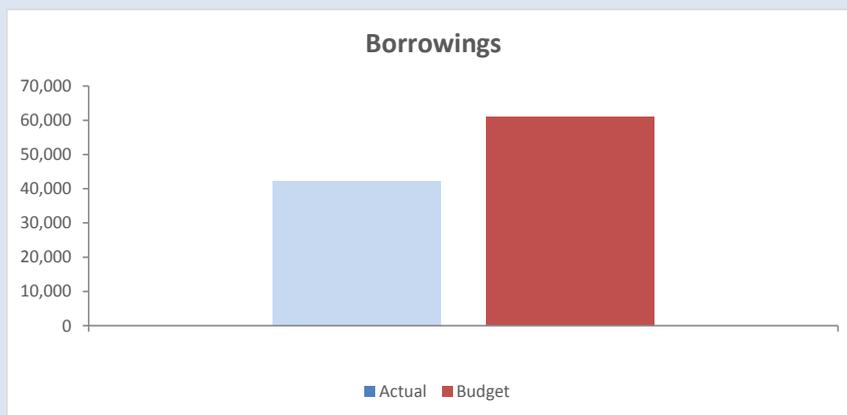
All debenture repayments were financed by general purpose revenue.

**SIGNIFICANT ACCOUNTING POLICIES**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



<b>Principal Repayments</b>	<b>\$42,187</b>
<b>Interest Earned</b>	<b>\$43,525</b>
<b>Interest Expense</b>	<b>\$28,637</b>
<b>Reserves Bal</b>	<b>\$0.99 M</b>
<b>Loans Due</b>	<b>\$0.72 M</b>

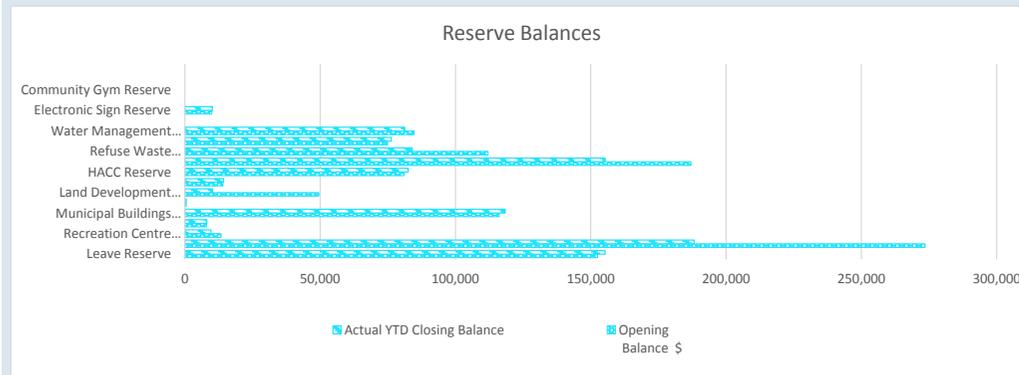
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2019

FINANCING ACTIVITIES  
NOTE 9  
RESERVES

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	152,499	3,812	2,839	0	0	0	0	156,311	155,338
Plant Replacement Reserve	273,536	7,338	4,635	0	0	(90,000)	(90,000)	190,874	188,171
Recreation Centre Equipment Reserve	13,389	335	229	1,800	0	(4,000)	(4,000)	11,524	9,618
Aerodrome Maintenance & Development Reserve	7,988	200	149	5,200	0	(10,000)	0	3,388	8,136
Municipal Buildings Reserve	116,210	2,905	2,163	0	0	0	0	119,115	118,373
Admin Centre Furniture, Equipment & IT Reserve	494	0	9	0	0	0	0	494	503
Land Development Reserve	49,515	1,238	719	0	0	(40,000)	(40,000)	10,753	10,233
Community Bus Reserve	14,075	413	262	0	0	0	0	14,488	14,337
HACC Reserve	81,013	3,495	1,508	0	0	0	0	84,508	82,521
Recreation Development Reserve	187,019	4,675	3,304	70,000	0	(35,000)	(35,000)	226,694	155,323
Refuse Waste Management Reserve	112,034	2,301	1,933	51,058	0	(30,000)	(30,000)	135,393	83,967
Refuse Site Rehabilitation Reserve	74,885	1,872	1,394	21,059	0	0	0	97,816	76,279
Water Management Reserve	84,718	2,118	1,552	0	0	(5,000)	(5,000)	81,836	81,270
Town Drainage Reserve	0	0	0	0	0	0	0	0	0
Electronic Sign Reserve	10,000	250	186	0	0	(10,250)	0	0	10,186
Emergency/Bushfire Control Reserve	0	0	0	50,000	0	0	0	50,000	0
Community Gym Reserve	0	0	0	2,000	0	0	0	2,000	0
Sportsground Precinct Redevelopment Reserve	0	0	0	50,000	0	0	0	50,000	0
	<b>1,177,376</b>	<b>30,952</b>	<b>20,880</b>	<b>251,117</b>	<b>0</b>	<b>(224,250)</b>	<b>(204,000)</b>	<b>1,235,195</b>	<b>994,256</b>

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2019**

**NOTE 10  
GRANTS AND CONTRIBUTIONS**

**Grants and Contributions**

	<b>Annual Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>YTD Variance</b>
<b>Operating grants, subsidies and contributions</b>				
<b>General Purpose Funding</b>				
Grants Commission - General	420,780	315,585	334,514	18,929
Grants Commission - Roads	211,141	158,356	272,197	113,841
<b>Governance</b>				
Youth Development Trainee	20,000	0	0	0
<b>Law, Order and Public Safety</b>				
DFES Grant - Operating Bush Fire Brigade	59,000	44,250	44,250	0
DFES Grant - Bushfire Mitigation Activity Fund (MAF)	0	0	114,800	114,800
DFES Grant - Operating SES	26,934	20,201	20,243	42
<b>Education and Welfare</b>				
HACC Recurrent Grant	338,606	338,606	307,139	(31,467)
<b>Recreation and Culture</b>				
Thank A Volunteer Grant	1,000	1,000	800	(200)
Lotterywest - Wagin Street Carnival	0	0	7,217	7,217
Mental Health Week Grant Funding	0	0	700	700
<b>Transport</b>				
Direct Road Grants	68,247	68,247	110,921	42,674
Regional Airports Development Scheme (RADs)	10,589	0	10,522	10,522
<b>Operating grants, subsidies and contributions Total</b>	<b>1,156,297</b>	<b>946,244</b>	<b>1,223,302</b>	<b>277,058</b>
<b>Non-operating grants, subsidies and contributions</b>				
<b>Community Amenities</b>				
Contributions to Cemetery Upgrade	8,000	8,000	0	(8,000)
<b>Recreation and Culture</b>				
Public Open Space Funds for Playground Equipment	8,200	8,200	0	(8,200)
Electronic Sign Contributions	20,000	20,000	909	(19,091)
<b>Transport</b>				
Road Project Grants	300,605	240,484	246,084	5,600
Roads To Recovery Grant	222,056	222,056	222,056	0
WANDRRA Storm Damage	1,013,960	1,013,960	589,531	(424,429)
<b>Non-operating grants, subsidies and contributions Total</b>	<b>1,572,821</b>	<b>1,512,700</b>	<b>1,058,580</b>	<b>(454,120)</b>
<b>Grand Total</b>	<b>2,729,118</b>	<b>2,458,944</b>	<b>2,281,882</b>	<b>(177,062)</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2019**

**NOTE 11  
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 30 Apr 2019
	\$	\$	\$	\$
Deposits - Town Hall	800	300	0	1,100
Deposits - Community Bus	900	1,350	(1,350)	900
Deposits - Rec Ctr & EFP	2,962	1,800	(2,400)	2,362
Deposits - Animal Trap	0	50	(50)	0
BCITF	0	320	(320)	0
Deposit - Community Gym Key	2,190	1,980	(1,230)	2,940
Building Services Levy	0	1,242	(934)	308
Nomination Deposits	160	0	0	160
Pre-Paid Rates	0	0	0	0
Other Deposits	3,679	3,150	(150)	6,679
Unclaimed Monies	1,733	0	0	1,733
Transport Licensing	14,862	0	(14,862)	0
Bank Charges	0	0	0	0
Banking Errors	0	0	0	0
Deposit - Refuse Site Key	20	0	0	20
In Lieu of Public Open Space	8,200	0	0	8,200
Staff Christmas Fund	9,030	11,200	(15,670)	4,560
Trust Accounts Receivable	-460	0	0	(460)
Cemetery Shelter Contributions	8,000	0	0	8,000
	<b>52,076</b>	<b>21,392</b>	<b>(36,966)</b>	<b>36,502</b>

**SHIRE OF WAGIN**  
**STATEMENT OF OPERATING INCOME AND EXPENDITURE**  
**FOR THE PERIOD ENDED 30 APRIL 2019**

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>General Purpose Funding</b>					
<b>Rate Revenue</b>					
I031005	GRV	Inc	860,300	860,300	<b>860,300</b>
I031010	GRV Minimums	Inc	82,880	82,880	<b>82,880</b>
I031015	UV	Inc	1,403,830	1,403,830	<b>1,403,830</b>
I031020	UV Minimums	Inc	29,680	29,680	<b>29,680</b>
I031025	GRV Interim Rates	Inc	4,000	3,330	<b>(617)</b>
I031030	UV Interim Rates	Inc	3,000	2,500	<b>667</b>
I031035	Back Rates	Inc	1,500	1,250	<b>156</b>
I031040	Ex-Gratia Rates (CBH)	Inc	12,151	12,151	<b>12,150</b>
I031045	Discount Allowed	Inc	(85,000)	(85,000)	<b>(84,678)</b>
I031050	Instalment Admin Charge	Inc	10,000	10,000	<b>7,509</b>
I031055	Account Enquiry Fee	Inc	4,000	3,330	<b>1,540</b>
I031060	(Rate Write Offs)	Inc	(5,000)	0	<b>(35)</b>
I031065	Penalty Interest	Inc	10,000	8,330	<b>10,471</b>
I031070	Emergency Services Levy	Inc	111,107	111,107	<b>110,943</b>
I031075	ESL Penalty Interest	Inc	500	420	<b>556</b>
I031090	Rate Legal Charges	Inc	10,000	8,330	<b>4,820</b>
			<b>2,452,948</b>	<b>2,452,438</b>	<b>2,440,172</b>
E031005	Valuation Expenses	Exp	(12,000)	(11,170)	<b>(7,719)</b>
E031010	Legal Costs/Expenses	Exp	(500)	(420)	<b>(3,121)</b>
E031015	Title Searches	Exp	(1,000)	(830)	<b>(206)</b>
E031020	Rate Recovery Expenses	Exp	(10,000)	(8,330)	<b>(6,500)</b>
E031025	Printing Stationery Postage	Exp	(2,500)	(2,500)	<b>(1,883)</b>
E031030	Emergency Services Levy	Exp	(111,107)	(83,330)	<b>(99,925)</b>
E031040	Rate Refunds	Exp	(1,500)	(1,500)	<b>0</b>
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,858)	(2,858)	<b>(2,762)</b>
E031100	Administration Allocated	Exp	(91,316)	(76,100)	<b>(76,100)</b>
			<b>(232,781)</b>	<b>(187,038)</b>	<b>(198,216)</b>
<b>Other General Purpose Funding</b>					
I032005	Grants Commission General	Inc	420,780	315,585	<b>334,514</b>
I032010	Grants Commission Roads	Inc	211,141	158,356	<b>272,197</b>
I032020	Administration Rental	Inc	36,000	30,000	<b>30,000</b>
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,500	1,250	<b>846</b>
I032030	Reimbursements	Inc	100	100	<b>0</b>
I032035	SS Loans Interest & GFee Reimb.	Inc	6,343	3,240	<b>3,248</b>
I032040	Bank Interest	Inc	10,000	8,330	<b>12,887</b>
I032045	Reserves Interest	Inc	30,952	15,476	<b>20,880</b>
I032055	Commissions & Recoups	Inc	700	0	<b>0</b>
			<b>717,516</b>	<b>532,337</b>	<b>674,572</b>
E032005	Bank Fees and Charges	Exp	(13,000)	(8,830)	<b>(7,946)</b>
E032015	Interest on Loans	Exp	(37,824)	(28,636)	<b>(28,637)</b>
E032030	Audit Fees & Other Services	Exp	(15,000)	(15,000)	<b>(6,202)</b>
E032035	Administration Allocated	Exp	(105,014)	(87,510)	<b>(87,510)</b>
			<b>(170,838)</b>	<b>(139,976)</b>	<b>(130,295)</b>
<b>Total General Purpose Income</b>			<b>3,170,464</b>	<b>2,984,775</b>	<b>3,114,743</b>
<b>Total General Purpose Expenditure</b>			<b>(403,619)</b>	<b>(327,014)</b>	<b>(328,511)</b>
<b>Governance</b>					



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Members of Council</b>					
I041020	Other Income Relating to Members	Inc	1,000	1,000	177
			1,000	1,000	177
E041005	Sitting Fees	Exp	(18,750)	(14,064)	(10,625)
E041010	Training	Exp	(2,000)	(1,500)	(355)
E041015	Members Travelling	Exp	(2,000)	(1,500)	(274)
E041025	Election Expenses	Exp	(1,500)	(1,500)	(49)
E041030	Other Expenses	Exp	(5,000)	(4,170)	(2,345)
E041035	Conference Expenses	Exp	(12,000)	(12,000)	(10,197)
E041040	Presidents Allowance	Exp	(12,000)	(9,000)	(6,000)
E041045	Deputy Presidents Allowance	Exp	(3,000)	(2,250)	(1,500)
E041055	Refreshments and Receptions	Exp	(14,000)	(11,670)	(11,809)
E041060	Presentations	Exp	(2,000)	(1,670)	(2,897)
E041065	Insurance	Exp	(9,413)	(9,413)	(9,413)
E041070	Public Relations	Exp	(500)	(420)	(311)
E041075	Subscriptions	Exp	(25,000)	(25,000)	(24,832)
E041100	Administration Allocated	Exp	(100,605)	(83,840)	(83,840)
			(207,768)	(177,997)	(164,447)
<b>Other Governance</b>					
I042030	Profit on Sale of Asset	Inc	14,547	14,547	10,623
I042045	Admin Reimbursements	Inc	25,000	24,170	5,292
			39,547	38,717	15,915
E042005	Administration Salaries	Exp	(664,702)	(536,875)	(532,433)
E042010	Administration Superannuation	Exp	(76,294)	(61,623)	(59,755)
E042011	Loyalty Allowance	Exp	(6,647)	(5,367)	(4,855)
E042012	Housing Allowance Admin	Exp	(16,840)	(14,532)	(16,032)
E042015	Insurance	Exp	(23,036)	(23,036)	(23,036)
E042020	Staff Training	Exp	(16,000)	(13,330)	(7,464)
E042030	Printing & Stationery	Exp	(26,000)	(21,670)	(21,439)
E042035	Phone, Fax & Modem	Exp	(14,000)	(11,670)	(8,257)
E042040	Office Maintenance	Exp	(52,797)	(44,622)	(41,253)
E042045	Advertising	Exp	(8,000)	(6,670)	(6,734)
E042050	Office Equipment Maintenance	Exp	(3,000)	(2,500)	(2,796)
E042055	Postage & Freight	Exp	(4,000)	(3,330)	(3,100)
E042060	Vehicle Running Expenses	Exp	(7,000)	(5,830)	(7,355)
E042065	Legal Expenses	Exp	(3,000)	(2,500)	(1,465)
E042070	Garden Expenses	Exp	(8,000)	(6,660)	(9,430)
E042075	Conference & Training	Exp	(12,000)	(10,000)	(8,930)
E042080	Computer Support	Exp	(70,000)	(66,670)	(74,198)
E042085	Other Expenses	Exp	(1,000)	(830)	(1,505)
E042090	Administration Allocated	Exp	(198,399)	(165,330)	(165,330)
E042095	Fringe Benefits Tax	Exp	(12,000)	(9,000)	(9,505)
E042100	Staff Uniforms	Exp	(4,000)	(3,330)	(3,332)
E042120	Depreciation - Other Governance	Exp	(60,000)	(50,000)	(54,891)
E042125	Less Administration Allocated	Exp	1,117,816	931,520	931,510
E042155	Lease of Photocopier	Exp	(2,500)	(2,080)	(2,020)
			(171,399)	(135,935)	(133,605)
<b>Total Governance Income</b>			40,547	39,717	16,092
<b>Total Governance Expenditure</b>			(379,167)	(313,932)	(298,050)
<b>Law, Order &amp; Public Safety</b>					
<b>Fire Prevention</b>					
I051010	BFB Operating Grant	Inc	59,000	44,250	44,250
I051015	Sale of Fire Maps	Inc	300	250	136
I051025	Reimbursements	Inc	12,000	12,000	14,536
I051030	Bush Fire Infringements	Inc	1,500	1,500	1,018



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I051035	ESL Admin Fee	Inc	4,000	4,000	4,000
I051070	Other Bushfire Grants Income	Inc	0	0	114,800
I051075	SES Operating Grant	Inc	26,934	20,201	20,243
			103,734	82,201	198,983
E051005	BFB Operation Expenditure	Exp	(59,000)	(52,828)	(54,874)
E051010	Communication Mtce	Exp	(4,000)	(3,345)	(2,003)
E051015	Advertising & Other Expenses	Exp	(4,000)	(4,000)	(1,935)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(4,000)	(3,340)	(1,717)
E051025	Town Block Burn Off	Exp	(5,000)	(4,170)	(11,840)
E051040	Other Bushfire Grants Expenditure	Exp	(2,464)	(2,464)	(92,630)
E051060	SES Operation Expenditure	Exp	(26,990)	(22,932)	(8,868)
E051100	Administration Allocated	Exp	(58,433)	(48,690)	(48,690)
E051190	Depreciation - Fire Prevention	Exp	(24,000)	(20,000)	(20,424)
			(187,887)	(161,769)	(242,981)
<b>Animal Control</b>					
I052005	Dog Fines and Fees	Inc	7,500	6,250	4,495
I052006	Cat Fines and Fees	Inc	300	250	0
I052010	Hire of Animal Traps	Inc	50	50	36
I052015	Dog Registration	Inc	8,000	7,330	6,933
I052016	Cat Registration	Inc	1,000	920	486
I052020	Reimbursements	Inc	500	375	0
			17,350	15,175	11,950
E052005	Ranger Salary	Exp	(9,000)	(7,500)	(9,381)
E052007	Ranger Telephone	Exp	(1,200)	(1,000)	(818)
E052010	Pound Maintenance	Exp	(1,042)	(862)	(97)
E052015	Dog Control Insurance	Exp	(657)	(657)	(657)
E052020	Legal Fees	Exp	(500)	(420)	0
E052025	Training & Conference	Exp	(2,000)	(1,660)	0
E052030	Ranger Services Other	Exp	(30,000)	(25,010)	(30,651)
E052035	Administration Allocated	Exp	(25,781)	(21,480)	(21,480)
E052190	Depreciation - Animal Control	Exp	(1,600)	(1,330)	(1,369)
			(71,780)	(59,919)	(64,453)
<b>Other Law, Order &amp; Public Safety</b>					
I053005	Abandoned Vehicles/Fines	Inc	50	50	0
I053040	Safer Wagin Income	Inc	15,000	15,000	10,293
			15,050	15,050	10,293
E053005	Abandoned Vehicles	Exp	(800)	(670)	0
E053010	Emergency Services	Exp	0	0	(92)
E053040	Safer Wagin Expenditure	Exp	(500)	(420)	(364)
E053045	CCTV & Security	Exp	(14,500)	(12,080)	(5,764)
E053055	Mosquito Control	Exp	(12,000)	(10,000)	(9,956)
			(27,800)	(23,170)	(16,176)
<b>Total Law, Order &amp; Public Safety Income</b>			136,134	112,426	221,227
<b>Total Law, Order &amp; Public Safety Expenditure</b>			(287,467)	(244,858)	(323,608)
<b>Health</b>					
<b>Maternal &amp; Infant Health</b>					
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(11,839)	(9,860)	(5,187)
			(11,839)	(9,860)	(5,187)
<b>Preventative Services - Admin &amp; Inspections</b>					
I074005	Food Licences & Fees	Inc	1,300	1,080	568
I074015	Contrib. Regional Health Scheme	Inc	62,000	50,080	43,626
			63,300	51,160	44,194



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E074005	EHO Salary	Exp	(99,290)	(80,196)	<b>(78,885)</b>
E074010	EHO Superannuation	Exp	(9,645)	(7,791)	<b>(7,033)</b>
E074015	Other Control Expenses	Exp	(10,000)	(8,681)	<b>(11,158)</b>
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	(8,000)	(6,726)	<b>(4,418)</b>
E074030	Conferences & Training	Exp	(3,000)	(2,500)	<b>(4,117)</b>
E074035	Loss on Sale of Asset	Exp	(668)	(668)	<b>(7,470)</b>
E074100	Administration Allocated	Exp	(27,329)	(22,770)	<b>(22,770)</b>
E074190	Depreciation - Prevent Services	Exp	(5,000)	(4,170)	<b>(4,584)</b>
			<b>(162,932)</b>	<b>(133,502)</b>	<b>(140,435)</b>
	<b>Other Health</b>				
I076010	Rent - Medical Centre-Dentist	Inc	4,188	3,490	<b>3,173</b>
I076015	Reimbursements - IPN Medical	Inc	1,000	0	<b>0</b>
I076020	Meeting Room Fees	Inc	2,500	2,080	<b>2,285</b>
I076040	Reimbursements - Dr Norris	Inc	500	0	<b>0</b>
			<b>8,188</b>	<b>5,570</b>	<b>5,458</b>
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(11,549)	(9,884)	<b>(6,688)</b>
E076025	Depreciation - Other Health	Exp	(20,000)	(16,670)	<b>(17,211)</b>
E076030	Doctors Vehicle Mtce	Exp	(2,500)	(2,178)	<b>(2,530)</b>
E076040	IPN Medical Services	Exp	(46,665)	(34,998)	<b>(11,666)</b>
			<b>(80,714)</b>	<b>(63,730)</b>	<b>(38,095)</b>
	<b>Health - Preventative Services</b>				
E077010	Analytical Expenses	Exp	(460)	(460)	<b>(459)</b>
			<b>(460)</b>	<b>(460)</b>	<b>(459)</b>
	<b>Total Health Income</b>		<b>71,488</b>	<b>56,730</b>	<b>49,652</b>
	<b>Total Health Expenditure</b>		<b>(255,945)</b>	<b>(207,552)</b>	<b>(184,176)</b>
	<b>Education &amp; Welfare</b>				
	<b>Pre Schools</b>				
I083035	Day Care Lease	Exp	8,208	6,840	<b>6,781</b>
I083036	Day Care Reimbursements	Exp	5,000	4,166	<b>2,260</b>
			<b>13,208</b>	<b>11,006</b>	<b>9,041</b>
E080010	Kindegarten Maintenance (Daycare)	Exp	(10,970)	(9,305)	<b>(8,467)</b>
E080190	Depreciation - Pre-Schools	Exp	(5,000)	(4,170)	<b>(4,505)</b>
			<b>(15,970)</b>	<b>(13,475)</b>	<b>(12,972)</b>
	<b>Other Education</b>				
E081020	School Oval Mtce	Exp	0	0	<b>(54)</b>
E081030	Contribution - Wagin Youth Care	Exp	(2,200)	(2,200)	<b>(2,200)</b>
			<b>(2,200)</b>	<b>(2,200)</b>	<b>(2,254)</b>
	<b>HACC Program</b>				
I082010	HACC Recurrent Grant	Inc	338,606	338,606	<b>307,139</b>
I082015	Meals on Wheels	Inc	20,000	16,670	<b>11,251</b>
I082020	HACC Fee for Service	Inc	35,000	29,170	<b>24,317</b>
			<b>393,606</b>	<b>384,446</b>	<b>342,707</b>
E082010	Co-ordinator Salary	Exp	(65,000)	(52,500)	<b>(51,225)</b>
E082015	Home Mtce Salary	Exp	(21,000)	(16,961)	<b>(16,500)</b>
E082020	Respite Salaries	Exp	(1,200)	(1,000)	<b>0</b>
E082025	Home Help Salaries	Exp	(145,000)	(117,116)	<b>(117,334)</b>
E082030	Superannuation	Exp	(20,000)	(16,153)	<b>(16,129)</b>
E082035	Other Expenses	Exp	(3,000)	(2,500)	<b>(1,959)</b>
E082040	Travelling - Mileage	Exp	(18,000)	(15,000)	<b>(16,082)</b>
E082045	Staff Training	Exp	(2,000)	(1,670)	<b>(4,606)</b>



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E082050	Staff Training Salaries	Exp	(3,000)	(2,500)	(2,559)
E082055	Subscriptions	Exp	(5,000)	(4,420)	(2,874)
E082060	Telephone & Postage	Exp	(3,000)	(2,500)	(3,378)
E082065	Advertising & Stationery	Exp	(500)	(420)	(323)
E082070	Insurance	Exp	(6,133)	(6,133)	(6,133)
E082075	Office Accommodation	Exp	(36,000)	(30,000)	(30,000)
E082080	Plant & Equipment Mtce	Exp	(9,000)	(7,851)	(9,521)
E082085	Consumable Supplies	Exp	(5,000)	(4,170)	(1,601)
E082090	Expenditure from Donations	Exp	(4,273)	(3,560)	(1,443)
E082100	Administration Allocated	Exp	(30,290)	(25,240)	(25,240)
E082110	Meals on Wheels Expenditure	Exp	(24,000)	(20,000)	(14,989)
E082130	HACC Growth Funding Expenditure	Exp	(22,500)	(18,740)	(1,326)
E082190	Depreciation - HACC	Exp	(12,000)	(10,000)	(21,128)
			(435,896)	(358,434)	(344,350)
<b>Other Welfare</b>					
I083010	Wagin Frail Aged Reimb	Inc	6,952	6,952	6,952
			6,952	6,952	6,952
E083010	Wagin Frail Aged Exp	Exp	(6,952)	(6,952)	(6,952)
E083020	Comm. Aged Care Expenses	Exp	(39,479)	(32,900)	(85)
			(46,431)	(39,852)	(7,037)
<b>Total Education &amp; Welfare Income</b>			413,766	402,404	358,701
<b>Total Education &amp; Welfare Expenditure</b>			(500,497)	(413,961)	(366,614)
<b>Community Amenities</b>					
<b>Sanitation - Household Refuse</b>					
I101005	Domestic Collection	Inc	240,400	240,400	237,895
I102020	Refuse Site Fees	Inc	20,000	16,670	14,363
			260,400	257,070	252,258
E101005	Domestic Refuse Collection	Exp	(76,733)	(63,940)	(43,286)
E101010	Recycling Pick-Up	Exp	(62,530)	(52,110)	(51,789)
E101015	Refuse Site Mtce	Exp	(111,520)	(92,944)	(129,776)
E101025	Refuse Site Attendant	Exp	0	0	(1,218)
			(250,783)	(208,994)	(226,069)
<b>Sanitation - Other</b>					
I102002	Commercial Collection Charges	Inc	64,000	64,000	64,000
I102005	Reimbursement Drummuster	Inc	4,000	0	0
I102010	Charges Bulk Rubbish	Inc	13,800	11,500	11,914
			81,800	75,500	75,914
E102005	Commercial Collection	Exp	0	0	(10,690)
E102010	Bulk Rubbish Collection	Exp	(13,800)	(11,500)	(12,153)
E101020	Chemical Drum Disposal Costs	Exp	(5,500)	0	0
E102190	Depreciation - Sanitation	Exp	(7,000)	(5,830)	(10,229)
			(26,300)	(17,330)	(33,072)
<b>Sewerage</b>					
I104005	Septic Tank Fees	Inc	500	500	215
			500	500	215
E104005	Sewerage Treatment Plant	Exp	(500)	(424)	(29)
			(500)	(424)	(29)
<b>Regional Refuse Group</b>					
E102007	Regional Refuse Group Expenses	Exp	0	0	(25,930)
			0	0	(25,930)



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Town Planning</b>					
I106005	Planning Fees	Inc	3,000	2,500	2,620
			3,000	2,500	2,620
E106005	Town Planning Expenses	Exp	(25,000)	(20,830)	(30,087)
E106100	Administration Allocated	Exp	(30,485)	(25,400)	(25,400)
			(55,485)	(46,230)	(55,487)
<b>Other Community Amenities</b>					
I107005	Cemetery Fees	Inc	15,000	12,500	8,296
I107010	Community Bus Income	Inc	4,000	3,330	3,116
I107025	Other Community Amenities Contributions	Inc	8,000	8,000	0
			27,000	23,830	11,412
E107005	Cemetery Mtce	Exp	(24,020)	(20,019)	(29,438)
E107010	Public Convenience Mtce	Exp	(56,965)	(47,573)	(53,195)
E107015	Community Bus Operating	Exp	(4,000)	(3,557)	(2,274)
E107100	Administration Allocated	Exp	(61,233)	(51,030)	(51,030)
E107190	Depreciation - Other Comm Amenities	Exp	(43,000)	(35,830)	(32,825)
			(189,218)	(158,009)	(168,762)
<b>Total Community Amenities Income</b>			372,700	359,400	342,418
<b>Total Community Amenities Expenditure</b>			(522,286)	(430,987)	(509,349)
<b>Recreation &amp; Culture</b>					
<b>Public Halls &amp; Civic Centres</b>					
I111005	Town Hall Hire	Inc	2,000	1,670	714
I111010	Reimbursements	Inc	100	100	0
I111015	Town Hall Lease -L Piesse	Inc	4,632	3,860	3,502
			6,732	5,630	4,216
E111005	Town Hall Mtce	Exp	(22,091)	(19,050)	(19,097)
E111010	Other Halls Mtce	Exp	(6,000)	(5,059)	(2,334)
E111190	Depreciation - Public Halls	Exp	(53,000)	(44,170)	(46,192)
			(81,091)	(68,279)	(67,623)
<b>Swimming Pool</b>					
I112010	Swimming Pool Admission	Inc	38,000	38,000	29,569
I112015	Swimming Pool Miscellaneous Income	Inc	100	100	136
I112020	Reimbursements	Inc	600	600	136
			38,700	38,700	29,841
E112005	Pool Staff Salary	Exp	(72,000)	(72,000)	(47,180)
E112010	Superannuation	Exp	(6,200)	(6,200)	(3,953)
E112015	Swimming Pool Maintenance	Exp	(122,540)	(103,465)	(94,597)
E112020	Swimming Pool Other Expenses	Exp	(5,000)	(4,501)	(3,931)
E112190	Depreciation - Swimming Pools	Exp	(44,000)	(36,660)	(153,994)
			(249,740)	(222,826)	(303,655)
<b>Other Recreation &amp; Sport</b>					
I113005	Sportsground Rental	Inc	7,719	7,719	8,719
I113015	Power Reimbursements	Inc	7,000	5,830	4,144
I113020	Recreation Centre Hire	Inc	10,000	8,330	3,921
I113025	Reimbursements Other	Inc	100	100	827
I113030	Rec Centre Equipment Contributions	Inc	1,800	1,800	1,800
I113035	Sporting Club Leases	Inc	50	50	50
I113040	Other Recreation & Sport Contributions	Inc	8,200	8,200	0
I113055	Eric Farrow Pavillion Hire	Inc	3,000	2,500	909
I113065	Community Gym Membership	Inc	7,000	6,670	14,288



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
.			44,869	41,199	34,658
E113005	Sportsground Mtce	Exp	(101,050)	(84,284)	(90,870)
E113010	Sportsground Building Mtce	Exp	(21,927)	(19,481)	(17,627)
E113015	Wetlands Park Mtce	Exp	(58,282)	(48,639)	(40,497)
E113020	Parks & Gardens Mtce	Exp	(53,542)	(44,620)	(47,713)
E113025	Puntapin Rock Mtce	Exp	(3,030)	(2,520)	(1,331)
E113030	Recreation Centre Mtce	Exp	(46,733)	(40,361)	(34,633)
E113035	Rec Staff Salaries	Exp	(20,000)	(16,670)	(15,191)
E113040	Superannuation	Exp	(2,000)	(1,670)	(1,687)
E113045	Other Expenses	Exp	(2,000)	(1,777)	(939)
E113050	Norring Lake Mtce	Exp	(3,037)	(2,527)	(2,701)
E113065	Eric Farrow Pavilion Mtce	Exp	(20,277)	(17,270)	(15,269)
E113070	Rec Centre Sports Equipment	Exp	(3,500)	(2,920)	(1,299)
E113095	Community Gym Expenditure	Exp	(5,000)	(4,160)	(4,092)
E113100	Administration Allocated	Exp	(102,322)	(85,270)	(85,270)
E113190	Depreciation - Other Rec & Sport	Exp	(187,000)	(155,850)	(194,317)
			(629,700)	(528,019)	(553,436)
	<b>Library</b>				
I115005	Lost Books	Inc	50	50	0
I115010	Reimbursements	Inc	100	100	2,509
			150	150	2,509
E115005	Library Staff Salaries	Exp	(50,000)	(41,670)	(37,638)
E115015	Library Building Mtce	Exp	(10,960)	(9,193)	(10,148)
E115020	Library Other Expenses	Exp	(7,560)	(6,474)	(6,499)
E115190	Depreciation - Libraries	Exp	(1,600)	(1,330)	(1,289)
			(70,120)	(58,667)	(55,574)
	<b>Other Culture</b>				
I116035	Long Table Experience Income	Inc	25,000	25,000	27,582
I119015	Contribution to Woolorama	Inc	1,000	1,000	0
I119020	Reimbursements	Inc	100	100	60
I119030	Community Events Income	Inc	20,000	20,000	2,273
I119031	Other Culture Grant Funds	Inc	1,000	1,000	8,717
			47,100	47,100	38,632
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	(500)
E116010	Woolorama Costs & Maintenance	Exp	(60,851)	(56,009)	(66,179)
E116015	Community Centre Mtce	Exp	(7,798)	(6,600)	(8,988)
E116020	Historical Village	Exp	(3,304)	(2,950)	(2,848)
E116035	Long Table Experience Expenditure	Exp	(25,000)	(25,000)	(27,421)
E116045	Community Development Events	Exp	(21,800)	(18,180)	(31,833)
E116046	Community Development Equipment Maintenance	Exp	(500)	(420)	0
E116055	Other Culture Grant Funds Exp	Exp	(2,500)	(2,500)	(2,341)
E116190	Depreciation - Other Culture	Exp	(110)	(90)	(2,743)
			(122,363)	(112,249)	(142,853)
	<b>Total Recreation &amp; Culture Income</b>		137,551	132,779	109,856
	<b>Total Recreation &amp; Culture Expenditure</b>		(1,153,014)	(990,040)	(1,123,143)
	<b>Transport</b>				
	<b>Streets Roads Bridges &amp; Depot Construction</b>				
I121005	Direct Road Grants	Inc	68,247	68,247	110,921
I121010	Road Project Grants	Inc	300,605	240,484	246,084
I121015	Roads to Recovery Grant	Inc	222,056	222,056	222,056
I121025	Contribution - St Lighting	Inc	3,500	0	0
I147125	Storm Damage Reimbursements	Inc	1,013,960	1,013,960	589,531
			1,608,368	1,544,747	1,168,592



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Streets Roads Bridges &amp; Depot Maintenance</b>					
I122055	Diesel Fuel Rebate Income	Inc	50,000	41,670	35,573
			50,000	41,670	35,573
E122005	Road Maintenance	Exp	(100,000)	(83,330)	(75,929)
E122006	Maintenance Grading	Exp	(150,000)	(125,010)	(136,544)
E122007	Rural Tree Pruning	Exp	(70,000)	(58,330)	(55,292)
E122008	Rural Spraying	Exp	(15,000)	(12,500)	(11,097)
E122009	Town Site Spraying	Exp	(30,000)	(25,000)	(26,952)
E122010	Depot Mtce	Exp	(22,277)	(18,709)	(17,434)
E122011	Town Reserve & Verg Mtce	Exp	(2,000)	(1,670)	(2,371)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(18,760)	(5,624)
E122015	Rural Numbering	Exp	(100)	(70)	(30)
E122025	Street Cleaning	Exp	(43,000)	(35,840)	(33,601)
E122030	Street Trees	Exp	(50,000)	(41,660)	(67,106)
E122035	Traffic & Street Signs Mtce	Exp	(7,000)	(5,840)	(3,606)
E122045	Townscape	Exp	(19,600)	(16,339)	(21,186)
E122050	Crossovers	Exp	(500)	(420)	(167)
E122055	RoMan Data Collection	Exp	(12,000)	(11,000)	(5,968)
E122060	Street Lighting	Exp	(67,721)	(56,430)	(48,021)
E122090	Graffiti Removal	Exp	(1,000)	(840)	0
E122100	Administration Allocated	Exp	(42,933)	(35,780)	(35,780)
E122190	Depreciation - Roads	Exp	(556,000)	(463,330)	(1,411,624)
E147120	Storm Damage - Not Claimable	Exp	0	0	(4,979)
			(1,211,631)	(1,010,858)	(1,963,311)
<b>Road Plant Purchases</b>					
I122100	Profit on Sale of Asset	Inc	22,586	22,586	63,582
			22,586	22,586	63,582
<b>Aerodrome</b>					
I126015	Aerodrome Reimbursements	Inc	10,689	10,689	10,572
I126020	Aerodrome Hangar Lease	Inc	6,516	6,516	8,204
			17,205	17,205	18,776
E126005	Aerodrome Maintenance	Exp	(7,143)	(6,062)	(10,097)
E126190	Depreciation - Aerodromes	Exp	(25,000)	(20,830)	(29,545)
			(32,143)	(26,892)	(39,642)
<b>Total Transport Income</b>			1,698,159	1,626,208	1,286,522
<b>Total Transport Expenditure</b>			(1,243,774)	(1,037,750)	(2,002,952)
<b>Economic Services</b>					
<b>Rural Services</b>					
I131020	Landcare Reimbursements	Inc	700	580	66,323
			700	580	66,323
E131020	Landcare	Exp	(25,700)	(25,580)	(91,323)
E131030	Rural Towns Program	Exp	(25,000)	(20,863)	(17,101)
E131100	Administration Allocated	Exp	(12,435)	(10,360)	(10,360)
E131140	Water Management Plan / Harvesting	Exp	(5,000)	(4,173)	(5,742)
E131190	Depreciation - Rural Services	Exp	(1,400)	(1,170)	(853)
			(69,535)	(62,146)	(125,379)
<b>Tourism &amp; Area Promotion</b>					
I132005	Caravan Park Fees	Inc	65,000	54,170	70,315
I132010	Reimbursements	Inc	1,000	830	57
I132015	RV Area Fees	Inc	8,000	6,670	13,530
I132035	Tourism Income	Inc	0	0	7,228



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
			74,000	61,670	91,130
E132015	Caravan Park Manager Salary	Exp	(21,917)	(18,348)	(20,130)
E132020	Caravan Park Mtce	Exp	(50,926)	(42,518)	(44,141)
E132025	Subsidy Historic Village	Exp	(8,350)	(8,350)	(8,350)
E132035	RV Area Maintenance	Exp	0	0	(11,902)
E132040	Tourism Promotion & Subscripts	Exp	(15,000)	(12,500)	(8,331)
E132050	Administration Allocated	Exp	(55,994)	(46,660)	(46,660)
E132190	Depreciation - Tourism	Exp	(7,000)	(5,830)	(9,020)
			(159,187)	(134,206)	(148,534)
	<b>Building Control</b>				
I133005	Building Licenses	Inc	8,000	6,670	2,110
			8,000	6,670	2,110
	<b>Other Economic Services</b>				
I134005	Water Sales	Inc	7,000	5,830	6,587
			7,000	5,830	6,587
E134005	Water Supply - Standpipes	Exp	(12,000)	(10,010)	(10,276)
E134190	Depreciation - Other Economic Services	Exp	(1,600)	(1,330)	0
			(13,600)	(11,340)	(10,276)
	<b>Total Economic Services Income</b>		89,700	74,750	166,150
	<b>Total Economic Services Expenditure</b>		(242,322)	(207,692)	(284,189)
	<b>Other Property &amp; Services</b>				
	<b>Private Works</b>				
I141005	Private Works Income	Inc	50,000	41,670	12,851
			50,000	41,670	12,851
E141005	Private Works	Exp	(30,000)	(24,990)	(4,430)
E141100	Administration Allocated	Exp	(7,763)	(6,470)	(6,470)
			(37,763)	(31,460)	(10,900)
	<b>Public Works Overheads</b>				
I143020	Reimbursements	Inc	100	100	1,217
			100	100	1,217
E143005	Engineering Salaries	Exp	(91,169)	(75,970)	(65,810)
E143007	Engineering Administration Salaries	Exp	(55,292)	(46,080)	(45,071)
E143009	Housing Allowance Works	Exp	(18,000)	(17,000)	(15,236)
E143015	CEO's Salary Allocation	Exp	(52,675)	(43,900)	(44,081)
E143020	Engineering Superannuation	Exp	(93,196)	(77,660)	(71,007)
E143025	Engineering - Other Expenses	Exp	(3,000)	(2,510)	(5,221)
E143030	Sick Holiday & Allowances Pay	Exp	(170,000)	(141,670)	(143,484)
E143045	Insurance on Works	Exp	(30,281)	(30,281)	(29,076)
E143050	Protective Clothing	Exp	(9,000)	(7,500)	(4,208)
E143055	Fringe Benefits	Exp	(1,000)	(1,000)	(297)
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(830)	(630)
E143065	MOW - Vehicle Expenses	Exp	(5,000)	(4,160)	(6,066)
E143075	Telephone Expenses	Exp	(2,500)	(2,080)	(1,361)
E143080	Staff Licenses	Exp	(585)	(490)	(461)
E143085	Safety Equipment & Meetings	Exp	(5,000)	(4,170)	(722)
E143090	Conferences & Courses	Exp	(2,000)	(1,670)	0
E143095	Staff Training	Exp	(16,000)	(13,340)	(2,975)
E143105	Administration Allocated	Exp	(5,750)	(4,790)	(4,790)
E143200	LESS PWOH ALLOCATED	Exp	561,448	475,101	454,474
			0	0	13,978



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Plant Operation Costs</b>					
I144005	Sale of Scrap	Inc	1,500	1,250	491
I144010	Reimbursements	Inc	5,000	4,170	11,224
			6,500	5,420	11,715
E144010	Fuel & Oils	Exp	(130,000)	(108,330)	(114,599)
E144020	Tyres & Tubes	Exp	(20,000)	(16,670)	(13,815)
E144030	Parts & Repairs	Exp	(50,000)	(41,670)	(38,699)
E144040	Plant Repair - Wages	Exp	(55,000)	(45,830)	(27,200)
E144050	Insurance and Licences	Exp	(30,000)	(30,000)	(28,626)
E144060	Expendable Tools-Consumables only	Exp	(10,000)	(8,330)	(8,445)
E144075	Minor Plant & Equipment <\$3000	Exp	(8,000)	(6,670)	(7,106)
E144065	MV Insurance Claim Expenses	Exp	0	0	(11,340)
E144200	LESS POC ALLOCATED-PROJECTS	Exp	303,000	257,500	274,798
			0	0	24,968
<b>Salaries &amp; Wages</b>					
E146010	Gross Salaries, Allowances & Super	Exp	(2,234,563)	(1,862,140)	(1,926,154)
E146200	Less Sal , Allow, Super Allocated	Exp	2,234,563	1,862,150	1,926,154
			0	10	0
<b>Unclassified</b>					
I147005	Commission - Vehicle Licensing	Inc	48,000	40,000	31,277
I147035	Banking errors	Inc	0	0	(25,001)
I147050	Council Staff Housing Rental	Inc	28,000	23,330	18,260
I147065	Insurance Reimbursement	Inc	0	0	4,375
I147070	Council Housing Reimbursements	Inc	1,500	1,250	1,543
I147120	Charge on Private use of Shire Vehicle	Inc	3,120	2,520	2,430
I147121	Reimbursement - Community Requests	Inc	0	0	515
			80,620	67,100	33,399
E147015	Community Requests & Events - CEO Allocation	Exp	(6,500)	(5,420)	(5,278)
E147035	Banking Errors	Exp	0	0	24,885
E147050	Council Housing Maintenance	Exp	(65,320)	(55,409)	(50,360)
E147055	Consultants	Exp	(40,000)	(33,330)	(20,743)
E147070	4WD Resource Sharing Group	Exp	(4,500)	(3,750)	(2,270)
E147090	Building Maintenance	Exp	(10,000)	(8,525)	(8,428)
E147100	Administration Allocated	Exp	(161,734)	(134,790)	(134,790)
E147115	Occupational Health & Safety (OHS)	Exp	(5,000)	(4,170)	(3,206)
E147130	Depreciation - Unclassified	Exp	(26,000)	(21,660)	(25,938)
E147150	Community Requests Budget	Exp	(14,000)	(11,660)	(4,136)
E147151	Community Donations/Sponsorship	Exp	(3,500)	(2,920)	(3,500)
			(336,554)	(281,634)	(233,764)
<b>Total Other Property &amp; Services Income</b>			137,220	114,290	59,183
<b>Total Other Property &amp; Services Expenditure</b>			(374,317)	(313,084)	(205,717)
<b>Total Income</b>			<b>6,267,729</b>	<b>5,903,478</b>	<b>5,724,544</b>
<b>Total Expenditure</b>			<b>(5,362,408)</b>	<b>(4,486,870)</b>	<b>(5,626,309)</b>
<b>Net Deficit (Surplus)</b>			<b>905,321</b>	<b>1,416,608</b>	<b>98,235</b>

**SHIRE OF WAGIN  
STATEMENT OF PAYMENTS  
FOR THE PERIOD ENDED 30 APRIL 2019**

Payment	Date	Name	Description	Amount
<b>Municipal Account List of Payments</b>				
<b>EFT Payments</b>				
EFT8158	4/04/2019	Billie-Jo Swayn	Reimbursement for Police Clearance	(54.30)
EFT8159	4/04/2019	Entire Fire Management	Install new internal & perimeter firebreaks where required and update existing firebreaks at Mount Latham	(67,100.00)
EFT8160	4/04/2019	Shirley Marsh	Reimbursement for Police Clearance	(49.90)
EFT8161	4/04/2019	South West Isuzu	Purchase of 2018 FVZJZ-L16 FVZ 260-300 MWB Isuzu Truck Auto with: Automatic Transmission, Two Way Tipping Body	(119,043.00)
EFT8162	4/04/2019	Strike Termite & Pest Control	Bug Prevention Spray at Shire Administration Office, Wetlands Park Public Toilets, Tavistock Street Public Toilets, Trent Street Public Toilets, Sportsground Public Toilets, Recreation Centre, Eric Farrow Pavilion, Caravan Park, Swimming Pool & Norring Lake	(1,235.00)
EFT8163	4/04/2019	Trevor Brandy	Reimbursement for Relocation Costs & Police Clearance	(4,054.30)
EFT8164	4/04/2019	Australian Services Union	Payroll deductions	(25.90)
EFT8165	4/04/2019	Shire Of Wagin - Staff Christmas Fund	Payroll deductions	(460.00)
EFT8166	4/04/2019	Shire Of Wagin Payroll Creditors	Payroll deductions	(120.00)
EFT8167	4/04/2019	Wagin Woodanilling Landcare Zone	Payroll deductions	(42.00)
EFT8168		See Trust Account List of Payments		
EFT8169	11/04/2019	Afgri Equipment Australia Pty Ltd	Flat Belt, Sheave & Mower Blade Kit - P22 John Deere Mower	(179.53)
EFT8170	11/04/2019	Al Antz Electrical	Repair Shire Admin Office security lights	(305.23)
EFT8171	11/04/2019	Alexander Galt And Co Pty Ltd	Hardware Supplies	(2,264.20)
EFT8172	11/04/2019	Ampac Debt Recovery	Commissions and Costs - March 2019	(959.04)
EFT8173	11/04/2019	Australia Post	Postage - March 2019	(280.02)
EFT8174	11/04/2019	Australian Taxation Office	March 2019 - BAS	(13,973.00)
EFT8175	11/04/2019	Beaurepaires	2x Tyres - P86 HACC Vehicle, Tyre Rotation - P42 Isuzu Truck	(673.54)
EFT8176	11/04/2019	Berty Bee's	HACC Gardening for Darkan Clients 28/03/2019	(445.50)
EFT8177	11/04/2019	Bitutek Pty Ltd	Two Coat Emulsion on Jaloran Road	(51,600.01)
EFT8178	11/04/2019	Boc Gases	R020D2 Oxygen, R020G Oxygen, R040G Dissolved Acetylene, R065E2 Argoshield, Container Service Charge 26/02/2019 - 28/03/2019	(60.14)
EFT8179	11/04/2019	Chubb Security Australia	Monitor Dialler - Medical Center & Administration Office	(314.60)
EFT8180	11/04/2019	Command A Com	Shire Administration Office, Works Depot, Rec Centre & Library - Phone and Fax Service	(283.80)
EFT8181	11/04/2019	Contrast Creative	Video Productions for Wagin Tourism	(4,730.00)
EFT8182	11/04/2019	Courier Australia	Delivery charges	(45.66)
EFT8183	11/04/2019	Darrell Forrest Advisory Services	Local Government Act Amendment Documents.	(95.00)
EFT8184	11/04/2019	Daycrest Pty Ltd	HACC Coordinator Unleaded, HACC Bus Diesel & SES Diesel	(488.56)
EFT8185	11/04/2019	Doms Delicatessen Of Wagin	Ice for Meetings/Seminars/Catering	(36.00)
EFT8186	11/04/2019	Entire Fire Management	Install new firebreaks around Mount Latham Tower and Install new firebreak at south western corner of Mount Latham	(25,960.00)
EFT8187	11/04/2019	Exurban	Town Planning Consulting Services - March 2019	(3,845.46)
EFT8188	11/04/2019	Great Southern Fuel Supply Katanning	200L Kerosene	(597.74)
EFT8189	11/04/2019	Great Southern Waste Disposal	Management of Facility & Refuse Collection for March 2019	(22,614.54)
EFT8190	11/04/2019	Katanning Pest Control	Drilled and treated 3 termite nests - Tennyson Street	(231.00)
EFT8191	11/04/2019	Komatsu Australia Pty Ltd	8x Bushes, 5x Dust Seals - P10 Komatsu Grader	(1,953.86)
EFT8192	11/04/2019	Liberty Oil Australia Pty Ltd	5000L Diesel	(6,821.00)
EFT8193	11/04/2019	Marleys Diesel & Ag	Truck Wash - Depot, 2x Hydraulic Hoses - 4 in 1 bucket modification - P39 Bobcat	(324.00)
EFT8194	11/04/2019	Meals On Wheels Wagin	Meals on Wheels Quarterly Return - January, February & March 2019	(693.45)
EFT8195	11/04/2019	Moore Stephens	Financial Reporting Workshop & Management Reporting Workshop - B Roderick & C Painter	(4,096.40)
EFT8196	11/04/2019	Narrogin Nursery Cafe & Gallery	Beautification Programme - Supply plants for Tudhoe & Tudor Streets, 2 Tonne of tree planting mix, Reposition planters and re-plant troughs includes professional fee	(12,045.00)
EFT8197	11/04/2019	Narrogin Packaging And Motorcycles	Norish liquid hand soap for Swimming Pool, Recreation Centre & Eric Farrow Pavilion	(88.65)
EFT8198	11/04/2019	Palace Hotel	1x Carton Of Great Nothern And 1x Carton Of Carlton Dry - For End Of Wandrra Bbq 28/03/2019, 1x Carton of Carlton Dry for Woolorama	(150.97)
EFT8199	11/04/2019	Quick Corporate	April Stationary Order, HACC Stationary Order	(467.91)
EFT8200	11/04/2019	Shire of Gnowangerup	Introduction to Local Government Workshop - Billie-Jo Swayn & Thomas Parker	(462.00)
EFT8201	11/04/2019	Steve Taylor	12 Month Renewal - Prompt Safety Solutions Occupational Safety & Health Services - April 2019 to April 2020. Includes revision and updating of OSH processes and web page.	(1,100.00)
EFT8202	11/04/2019	T-quip	V-Belt - P43 Toro Mower	(186.45)
EFT8203	11/04/2019	Toner Plus	2x Genuine Bother Toner TN3290 For Sue English's Printer	(521.60)
EFT8204	11/04/2019	Trent Kippin	Gutter Maintenance & Tin Repairs on SES Buildings	(952.50)
EFT8205	11/04/2019	Unlimited Maintenance	Deposit for Painting of Town Hall - Lesser Hall, Kitchen Area and 2 Halls past toilets	(400.00)
EFT8206	11/04/2019	WA Contract Ranger Services Pty Ltd	Ranger Services 19/03/2019 & 26/03/2019	(1,028.50)
EFT8207	11/04/2019	WA Tool and Trade Supply Co	Workshop Supplies	(173.60)
EFT8208	11/04/2019	WDHS P & C Association	New Residents Reception Food	(1,200.00)
EFT8209	11/04/2019	Wagin District Farmers Co-operative	Catering & Cleaning Supplies - March 2019	(1,085.13)
EFT8210	11/04/2019	Wagin Gas Electrics	Install 4 plug Powerpoint at Wetlands Toilets	(388.30)
EFT8211	11/04/2019	Wagin General Practice	Trainee Medical - Billie-Jo Swayn	(160.00)
EFT8212	11/04/2019	Wagin Meats	Bbq Sausages & Kiwi Burgers For End Of Wandrra Bbq 28 March 2019, Kiwi Burgers for Woolorama	(149.00)
EFT8213	11/04/2019	Wagin Mower Repairs	2x Honda Buffalo Pro S/P Catch Mower	(3,216.00)
EFT8214	11/04/2019	Wagin Newsagency	Purchase Order Book - Caravan Park, 2x Hi Vis Shirts - Allen Hicks, Newspapers	(84.70)

Payment	Date	Name	Description	Amount
EFT8215	11/04/2019	Wagin Plumbing	Replacement of Hand Basin - Disabled Toilet adjacent Skatepark	(602.80)
EFT8216	11/04/2019	Wagin Pre-mix Concrete	Set up & pour footings for Undercover area posts & Footings for stone walls at Cemetery	(13,838.00)
EFT8217	11/04/2019	Wagin Truck Centre	Airbreak Joiners & Air Fittings - P40 Isuzu Truck, Service Parts - P42 Isuzu Truck, Antenna - P10 Komatsu Grader, Oil & Pump - Depot	(1,332.40)
EFT8218	11/04/2019	Wagin Window & Carpet Cleaning	Carpet And Window Cleaning - 2 Ballagin Street, Wagin.	(610.50)
EFT8219	11/04/2019	Wallis Computer Solutions	NBN - Admin Office, Rec Centre & Library	(143.00)
EFT8220	11/04/2019	Western Australian Local Government Ass Walga	WALGA Forum - Management of Roadside Vegetation 3 May 2019 at the Northam, Recreation Centre for Peter Webster.	(88.00)
EFT8221	11/04/2019	Western Stabilisers	Stabilise Shoulders on Jaloran Road	(33,616.00)
EFT8222	18/04/2019	Australian Services Union	Payroll deductions	(25.90)
EFT8223	18/04/2019	Shire Of Wagin - Staff Christmas Fund	Payroll deductions	(460.00)
EFT8224	18/04/2019	Shire Of Wagin Payroll Creditors	Payroll deductions	(120.00)
EFT8225	18/04/2019	Wagin Woodanilling Landcare Zone	Payroll deductions	(42.00)
EFT8226		See Trust Account List of Payments		
EFT8227	26/04/2019	AI Antz Electrical	Repair of starter for solar hot water system at Gordon Street Residence	(120.38)
EFT8228	26/04/2019	Alexander Galt And Co Pty Ltd	Hardware Supplies	(1,674.00)
EFT8229	26/04/2019	Australian Communications Authority	Land Mobile/CBRS Repeater on Condrinning Hill Piesseville	(45.00)
EFT8230	26/04/2019	Australias Golden Outback	Exhibitor Space - Perth Caravan and Camping Show 2019	(1,375.00)
EFT8231	26/04/2019	Best Office Systems	Photocopier Charges MP.C4504 20/03/2019 - 20/04/2019, Rectify MPC5605 Fault	(1,546.94)
EFT8232	26/04/2019	C & D Cutri	Carry Out Bridge Inspections within the Shire of Wagin	(1,650.00)
EFT8233	26/04/2019	Courier Australia	Delivery charges	(602.16)
EFT8234	26/04/2019	Fire & Safety WA	28x Protective Boots, 6x Jackets & 1x Lace in zip for Boots	(7,946.09)
EFT8235	26/04/2019	IGA X-press	Public Convenience Supplies	(427.17)
EFT8236	26/04/2019	JR & A Hersey Pty Ltd	1x Box of Red Delineators & 1x Box of White Delineators	(264.00)
EFT8237	26/04/2019	Kim Nottle	Reimbursement for Police Clearance	(54.30)
EFT8238	26/04/2019	Komatsu Australia Pty Ltd	3x Dust Seals - P10 Komatsu Grader	(65.34)
EFT8239	26/04/2019	Landgate - Midland	Rural UV General Revaluation 2018/2019	(7,163.00)
EFT8240	26/04/2019	Liberty Oil Australia Pty Ltd	5000L Diesel & 2000L Unleaded	(9,687.90)
EFT8241	26/04/2019	Marleys Diesel & Ag	Regas aircon - P47 Cat Backhoe	(1,659.50)
EFT8242	26/04/2019	Michael Tito	Reimbursement for Safety Boots	(129.95)
EFT8243	26/04/2019	My Flex Training Services	HACC Medication Administration Training - 5 April 2019	(2,288.00)
EFT8244	26/04/2019	NNT Uniforms	Uniform Order For Peter Webster	(79.00)
EFT8245	26/04/2019	Narrogin Pumps Solar And Spraying	Pressure Gauge, 1" Nipple & 1" Elbow for Sportsground	(89.77)
EFT8246	26/04/2019	Peerless Jal Pty Ltd	SRA cleaner for Public Conveniences	(74.40)
EFT8247	26/04/2019	Security & Key Pty Ltd	Brava Metro Deadlock & Brava Metro Cycle for Recreation Centre	(145.56)
EFT8248	26/04/2019	Unlimited Maintenance	Painting of Town Hall - Lesser Hall, Kitchen area and 2 Halls past toilets	(1,800.00)
EFT8249	26/04/2019	W A Country Health Service-Wheatbelt	Main Meals and Sweets Supplied - March 2019	(1,139.60)
EFT8250	26/04/2019	WA Contract Ranger Services Pty Ltd	Ranger Services 2/04/2019 & 9/04/2019	(1,028.50)
EFT8251	26/04/2019	Wagin Mechanical Repairs	Service of P07 Community Bus	(598.75)
EFT8252	26/04/2019	Wagin Plumbing	Repair Leaking Shower Head - Caravan Park, Clear Blockage in Caravan Park dump site, Repair leaks at Day Care Centre, Repair blocked toilet at Eric Farrow Pavilion, Repair tap at Piesseville Fire Shed - Standpipe	(1,204.50)
EFT8253	26/04/2019	Bitutek Pty Ltd	2 Coat Seal on Bullock Hills Road	(33,140.95)
EFT8254		See Trust Account List of Payments		
<b>EFT Payments Total</b>				<b>(486,794.35)</b>
<b>Cheque Payments</b>				
5159	4/04/2019	Shire Of Wagin Footy Tipping	Payroll deductions	(72.00)
5160	11/04/2019	Shire Of Wagin	Shire Petty Cash Recoup	(40.20)
5161	11/04/2019	Synergy	Electricity Usage	(9,235.75)
5162	11/04/2019	Telstra	Phones, Faxes and Staff Mobiles - March 2019	(3,635.80)
5163	11/04/2019	Water Corporation	Various Shire Water Bills March - April 2019	(2,407.88)
5164	18/04/2019	Shire Of Wagin Footy Tipping	Payroll deductions	(36.00)
5165	26/04/2019	Elders Rural Services Australia Limited	30 x Tohl Nozzles - Fire Equipment, 20L Glyosphate & Gleen for Townsite Spraying	(3,300.00)
5166	26/04/2019	Synergy	Electricity Usage	(14,579.35)
5167	26/04/2019	Telstra	Phone Bill Ambulance Assoc Hut charges to 3 May 2019	(47.85)
5168	26/04/2019	Shire Of Wagin	HACC Petty Cash Recoup	(176.85)
<b>Cheque Payments Total</b>				<b>(33,531.68)</b>
<b>Direct Debit Payments</b>				
DD3385.15	1/04/2019	National Australia Bank	Merchant Statement March 2019	(197.53)
DD3385.16	1/04/2019	Department Of Transport	Daily Licensing Takings 28/03/19	(2,700.20)
DD3385.17	2/04/2019	Department Of Transport	Daily Licensing Takings 29/03/19	(15,928.15)
DD3416.1	3/04/2019	Department Of Transport	Daily Licensing Takings 01/04/19	(6,186.70)
DD3382.1	4/04/2019	Walgs	Payroll deductions	(4,814.34)
DD3382.10	4/04/2019	Hostplus	Superannuation contributions	(547.66)
DD3382.11	4/04/2019	Mlc Superannuation	Superannuation contributions	(220.89)
DD3382.12	4/04/2019	North Personal Superannuation	Superannuation contributions	(227.34)
DD3382.13	4/04/2019	Mtaa Super	Superannuation contributions	(135.58)
DD3382.2	4/04/2019	Sunsuper	Superannuation contributions	(48.24)
DD3382.3	4/04/2019	Cbus Superannuation	Superannuation contributions	(172.32)
DD3382.4	4/04/2019	Prime Super	Superannuation contributions	(377.06)
DD3382.5	4/04/2019	Bt Super	Superannuation contributions	(193.17)
DD3382.6	4/04/2019	Rest Administration	Payroll deductions	(975.53)
DD3382.7	4/04/2019	Australian Super Administration	Superannuation contributions	(908.94)
DD3382.8	4/04/2019	Hesta Super Fund	Superannuation contributions	(235.87)
DD3382.9	4/04/2019	Matrix Superannuation	Superannuation contributions	(76.52)
DD3416.12	4/04/2019	National Australia Bank	NAB Connect Fee February 2019	(63.48)
DD3416.21	4/04/2019	Department Of Transport	Daily Licensing Takings 02/04/19	(1,351.65)
DD3416.22	5/04/2019	Department Of Transport	Daily Licensing Takings 03/04/19	(5,330.55)

Payment	Date	Name	Description	Amount
DD3416.23	8/04/2019	Department Of Transport	Daily Licensing Takings 04/04/19	(2,927.35)
DD3416.24	9/04/2019	Department Of Transport	Daily Licensing Takings 05/04/19	(6,500.10)
DD3416.25	10/04/2019	Department Of Transport	Daily Licensing Takings 08/04/19	(3,321.95)
DD3416.26	11/04/2019	Department Of Transport	Daily Licensing Takings 09/04/19	(5,368.85)
DD3416.27	12/04/2019	Department Of Transport	Daily Licensing Takings 10/04/19	(1,396.30)
DD3416.2	15/04/2019	Department Of Transport	Daily Licensing Takings 11/04/19	(1,818.65)
DD3416.3	16/04/2019	Department Of Transport	Daily Licensing Takings 12/04/19	(7,672.95)
DD3416.4	17/04/2019	Department Of Transport	Daily Licensing Takings 15/04/19	(2,511.65)
DD3397.1	18/04/2019	Walgs	Payroll deductions	(5,256.15)
DD3397.10	18/04/2019	Prime Super	Superannuation contributions	(438.90)
DD3397.11	18/04/2019	Hostplus	Superannuation contributions	(541.65)
DD3397.12	18/04/2019	Mlc Superannuation	Superannuation contributions	(229.07)
DD3397.13	18/04/2019	North Personal Superannuation	Superannuation contributions	(227.34)
DD3397.2	18/04/2019	Mtaa Super	Superannuation contributions	(172.96)
DD3397.3	18/04/2019	Sunsuper	Superannuation contributions	(49.97)
DD3397.4	18/04/2019	Cbus Superannuation	Superannuation contributions	(177.43)
DD3397.5	18/04/2019	Bt Super	Superannuation contributions	(204.26)
DD3397.6	18/04/2019	Rest Administration	Payroll deductions	(1,123.50)
DD3397.7	18/04/2019	Australian Super Administration	Superannuation contributions	(924.79)
DD3397.8	18/04/2019	Hesta Super Fund	Superannuation contributions	(231.46)
DD3397.9	18/04/2019	Matrix Superannuation	Superannuation contributions	(109.75)
DD3416.5	18/04/2019	Department Of Transport	Daily Licensing Takings 16/04/19	(8,085.50)
DD3416.6	18/04/2019	Western Australian Treasury Corporation	Loan Repayment 138 April 2019	(7,787.04)
DD3416.10	23/04/2019	Messages On Hold Australia Pty Ltd	Provision of Programming and Equipment 23/04/2019 - 22/07/2019	(227.70)
DD3416.7	23/04/2019	Department Of Transport	Daily Licensing Takings 17/04/19	(1,020.05)
DD3416.8	24/04/2019	Department Of Transport	Daily Licensing Takings 18/04/19	(3,597.80)
DD3416.9	24/04/2019	Western Australian Treasury Corporation	Loan Repayment 137 April 2019	(1,907.86)
DD3416.11	26/04/2019	Classic Finance Pty Ltd	Photocopier Lease Payment April 2019	(222.20)
DD3416.13	26/04/2019	Department Of Transport	Daily Licensing Takings 23/04/19	(7,327.60)
DD3416.14	29/04/2019	Department Of Transport	Daily Licensing Takings 24/04/19	(1,523.20)
DD3416.15	29/04/2019	National Australia Bank	NAB Connect Fee	(69.48)
DD3416.16	30/04/2019	Department Of Transport	Daily Licensing Takings 26/04/19	(11,907.95)
DD3416.17	30/04/2019	National Australia Bank	Monthly Package Fee	(10.00)
<b>Direct Debit Payments Total</b>				<b>(125,583.13)</b>
<b>Municipal Account List of Payments Total</b>				<b>(645,909.16)</b>
<b>Trust Account List of Payments</b>				
<b>EFT Payments</b>				
EFT8168	11/04/2019	Simone Jane Stephens	ERIC FARROW PAVILION BOND REFUND	(300.00)
EFT8226	18/04/2019	Jamie Wheeler	COMMUNITY GYM KEY BOND REFUND	(30.00)
EFT8254	26/04/2019	Julie Chatfield	ERIC FARROW PAVILION BOND REFUND	(300.00)
<b>EFT Payments Total</b>				<b>(630.00)</b>
<b>Trust Account List of Payments Total</b>				<b>(630.00)</b>
<b>Credit Card List of Payments</b>				
<b>Chief Executive Officer - Peter Webster</b>				
Credit Card	18/03/2019	Quest Innaloo	Accommodation for T Parker - Trelis Licensing Course	(770.00)
Credit Card	18/03/2019	Quest Innaloo	Accommodation for B Swayn - Trelis Licensing Course	(770.00)
Credit Card	19/03/2019	Palace Hotel	Peter Kerp Farewell	(216.57)
Credit Card	21/03/2019	Perth Commercial Fridges	Thermocool Single Door Fridge for Presidents Suite	(1,099.00)
Credit Card	22/03/2019	Narrogin Petals & Bloom	Flowers for New Residents Reception	(200.00)
Credit Card	26/03/2019	7 Eleven	CEO Fuel	(71.95)
Credit Card	28/03/2019	JB Hifi	Gift Card for Pool Manager	(100.00)
Credit Card	29/03/2019	Shire of Wagin	P40 6 Months Registration	(218.20)
Credit Card	1/04/2019	Myron Corporation	Shire of Wagin Pens	(314.41)
Credit Card	2/04/2019	Westnet	Internet Charges	(225.82)
Credit Card	15/04/2019	NAB	Card Fee	(9.00)
<b>Chief Executive Officer - Peter Webster Total</b>				<b>(3,994.95)</b>
<b>Deputy Chief Executive Officer - Brian Roderick</b>				
Credit Card	8/04/2019	Stumpys Gateway Roadhouse	DCEO Fuel	(50.01)
Credit Card	15/04/2019	Coles	Sportsground Precinct Catering	(60.00)
Credit Card	15/04/2019	NAB	Card Fee	(9.00)
<b>Deputy Chief Executive Officer - Brian Roderick Total</b>				<b>(119.01)</b>
<b>Manager of Works - Allen Hicks</b>				
Credit Card	12/04/2019	4WD Supa Centre	Seat Covers for P25	(43.03)
Credit Card	15/04/2019	Shire of Wagin	Staff Licence - S Hiskins	(44.05)
Credit Card	15/04/2019	WorkwearHub	Boots for Works Staff	(139.90)
Credit Card	15/04/2019	NAB	Card Fee	(9.00)
<b>Manager of Works - Allen Hicks Total</b>				<b>(235.98)</b>
<b>Manager of Finance - Tegan Hall</b>				
Credit Card	19/03/2019	Aussie Broadband	NBN Charges - Works Depot, Rec Centre, Admin Office & Library	(290.00)
Credit Card	29/03/2019	Shire of Wagin	Retain Plates for P40 Truck Changeover	(26.85)
Credit Card	1/04/2019	Kmart	Teaspoons for Catering	(30.00)
Credit Card	15/04/2019	NAB	Card Fee	(9.00)
<b>Manager of Finance - Tegan Hall Total</b>				<b>(355.85)</b>
<b>Credit Card List of Payments Total</b>				<b>(4,705.79)</b>

**16. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2)**

*Under the Local Government Act 1995, Part 5, and Section 5.23, states in part:*

- (2) If a meeting is being held by Council or by a committee referred to in subsection (1)(b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:*
- (a) a matter affecting an employee or employees;*
  - (b) the personal affairs of any person;*
  - (c) a contract entered in to, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
  - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
  - (e) a matter that if disclosed, would reveal:
 
    - (i) a trade secret;*
    - (ii) information that has a commercial value to a person; or*
    - (iii) information about the business, professional, commercial or financial affairs of a person;*
 Where the trade secret or information is held by, or is about, a person other than the local government.*
  - (f) a matter that if disclosed, could be reasonably expected to:
 
    - (i) impair the effectiveness of any lawful method or procedure for preventing, defecting, investigating or dealing with any contravention or possible contravention of the law;*
    - (ii) endanger the security of the local government's property; or*
    - (iii) prejudice the maintenance or enforcement of any lawful measure for protecting public safety;**
  - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1981; and*
  - (h) such other matters as may be prescribed.*

**4006 COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. D A Reed

That Council close the meeting to the public at pursuant to sub section 5.23 (a) and (d) of the Local Government Act 1995.

Carried 8/0

**Note:** Mr Cliff Brockwell left the meeting at 7.29 pm  
 Mr Robert Ward left the meeting at 7.29 pm  
 Mr Allen Hicks left the meeting at 7.29 pm



**16.1 OVERDURE RATE DEBTORS**

PROPONENT:	Manager of Finance
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 <sup>nd</sup> May 2019
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	FM.DB.1
ATTACHMENTS:	N/A

**4007 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. L A Lucas

That Council advise AMPAC Debt Recovery to proceed to Judgement and PSSO on Assessments A86, A274, A312, A457, A500, A617, A647, A829, A1056, A1064, A1068, A1965, A2026, A2167.

Carried by Absolute Majority 8/0

**Note:** Cr Kilpatrick declared an interest in this item and left the meeting at 7.30 pm

**16.2 OVERDURE SUNDRY DEBTORS**

PROPONENT:	Manager of Finance
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 May 2019
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	RV.RP.1
ATTACHMENTS:	N/A

**4008 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. S M Chilcott

That Council agree to write off Sundry Debtor totalling \$10,000.00 being for Debtor 35.

Carried by Absolute Majority 7/0

**4009 COUNCIL DECISION**

Moved: Cr. J P Reed

Seconded: Cr. S M Chilcott

That Council open the meeting to the public at pursuant to sub section 5.23 (a) and (d) of the Local Government Act 1995.

Carried 7/0

**Note:** Cr Kilpatrick returned to the meeting at 7.35 pm  
Mr Cliff Brockwell returned to the meeting at 7.35 pm  
Mr Robert Ward returned to the meeting at 7.35 pm  
Mr Allen Hicks returned to the meeting at 7.35 pm  
Mrs Tegan Hall left the meeting at 7.35 pm and did not return

## 10. REPORTS FROM COMMITTEES

### 10.1 WORKS AND SERVICES COMMITTEE MEETING 8 MAY 2019

**OPENING:** Meeting opened at 4.01 pm.

**ATTENDANCE:**

Cr G R Ball	Chairperson
Cr B L Kilpatrick	Member
Cr J P Reed	Member
Cr G K B West	Member

**Staff:**

Mr P R Webster	Chief Executive Officer
Mr A D Hicks	Manager of Works
Miss K E Lloyd	Works Administration Officer

**Apologies:** Cr S M Chilcott Member (Proxy)

#### DECLARATION OF INTEREST

Nil

#### CONFIRMATION OF PREVIOUS MEETING MINUTES

#### COMMITTEES RECOMMENDATION

Moved: Cr. B L Kilpatrick

Seconded: Cr. J P Reed

That the minutes of the Works and Services Committee Meeting held 15<sup>th</sup> November 2018 be confirmed as a true and correct record.

Carried 4/0

#### CORRESPONDENCE AND REPORTS

- Footpath at Wagin District High School
- Sirdar Street – Carry Over

#### URGENT BUSINESS

#### CLOSURE



**10.1.1 CORRESPONDENCE AND REPORTS****10.1.1.1 FOOTPATH AT WAGIN DISTRICT HIGH SCHOOL**

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	30 <sup>th</sup> April 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Letter & Map

**BRIEF SUMMARY:**

The Wagin District High School have requested that the Shire consider immediate action to install a footpath and replace the Kerbing along Tavistock Street from Ranford to Throssell.

**BACKGROUND/COMMENT:**

This request was raised as an urgent matter at the April Ordinary meeting of Council, it was resolved to refer the request to the next meeting of the Works and Services Committee.

The Wagin District High School and the P & C Committee are planning a five year program for the grounds development which includes footpath and Kerbing along Tavistock Street. This area is used daily as a main entrance to the school grounds. The author has attached a map of the proposed area which details the length and the costs to construct footpath and kerbing along Tavistock Street.

To undertake this request Council could look at deferring one of this year's budgeted footpath jobs or it could look at doing it with savings from the Works Program.

**CONSULTATION/COMMUNICATION:**

The Wagin District High School

**STATUTORY/LEGAL IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

2018/2019 Budget

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority



**COMMITTEE RECOMMENDATION**

Moved: Cr. G K B West

Seconded: Cr. B L Kilpatrick

That new footpath and kerbing be installed along the southern side of Tavistock Street between Ranford and Throssell Street, outside the Wagin District High School.

The funding for the footpath in Ventnor Street be deferred to 2019/2020 and the \$30,000 be allocated to Tavistock Street.

Carried 4/0

**Note:** The Chief Executive Officer and Manager of Works had a meeting with the Acting Principal of the Wagin District High School on the 10<sup>th</sup> of May 2019. The School agreed upon the above recommendation.

Approximately 90 metre section of footpath on Tavistock Street from Ranford Street to the school entrance gate will be constructed on the Wagin District High School property.

# WAGIN DISTRICT HIGH SCHOOL

10 Ranford Street  
 WAGIN WA 6315  
 Telephone: 9861 3200  
 Email: Wagin.DHS@education.wa.edu.au  
 Website: www.wagindhs.wa.edu.au



SHIRE OF WAGIN

05 APR 2019

**RECEIVED**

Dear Council Members

**Re: Footpath on the school side of Tavistock St**

I write to request that you consider immediate action to place a footpath along the school side of Tavistock St. Twice a day approximately 100 students and their parents arrive or depart from the school grounds through this area.

The school and the P&C are planning to embark on a 5 year plan for grounds development which will include the area along Tavistock St as this is a very important entrance to the school. Placing a footpath in this area will enable the committee to border our development while assisting parents with pushers and prams to make their way to the school entrance with ease.

The school is very keen to work with the Shire of Wagin in any way possible. We are very supportive of the work you do and want our school to contribute to the beautification of Wagin. We want our students to be proud of their school and their town.

I understand that the council may have already budgeted for this financial year but am hoping that there are some financial reserves available to manage this work. I trust that you can support us by completing the footpath and kerbing as requested. If you have any queries regarding this matter please do not hesitate to contact me.

Yours sincerely  
 Brian Lee  
 (Principal)

*150 metres*

Officer	Comment
Action Required	CEO MOW
Information Only	
Actioned	
Scanned	

Our Vision: to provide an empowering environment for life-long learning.  
 Whole School Expectations: Be Engaged Use Manners Show Understanding Always Strive



*ASL*

**10.1.2.1 SIRDAR STREET – 2018/2019 WORKS PROGRAM CARRY OVER 2019/2020**

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	30 <sup>th</sup> April 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Nil

**BRIEF SUMMARY:**

The 2018/2019 Works Program is to construct and seal Sirdar Street from Ventnor to Khedive Street due to public request and dust problems.

**BACKGROUND / COMMENT:**

The residents along Sirdar Street have requested a sealed road along Sirdar Street to be constructed to stop dust issues.

The Works crew have constructed and re-sheeted Sirdar Street ready for sealing. Culvert pipes and drainage have been installed. Due to water issues from the catchment above this road, we now wish to carry over the seal works to the 2019/2020 Works Program. The author requests that council don't seal Sirdar Street until after this winter to see if the water problems have been rectified.

**CONSULTATION / COMMUNICATION:**

Nil

**STATUTORY / LEGAL IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

2018/2019 Works Program

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICERS RECOMMENDATION & COMMITTEE DECISION**

Moved: Cr. G K B West

Seconded: Cr. B L Kilpatrick

That the sealing works on Sirdar Street be carried over to the 2019/2020 Works Program.

Carried 4/0



**10.1.3 GENERAL BUSINESS****10.1.3.1 NEW IGA BUILDING – DISABILITY ACCESS**

The Acting Chief Executive Officer received an email request from Cliff Brockwell of IGA Wagin, requesting that the footpath at Lot 31 Tudhoe Street, Wagin be raised to allow disability access in to the store. Mr Brockwell offered to pay half the cost for the works.

**COMMITTEE RECOMMENDATION**

Moved: Cr. G K B West

Seconded: G R Ball

That approval is granted to raise the footpath from Usil Lane to past the first access (Western) doors of the building on Lot 31 Tudhoe Street, Wagin. The Shire of Wagin contribute 50% of the cost, up to a maximum of \$1,000 towards the raising of the footpath.

Carried 4/0

**10.1.4 CLOSURE**

There being no further business the Chairman thanked those in attendance and closed the meeting at 5.11 pm.

**Note:** Cr Lucas declared an interest in the below item and left the meeting at 7.36 pm

**10.1.1.1 FOOTPATH AT WAGIN DISTRICT HIGH SCHOOL**

**4010 COMMITTEE RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. S M Chilcott

That new footpath and kerbing be installed along the southern side of Tavistock Street between Ranford and Throssell Street, outside the Wagin District High School.

The funding for the footpath in Ventnor Street be deferred to 2019/2020 and the \$30,000 be allocated to Tavistock Street.

Carried 7/0

**Note:** Cr Lucas returned to the meeting at 7.37 pm

**10.1.2.1 SIRDAR STREET – 2018/2019 WORKS PROGRAM CARRY OVER 2019/2020**

**4011 COMMITTEE RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. J P Reed

That the sealing works on Sirdar Street be carried over to the 2019/2020 Works Program.

Carried 8/0

**10.1.3.1 NEW IGA BUILDING – DISABILITY ACCESS**

**COMMITTEE RECOMMENDATION**

That approval is granted to raise the footpath from Usil Lane to past the first access (Western) doors of the building on Lot 31 Tudhoe Street, Wagin. The Shire of Wagin contribute 50% of the cost, up to a maximum of \$1,000 towards the raising of the footpath.

**4012 COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. D G Reed

That Council raise the footpath to the required fall in front of the western door of lot 31 Tudhoe Street, to enable the business to open. With Council to pay 50% of the cost up to \$400.

Carried 8/0



**10.2.1 CORRESPONDENCE AND REPORTS****10.2.1.1 TOWNSCAPE TREE PLANTING AND BEAUTIFICATION PROGRAM  
2018/2019**Information Only

The Committee, at the last meeting, requested that the consultant horticulturist focus on the planter pots in Tudhoe and Tudor streets with the remaining Townscape funds of \$13,000 allocated in the 2018/2019 year.

This has recently been undertaken with good results, this included re-position and replanting planter boxes in Tavistock Street. It also included re-planting of trees (from the pots) to the Tudor Street railway reserve.

There is still a great deal of work that needs to be undertaken in accordance with the **Townscape Beautification and Tree Canopy Plan/Scope of Works Document – July '18**. I have put together a Budget for 2019/2020 that can be considered later in this agenda.

**10.2.1.2 TAVISTOCK STREET PLANTER BOX LIGHTING**Information Only

The Committee, at the last meeting, requested staff to continue with progressing lighting options for the planter boxes, staff will do a trial with one of the planter boxes to see the effect, this will be carried out with cost as a major consideration.

Consultant horticulturist, Mike Brown, has advised that the lighting options we were looking at would not be effective, he has good lighting contacts and is currently working with them to come up with the best option. This will need to be done as part of the 2019/2020 Townscape budget.



**10.2.1.3 RAC ROAD SAFETY MURAL – BANKWEST WALL**Information Only

The Committee requested staff to liaise with Bankwest to get assurances that if the Shire tidied up and completed corrective painting to the mural would they then agree to keep the mural and not paint over it.

I have put the above request to Bank West, however, to date they have not been able to give me an answer, staff will continue to follow up.

**10.2.1.4 WAGIN CRC PURPLE BENCH PROJECT**

PROPONENT:	Wagin Community Resource Centre
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Tudhoe Street
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	6 <sup>th</sup> May 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	
ATTACHMENTS:	Email from CRC and Purple Bench Information

**SUMMARY**

To give approval to the Wagin Community Resource Centre (CRC) to paint the Shire bench seat, located in their courtyard garden, from green to the color purple.

**BACKGROUND & COMMENT**

The Wagin CRC has written to the Shire requesting to paint the Shire bench seat, located in their garden area, from green to purple. This request is part of the Women's Council for domestic and family violence services (WA) Purple Bench Project.

The Purple bench is to promote in our community an "Honour of all Victims of Domestic Homicide in WA".

As the Wagin CRC promotes campaigns and information packages for this service, they would like to sponsor the Women's Council and provide a purple bench for the community in Wagin to utilise. This would also mean that the bench will give those who are suffering from this devastating issue in our community or surrounding a confidential space for women to visit with their children. Their job, as sponsors of the Women's Council (purple bench), is to provide a safe environment, links to services and information.

As the CRC doesn't have the funds to create a new bench, they have asked Shire if they could paint the existing bench that already exists in their garden area to a "Violet purple to support this cause.

They would also like to put a plaque on the purple bench for the community to understand



**From:** Mariana Tane <[mariana@wagincrc.net.au](mailto:mariana@wagincrc.net.au)>  
**Sent:** Tuesday, 12 February 2019 4:05 PM  
**To:** Allen Hicks <[mow@wagin.wa.gov.au](mailto:mow@wagin.wa.gov.au)>  
**Subject:** Enquiry - To paint the Wagin Shire picnic bench in the Wagin CRC garden area?

Good afternoon Allen,

I have an enquiry and would like to know who to contact or what further requirements we need to provide, for the Wagin CRC to paint the existing green bench in the Wagin CRC's garden area to Violet purple?

As a part of our requirement and activity plans for the Wagin CRC, we are applying for a small grant of \$100 from Linkwest.

The Purple bench is to promote in our community an "Honour of all Victims of Domestic Homicide in WA".

As the Wagin CRC promotes campaigns and information packages for this service, we would like to sponsor the Women's Council and provide a purple bench for our community in Wagin to utilise. This would also mean that, the bench will give those who are suffering from this devastating issue in our community or surrounding, a confidential space for women to visit with their children. Our job as sponsors of the Women's Council (purple bench), is to provide a safe environment, links to services and information.

As we don't have the funds to create a new bench, we ask the Wagin Shire, if we could paint the existing bench that already exists in our garden area to a "Violet purple, to support the purpose. We would also like to put a plaque on the purple bench for the community to understand its purpose, along with all those who have supported towards the bench eg. Wagin Shire (bench) Alexandra Galts (Material).

Here is the link for further information about the project.  
<https://www.linkwest.asn.au/news/purple-bench-micro-grants>

If you could please point me in the right direction, to get our small project on the way, We would be appreciative.

Thanks for your time.

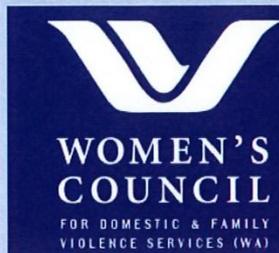
**kindest Regards**

*Mariana Tane*

**Coordinator**



**DAYS AVAILABLE | TUESDAY – FRIDAY | HOURS | 9AM – 4PM**  
**46-48 Tudhoe Street**  
**Wagin WA 6315**  
**Ph | 08 98 611 644**  
**Fax | 08 98 611 655**



## Invitation to Sponsor

# The Purple Bench Project



*In Honour of all Victims of Domestic Homicide in WA  
If you need advice and support  
Women's DV helpline  
9223 1188 . 1800 007 339*

## Herstory of The Purple Benches

The Women's Council for Domestic and Family Violence Services (WA) has launched a series of purple benches in public spaces to honour all victims killed as a result of Domestic and Family Violence. This initiative is supported by local government and members of parliament.

The latest data from Australian Institute of Health and Welfare (AIHW) reports one woman a week is killed by a current or former partner; and one man a month is killed due to domestic and family violence. So far in 2018, there have been 26 women killed in Australia. (23.5.18)

In Nova Scotia, Canada, Purple Benches are located in public parks to honour the memory of women murdered by their partner and to provide HELP numbers for people experiencing DFV. They are known as Barb's Benches and were launched in 2015 to mark the 25 year anniversary of the murder of Barb Baillie by her husband.

Purple is chosen as it is associated worldwide with the Domestic Violence awareness movement.

<b>10.2.1.5</b>	<b>DIRECTIONAL SIGNAGE REQUEST – WAGIN TRUCK CENTRE</b>
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PROPONENT:	Wagin Truck Centre
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Tudor Street
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	6 <sup>th</sup> May 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	
ATTACHMENTS:	Email Requests

**SUMMARY**

To consider a request from the Wagin Truck Centre to install a directional sign on the Tudor Street directional signage panel for their business.

**BACKGROUND & COMMENT**

In 2016 the Townscape Committee and the Shire introduced the new directional signage panels to replace the old signage, beautify the town as a feature and obviously assist visitors and tourists to locate key Council and town facilities.

The directional signage panels are in place to highlight facilities such as Medical facilities, recreation facilities, public toilets, supermarkets, tourism facilities and other Council buildings and services.

The Townscape Committee have always maintained that the directional signage panels were not an advertising medium for individual businesses as this is not practical; the directional signage would lose its impact and importance and if we put one business on a panel then we would have to make it available to all businesses in Wagin.

We have received a request from the Wagin Truck Centre to place a sign for their business on the directional signage panel located on the corner of Tudhoe and Tudor Streets.

I have advised the owners on the Committee's and Council's stance on the panels as per the above, however the owners would like me to put the request to Council. (please refer to attached emails)

**CONSULTATION/COMMUNICATION:**

Proponent

**STATUTORY/LEGAL IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil



**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple majority

**OFFICERS AND COMMITTEE RECOMMENDATION**

Moved: R Hoysted

Seconded: Cr. G K B West

That approval not be granted to the Wagin Truck Centre to install a directional sign for their business on the Tudhoe/Tudor Streets Shire directional signage panel.

Carried

*Note: The Committee requested a letter be sent to the proponent advising that they look at other signage options, possibly through the Wagin Chamber of Commerce.*

**From:** Wagin Truck Centre [<mailto:admin@wagintc.com.au>]  
**Sent:** Wednesday, 6 March 2019 6:03 PM  
**To:** 'dceo@wagin.wa.gov.au'  
**Subject:** Wagin Truck Centre

Good Morning Brian,

I dropped into the office Wednesday afternoon 06/03/2019, but you were away and the office girls asked if I could send you an email.

I am enquiring if I could get a blue directional sign, for our business, Wagin Truck Centre to be put under the other signs (Tudor St), see photo attached.

Could you please advise the steps that we need to take, to achieve this.

Kind Regards

Julie Bidmead

**Wagin Truck Centre**  
63 Tudor St  
Wagin WA 6315

PH: 08 98612667  
FX: 08 98612692  
EMAIL: [admin@wagintc.com.au](mailto:admin@wagintc.com.au)

**From:** Brian Roderick [<mailto:dceo@wagin.wa.gov.au>]  
**Sent:** Thursday, 14 March 2019 8:49 AM  
**To:** Wagin Truck Centre  
**Subject:** RE: Wagin Truck Centre

Good morning Julie, I apologise for not getting back to you sooner but I was on leave last week and I have been in and out of the office this week.

The directional sign panels were an initiative of the Townscape Committee and approved by Council.

The signage panels are there to direct people and particularly visitors to Council facilities (ie. Town hall, Swimming Pool, Public Toilets etc) and essential services provided in the town (Hospital, Medical Centre, Police, Supermarket etc). The signage panels are not open to businesses in Town as we believe if we made it open to businesses than there would be too many signs to fit on any one panel and it would also be too hard for visitors to take note of the essential service.

So, unfortunately individual businesses can't be added to our directional signage panels, I hope you can understand Council's position.

If you have any further queries regarding this matter please get back to me.

Regards,

**Brian Roderick**  
Deputy Chief Executive Officer  
Shire of Wagin





Good Morning Brian,

We are disappointed with your reply, when the council has already approved individual businesses (please see photo attached)  
We would like to be reconsidered

Thanks Julie

**Wagin Truck Centre**  
63 Tudor St  
Wagin WA 6315  
[@wagin.wa.gov.au](mailto:@wagin.wa.gov.au)

Hi Julie

I am sorry that you are disappointed with my reply. The business sign your referring to is a one off that somehow was approved well before Council introduced the directional signage panels in 2016. As it was already in place we could not take them down once we installed the new directional signs.

I am sure you can understand if Council was to now give approval for your business to be included on the new directional signage panels then the Shire would have to make this option available for every business in town, this would not be feasible or practical.

However, I will take your request to the next meeting of the Townscape Committee, they will consider your request and if they support it they will make a recommendation to Council. This Committee will next meet in April, I will advise you of the meeting date once it is set.

Regards,

**Brian Roderick**  
Deputy Chief Executive Officer  
Shire of Wagin

<b>10.2.1.6 TOWNSCAPE BUDGET 2019/2020</b>
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PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Tavistock Street
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	6 <sup>th</sup> May 2019
PREVIOUS REPORT(S):	June 2018
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.BU.1
ATTACHMENTS:	Nil

**SUMMARY**

To endorse a Townscape Budget for the 2019/2020 financial year and put forward to the Council 2018/2019 Budget process.

**BACKGROUND & COMMENT**

Staff have put together the following Townscape Budget for the 2019/2020 financial year based on the 2018/2019 year and advice from consultant horticulturist Mike Brown from Narrogin Nursery, Cafe and Gallery. Mike has been engaged by Council to carry out significant Townscape works and projects in accordance with the **Townscape Beautification and Tree Canopy Plan/Scope of Works Document – July '18**.

This year we will not see any surplus funds to carry over to the 2019/2020 financial year. In the 2018/2019 year there was \$90,000 allocated to Townscape, however \$30,000 of that was carried over from the previous year. In Council's Corporate Business plan there is \$30,000 allocated to Capital Townscape projects, however if the Committee and Council wish to continue with the identified Townscape works and upgrades they will need to expend significant more funds than \$30,000.

The following Townscape Budget has been put together as a guide for the committee.

<b>Townscape Budget 2019/2020</b>			
<b>Budget Item</b>	<b>Capital</b>	<b>Operating</b>	<b>Comment</b>
<b>Carry Forward Townscape Funds</b>	<b>0</b>	<b>0</b>	
19/20 Capital allocation in accordance with Corp Business Plan	30,000		
Normal operating Townscape Allocation		20,000	
19/20 Additional allocation as per Horticulturist Consultant Request	50,000		Funds requested to enable works to be completed as identified in the Townscape Beautification & Tree

			Canopy Plan/Scope of Works
<b>Total Budget 19/20</b>	<b>80,000</b>	<b>20,000</b>	
<b>The Above Budget to be Expended as per the Following</b>			
Miscellaneous Town Street Trees and Planting and general operating Townscape maintenance and works		20,000	
Miscellaneous Townscape Committee Projects	15,000		
Purchase of Trees, northern Tavistock Street upgrade, new pots and plants in various CBD streets, lighting in Tavistock Street, window boxes/hanging baskets and creation of Alfresco area in Tudhoe Streets and other miscellaneous Townscape work in the townsite.	65,000		
<b>Totals</b>	<b>80,000</b>	<b>20,000</b>	

I have included below a copy of the plan / scope of works document for the Committee's information when looking at a budget allocation for next year.

### **Townscape Beautification and Tree Canopy Plan/Scope of Works Document – July '18**

#### **Tudhoe Street – Shire Office to Ventnor Street**

- That suitable advanced trees be planted in strategic places in the main CBD area of Tudhoe Street
- Remove non-suitable trees and replace with suitable trees as advised by local consultant horticulturist
- Pots: Remove existing trees and re-plant in suitable areas, re-plant new suitable shrubs advised by local consultant horticulturist
  - Look at enhancing shrubs in other pots
  - Paint old cement pots
  - Cluster pots for greater effect
- Create alfresco area near the cafes
- Window boxes on some buildings
- Look at beautifying and enhancing other key areas in the Street to enhance vibrancy

#### **Tavistock Street**

- That suitable advanced trees be planted in strategic places in both the bitumen and footpath along the southern and northern sides
- Remove non-suitable trees and replace with suitable trees advised by local consultant horticulturist
- Feature lighting and Flag poles
- Look at beautifying and enhancing other key areas in the Street

<p><b><u>Ranford Street</u></b></p> <ul style="list-style-type: none"> <li>➤ Remove non-suitable trees on eastern end of the Street opposite the School and replace with suitable trees advised by local consultant horticulturist</li> <li>➤ Plant suitable trees on the western side of the Street advised by local consultant horticulturist</li> </ul>
<p><b><u>Tudor Street</u></b></p> <ul style="list-style-type: none"> <li>➤ Pots: Remove existing trees and re-plant in suitable areas, re-plant new suitable shrubs advised by local consultant horticulturist Look at enhancing shrubs in other pots Cluster pots for greater effect</li> <li>➤ Look at beautifying and enhancing other key areas</li> </ul>
<p><b><u>Shire Office Garden and Surrounding Area</u></b></p> <ul style="list-style-type: none"> <li>➤ Remove non-suitable plants and replace with suitable plants advised by local consultant horticulturist</li> <li>➤ Look at beautifying and enhancing other areas in the garden</li> <li>➤ Remove non-suitable trees and replace with suitable trees to create a woodlands theme in that area advised by local consultant horticulturist</li> </ul>
<p><b><u>Ballagin Street</u></b></p> <p>Major Street connects residential with Showgrounds and Town Centre. Needs – Impact must be the focus, colour, shape and size of Tree selection very important. The length of Ballagin Street leans itself to “continuation planting”, a style that can be used again elsewhere highlighting the town’s ‘style’.</p> <ul style="list-style-type: none"> <li>➤ Remove non-suitable trees and replace with suitable trees advised by local consultant horticulturist</li> </ul>
<p><b><u>Wetlands Park</u></b></p> <ul style="list-style-type: none"> <li>➤ Look at options regarding the Goulburn Roses – Grafting to suitable root stock and replanting in pots or another area</li> <li>➤ Remove white ant infested and dead trees</li> <li>➤ Plant suitable trees and shrubs in key areas advised by local consultant horticulturist</li> <li>➤ Look at beautifying and enhancing other areas in the park</li> </ul>

**CONSULTATION/COMMUNICATION:**

Michael Brown - Narrogin Nursery and Garden  
Staff

**STATUTORY/LEGAL IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

2019/2020 Budget

**STRATEGIC IMPLICATIONS:**

2.3 Improvement in condition and appearance of the main streets of the Town

**VOTING REQUIREMENTS:**

Simple majority

**OFFICERS AND COMMITTEE RECOMMENDATION**

Moved: Cr. G K B West

Seconded: Cr. D Reed

That the 2019/2020 Townscape Budget be endorsed and put to the Council Budget process.

Carried

**10.2.2 URGENT BUSINESS**Town Entrances

Ms Hoysted discussed the need to improve the entrances to the town site, the Committee will need to look at this issue as they all need upgrading.

Caravan Parking – Old Federal Hotel

Cr West advised that there was an issue with caravans parking in Tudhoe Street along-side the old Federal Hotel, they are being damaged due to the low hanging awnings. It was suggested that some type of signage be erected, the Committee agreed to refer the issue to the Works and Services Committee.

Tudhoe Street Vacant Lots - Near Library

Cr West requested the Shire look at removing concrete blocks and water monitoring meters in the Tudhoe Street CBD vacant lots, as now the whole area is being used for vehicle parking. Staff advised that the Shire has still not acquired the middle lot.

He also suggested the Committee start thinking of where the new electronic advertising sign should be placed.

**10.2.3 CLOSURE**

There being no further business the Chairperson thanked those in attendance and closed the meeting at 7.08pm

**10.2.1.4 WAGIN CRC PURPLE BENCH PROJECT**

**4013 COMMITTEE RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. S M Chilcott

Seconded: Cr. G R Ball

That approval be granted to the Wagin Community Resource Centre to paint the Shire bench seat, located in their garden area, to the color purple as part of the Women's Council "Purple Bench Project".

Carried 8/0

**10.2.1.5 DIRECTIONAL SIGNAGE REQUEST – WAGIN TRUCK CENTRE**

**4014 COMMITTEE RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. S M Chilcott

Seconded: Cr. G K B West

That approval not be granted to the Wagin Truck Centre to install a directional sign for their business on the Tudhoe/Tudor Streets Shire directional signage panel.

Carried 8/0

**10.2.1.6 TOWNSCAPE BUDGET 2019/2020**

**4015 COMMITTEE RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. S M Chilcott

That the 2019/2020 Townscape Budget be considered in the Council Budget process.

Carried 8/0

### 10.3 TOURISM AND PROMOTION ADVISORY COMMITTEE MEETING 18 MAY 2019

**OPENING:** The Chairman declared the meeting open at 1.08 pm

<b>ATTENDANCE:</b>	Cr G West	Chairperson
	Cr S M Chilcott	Member
	Tim Quartermaine	Rotary
	Fiona Dawson	Community Member
	Norm Chilcott	Community Member

<b>APOLOGIES:</b>	Stephanie Stutley	Community Member
	Cherrie Toovey	Community Member
	Darren Spencer	WAGS

#### DECLARATION OF INTEREST:

Nil

#### CONFIRMATION OF PREVIOUS MEETING MINUTES

##### COMMITTEES RECOMMENDATION

Moved: Cr. S M Chilcott                      Seconded: Mr. T Quartermaine

That the minutes of the Tourism and Promotion Advisory Committee Meeting held 19<sup>th</sup> July 2018 be confirmed as true and accurate.

Carried 5/0

#### BUSINESS ARISING

#### PUBLIC FORUM

#### CORRESPONDENCE AND REPORTS

- Caravan & Camping Show – AGO / Shire
- Brochure Update
- Promotion video
- Other
  - Caravan Club Visit
  - Joint adverting with adjoining Shires



**10.3.1 BUSINESS ARISING**

Nil

**10.3.2 PUBLIC FORUM**

Nil

**10.3.3 CORRESPONDENCE AND REPORTS****10.3.3.1 Caravan & Camping Show**

The Shire of Wagin again attended this event with Cr Geoff West, Cr Sherryl & Norm Chilcott and Peter Webster attending. New advertising is required.

Vintage Caravans from Wagin were well received by the public

The event is well worth attending however we need to produce a new video, brochure and banners for the event. The Committee felt that we should continue to attend this event as we are seeing results with and increase, particularly in caravan visitors coming to Wagin.

**10.3.3.2 Brochure update**

Thought on updating the Wagin Tourist brochure. The brochure is about 3 years old now. Any comments?

Suggestion that we try: -

- Curtin Uni students for some fresh ideas
- Contact Frank Carroll – Contrast Creative to seek assistance also

**10.3.3.3 Promotional Video**

**Frank Carroll** from Contrast Creative has been to Wagin to do some filming and has provided a progress report

*“The plan going forward would be for me to come down again, perhaps during an event, to film more around the shire. On my previous visit to Wagin, I was able to capture footage of the trot meeting in the evening. From my meeting with your team, a list was generated of possible locations to film. I would look to film most, if not all of, these locations as options for the final video.*

**Tourist Attractions** – Giant Ram, Wetlands Park, Woolorama, Historical Village, Norring lake, Puntapin Rock, Betty Terry Theatre, Historic Buildings

**Facilities** – RV Area, Caravan Park, Wagin Swimming Pool, Parks, Sportsground/Recreation Centre, Wagin Aerodrome

*Businesses – Visual Effects Café and Gallery, Mango’s Café, Creswell’s, Galts Hardware Events – Woolorama, Wagin Trot Racing, Gymkhanarama, 2 Wheels To Wagin, Go-Kart Racing, Model Jet Planes (events dependent on schedule, it was discussed we can use footage from previous events in our video).*

*If you can propose a good time to re-visit Wagin and capture most of the above we can proceed with shooting the video”*

#### 10.3.3.4 Other

- **Caravan Club Visits**

Clubs are continuing to make enquiries and a number of caravan clubs have visited Wagin in recent times. The Trotting evenings are proving to be popular with these visitors.

- Joint Advertising with adjoining Shires (Dumbleyung and Lake Grace) – Still working through this matter

#### 10.3.4 GENERAL BUSINESS

**Sheep signage** on the entry to town / entry statements

Suggestions along

- Arthur River – large sign on Albany Highway
- Entry to town
- Name of area
- Sheep at Williams
- 

**Shire rebranding** – Market Creations presentation to Council recently. Need to ensure that any branding is common with the Shire.

**Fire pit** for Caravan Park and RV area – CEO to look at. Suggesting that ½ a 240 litre drum be used, then disposed of during the prohibited burning period. Wood for RV area to be supplied by Council.

**Advertise Caravan Park** at RV area – Suggestion of a sign advertising the Wagin Caravan Park in the RV area.

**15 amp power** points for the RV area. Some plugs need up grading to accommodate other activities regarding the increased power.

#### 10.3.5 CLOSE

Being no further business the meeting closed at 2.15 pm

#### 10.4 SPORTSGROUND ADVISORY COMMITTEE MEETING 22 MAY 2019

**OPENING:** The Chairperson declared the meeting open at 5.35pm

**PRESENT:**

Cr S Chilcott	Chairperson
Cr GKB West	Councillor
Mr M Spurr	Wagin Trotting Club
Mr T Hamersley	Wagin Hockey Club
Mr H Ward	Wagin Agricultural Society
Mr J Murray	Wagin Football Club
Mr S Johansson	Wagin Football Club
Mrs M Harrington	Wagin Netball Club

**STAFF:** Mr B A Roderick Deputy CEO

**APOLOGIES:** Cr D Reed Councillor  
Mr B Hall Wagin Cricket Club

#### DECLARATION OF INTEREST

Cr GKB West declared a Proximity interest in item 5.2 Permanent Ticket Box

#### CONFIRMATION OF PREVIOUS MINUTES / BUSINESS ARISING

#### COMMITTEE RECOMMENDATION

Moved: Mr. J Murray

Seconded: Cr GKB West

That the Minutes of the Sportsground Advisory Committee held on the 25<sup>th</sup> July 2018 to be confirmed as a true and accurate record.

Carried 8/0

#### BUSINESS ARISING

##### Sportsground Track Lights

Council, in the 2018/2019 Budget, put away \$25,000 in their Recreation Development Reserve Fund towards future upgrades of the lighting system.

It was mentioned that Darken put in new lights at their football oval. The new lights are the latest in technology and provide a very high standard of lighting. The cost of the Darken lights was in the vicinity of \$120,000, including the provision of a generator.

It was requested that the Trotting Club obtain current standards of lighting required by their governing body for Trotting and for the Shire to look at the lighting infrastructure required as part of a lighting upgrade.

Mat Spurr advised there would be funding from the Trotting governing body – RWWA

It was advised that all other items and requests from the previous minutes had been dealt with and completed.



**PUBLIC FORUM**

Nil

**CORRESPONDENCE AND REPORTS**

- Wagin Trotting Club Upgrades: Update from Club – Judges / Commentary Box
- Permanent Ticket Box
- Sportsground Precinct Redevelopment - Update
- 2019/2020 Shire budget – Items to consider for Sportsground/Recreation Centre

**URGENT BUSINESS**

**CLOSURE**



**10.4.1.1.1 CORRESPONDENCE AND REPORTS****10.4.1.1 WAGIN TROTTING CLUB UPGRADES**

The Trotting Club will update the Committee with their plan to replace the Recreation Centre Commentary / Judges Box.

The below was the update from the last meeting in July 2018

*The commentary / judges box is still very old and does not meet OHS standards. The Trotting Club has estimated it will cost \$70,000 to replace the commentary / judges box with a new pre-fabricated facility. They are confident of securing most of the funding from Racing Wagering WA, however will also need funds from the Shire. They have submitted a budget request from the Shire for \$10,000.*

**Matt Spurr, from the Wagin Trotting Club, advised that there has not been much progress with the new commentary box. Unfortunately, there has been some changes in personnel in RWWA, however there is still a commitment from the governing body to the tune of \$100,000 and it is still with their Planning and Budgeting department. Mr Spurr advised that these sorts of projects take time.**

**10.4.1.2 PERMANENT TICKET BOX**

**Note:** Cr GKB West declared a proximity interest in this item, however he requested permission to stay in the meeting for the item discussion.

**COMMITTEE RESOLUTION**

Moved: Cr S. Chilcott

Seconded: Mr. J Murray

That Cr GKB West be allowed to stay in the meeting for the item discussion.

Carried 7/0

The Sportsground Committee is requested to look at the merits of building a permanent small brick ticket box at the main entrance of the Showgrounds. Staff are looking for direction from this Committee regarding the placement of a box.

This was first put to this Committee at the last meeting in July 2018, the following was decided:

*The Committee decided to lay this item on the table until the next meeting as there are no more Football games this year and the Football Club did not have a representative at the meeting*



It was agreed that a permanent ticket box structure was required on the southern entrance of the main Spoetsground entrance. The structure to be built in brick with a colorbond roof. The building to provide a place to sell tickets from both the pedestrian side gate and the vehicle entrance. The structure will also provide shelter over the pedestrian access.

The Committee requested this be put to the 2019/2020 Council budget.

#### COMMITTEE RECOMMENDATION

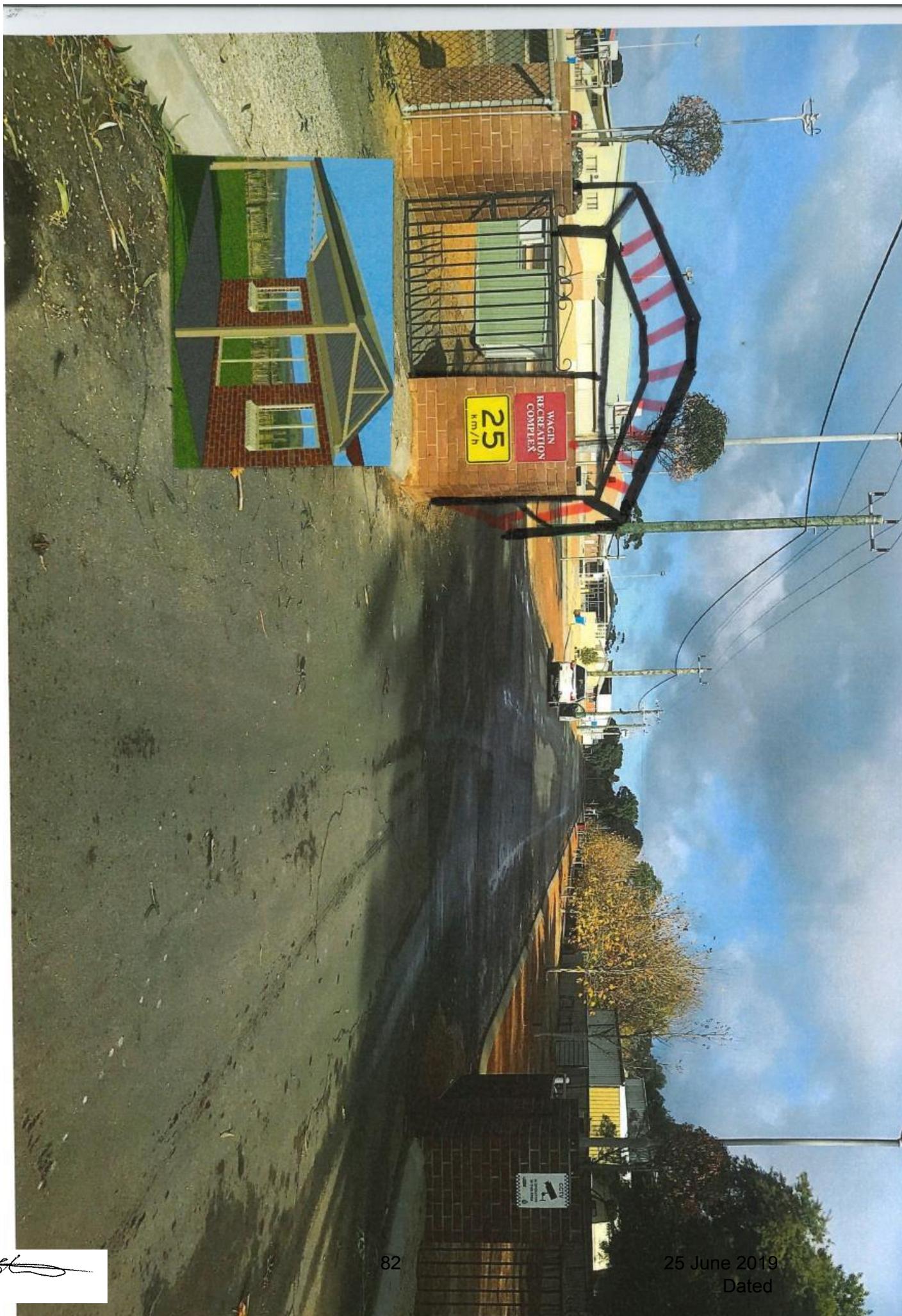
Moved: Cr S Chilcott

Seconded: Mr H Ward

That a new structure/ticket box be erected on the southern side of the main Sportsground entrance to include ticket selling facilities to both the pedestrian side gate and the vehicle entrance. The structure to be made of brick and colorbond and to provide shelter over the pedestrian entrance.

That Council consider this infrastructure upgrade to the Sportsground in the 2019/2020 Council budget.

Carried 7/0



**10.4.1.3 SPORTSGROUND PRECINCT REDEVELOPMENT**Information Only

The consultants CCS Strategic and ADC Projects conducted one on one meetings with all participating clubs and organisations, also presided over a very successful and positive community meeting/workshop.

During these meetings they were able to extract a vast amount of useful information to assist them with their Needs Assessment. They will now collate all that information and have provided a time line of the whole consultancy process.

The consultants also visited Wagin during Thursday and Friday of Woolorama. They were able witness first-hand the scale of the event and how the event operates in the confines of the Showgrounds. They advised the visit during Woolorama was invaluable in the consultancy process.

The Shire also strategically placed four motion cameras at Woolorama to capture crowd and vehicle movements, the pictures have been downloaded on a thumb drive for the consultants. In addition to this the Shire engaged James Mcinnes to fly his drone over the event to take important footage from the air.

Council has also approved their engagement to carry out the Wagin Sportsground and Recreation Precinct Plan Stage 2 – Feasibility Study in accordance with their original proposal.

The consultants have completed a draft copy of the needs assessment and they will complete the final copy shortly for presentation to Council. They also completed a Woolorama visioning and planning workshop with the Wagin Ag Society, they believe this was paramount as part of the Sportsground Precinct planning process.

Final site master plan option, facility concept plans, cost implications and other associated documentation/information will be completed by September this year.

**10.4.1.4 2019/2020 SHIRE BUDGET – ITEMS TO CONSIDER FOR THE SPORTSGROUND/ RECREATION CENTRE**

Council will be undertaking the Shire Budget process for the 2019/2020 financial year.

We would like the Committee representatives to look at expenditure items required for the Sportsground and Recreation Centre for the up-coming year.

Recreation Centre Lounge Area Furniture.

Some of the furniture in the Recreation Centre members Lounge is starting to show significant signs of wear and tear and require replacing. This is mainly the black tub chairs and lounges.

Staff advised that Council has a Recreation Centre Equipment Reserve that can assist with these sorts of purchases. The Reserve is funded by the three main users of the Recreation Centre being the Wagin Trotting Club, the Wagin Football Club and the Wagin Agricultural Society. At the end of this financial year it is predicted there will be approximately \$11,500 in the Reserve account.

The Committee recommended the following:

#### COMMITTEE RECOMMENDATION

Moved: Cr G West

Seconded: Mr T Hamersley

That Council consider a budget allocation of \$8,000 in the 2019/2020 budget to replace the tub chairs and lounges in Recreation Centre Member's Lounge area. To be funded 50% from the Recreation Centre Equipment Reserve and 50% from Council funds.

Carried 8/0

#### 10.4.2 URGENT BUSINESS

##### Recreation Centre Grandstand Steps

Cr West advised that it was difficult for elderly members of the community to access the top levels of the grandstand as there is too big of a gap between the levels. He believes there needs to be a step installed between each level for easier access.

**It was requested that staff investigate this matter and see if there is a need to install relevant steps.**

##### Recreation Centre Outside Security Lights

It was requested that the Shire investigate issues with security lights around the Recreation Centre not working. This is proving very hazardous for users and pedestrians.

##### Indoor Courts Playing Surface

Mandy Harrington, from the Wagin Netball Club, advised the Committee of a problem with a small area of the western end court where it had bubbled and become dangerous to play on.

She requested the Shire to address this as the Netball Club could be playing a lot more games in Wagin.

The Deputy CEO advised that there have been on-going issues with that section of that court for a number of years. The courts are now fourteen years old, that section of the court was removed and replaced some four years ago, however we are again starting to have issues. The problem is with moisture coming up from the concrete pad in a critical join, the court manufacturers have advised this is due to when the concrete pad was originally laid by the building contractors.

The repairs to the courts cost \$15,000 in 2015, we have \$55,000 in the Recreation Development Reserve set aside for court repairs and replacement.

**The Committee has requested that staff investigate the issue with the courts with a view to a permanent solution.**

##### Hockey Grassed Playing Surface

Tavis Hamersley, from the Wagin Hockey Club, advised the Committee that the hockey grassed playing surface is currently not up to scratch. They are experiencing problems with grass coverage, divots and the surface being uneven.

Staff advised that the Shire experienced issues over the summer with reticulation problems and obviously the impact on the whole oval with staging Woolorama. It was advised that the Shire has spent \$60,000 upgrading the reticulation and there has been extensive work on the oval since Woolorama, including verti-mowing, de-thatching and spreading of fertiliser.

**The Deputy CEO advised he would take the Hockey Club concerns to the Manager of Works to ensure some action can be taken to bring the hockey fields up to the required standard.**

#### **10.4.3 CLOSURE**

There being no further business the Chairperson thanked those in attendance and closed the meeting at 6.25 pm

**Note:** Cr West declared an interest in the below item and left the meeting at 7.49 pm

#### **10.4.1.2 PERMANENT TICKET BOX**

##### **COMMITTEE RECOMMENDATION**

That a new structure/ticket box be erected on the southern side of the main Sportsground entrance to include ticket selling facilities to both the pedestrian side gate and the vehicle entrance. The structure to be made of brick and colorbond and to provide shelter over the pedestrian entrance.

That Council consider this infrastructure upgrade to the Sportsground in the 2019/2020 Council budget.

##### **4016 COUNCIL DECISION**

Moved: Cr. S M Chilcott

Seconded: Cr. G R Ball

That Council consider a new structure/ticket box be erected on the southern side of the main Sportsground entrance to include ticket selling facilities to both the pedestrian side gate and the vehicle entrance. The structure to be made of brick and colorbond and to provide shelter over the pedestrian entrance.

That Council consider this infrastructure upgrade to the Sportsground in the 2019/2020 Council budget.

Carried 7/0

**Note:** Cr West returned to the meeting at 7.51 pm

**10.4.1.4 2019/2020 SHIRE BUDGET – ITEMS TO CONSIDER FOR THE SPORTSGROUND/ RECREATION CENTRE**

**COMMITTEE RECOMMENDATION**

That Council consider a budget allocation of \$8,000 in the 2019/2020 budget to replace the tub chairs and lounges in Recreation Centre Member's Lounge area. To be funded 50% from the Recreation Centre Equipment Reserve and 50% from Council funds.

**4017 COUNCIL DECISION**

Moved: Cr. S M Chilcott

Seconded: Cr. G R Ball

That Council consider in the 2019/2020 budget to replace the tub chairs and lounges in Recreation Centre Member's Lounge area.

Carried 8/0

## 12. REPORTS OF OFFICERS

### 12.1 WORKS AND SERVICES REPORT – APRIL 2019

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 <sup>nd</sup> May 2019
PREVIOUS REPORT(S):	9 <sup>th</sup> April 2019
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	Nil
ATTACHMENTS:	Plant Report

#### CONSTRUCTION CREW:

Clear, widen and reform 4.5km section on Norring Delyanine Road.  
RAV intersection upgrade of Noble and Thompson Road.  
RAV intersection upgrade of Noble and Warup Road North.

#### UPCOMING WORKS:

Footpath renewal on Traverse Street.  
Footpath renewal on Ventnor Street.

#### ROAD MAINTENANCE:

The Road Maintenance Crew have attended general road maintenance issues including blow-outs as they arise. The Maintenance Grader is currently grading school bus routes and other corrugated sections of road. Bitumen shoulder grading has commenced.

#### TOWN MAINTENANCE:

The Town Crew have been undertaking community request works, removing fallen trees, cleaning out drains, patching pot holes and other general works.

#### RANGER SERVICES:

The Ranger call-outs have been low for April/May, with dogs wandering at large.

#### PLANT / MACHINERY:

General servicing has been carried out on the Shire plant and mechanical repairs as required. Most plant repairs and servicing up to date.

#### COUNCILLOR'S INFORMATION

Depot Lunch Room upgrades are almost complete, we only have to replace some eaves and tiling in the shower recess.

#### CONSULTATION / COMMUNICATION:

Nil

**STATUTORY / LEGAL IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority

**4018 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. B L Kilpatrick

That Council receive the Manager of Works Officer report for the month of April 2019.

Carried 8/0

PLANT REPORT			Apr-19			
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
ISUZU D-MAX WAGON P-01	P WEBSTER	9/06/2017	56,027	60,000	W.1	
ISUZU D-MAX WAGON P-02	B RODERICK	1/11/2018	14,363	15,000	W.001	
ISUZU D MAX P-04	A HICKS	30/06/2017	50,383	51,000	W.1008	
MAZDA CX5 - P-05	P VAN MARSEVEEN	15/03/2018	33,875	40,000	W.1479	
HOLDEN COMMODORE P-08	T BRANDY	6/11/2018		20,000	W.10000	
WCM LOADER P-09	REFUSE SITE	30/06/2012	4,962		W.10292	
KOMATSU GRADER P-10	S DESOUZA	20/10/2014	4,874	5,000	W.284	
KOMATSU LOADER P-11	D HOYSTED	21/03/2018	1,386	1,500	W.10707	
KOMATSU GRADER P-12	J LYDEKER	15/01/2019	236	500	1GSM793	New
ISUZU TRUCK P-14	VARIOUS	27/03/2007	285,719	295,000	W.1002	
BOMAG ROLLER P-15	B DAVIES	3/01/2008	8,335	8,350	W.7862	
ISUZU TRUCK P-16	VARIOUS	19/10/2010	54,486	55,000	W.1012	
TORO MOWER P-18	M TITO	25/09/2009	1,552	1,650	W.9630	
VIB ROLLER P-19	VARIOUS	3/01/2008	1,461	1,540	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	3,494	3,750	W.9618	
ISUZU P-21	J LYDEKER	17/03/2017	35,647	42,000	W.676	
JOHN DEERE P-22	E WALLAS	10/08/2016	261	300	W.487	
TOYOTA UTE P-24	T SIMMS	16/09/2010	103,995	110,000	W.1010	
TOYOTA UTE P-25	E WALLAS	16/09/2010	91,639	100,000	W.1001	
TRITON UTE P-26	M TITO	14/11/2014	50,938	60,000	W.1022	
TRITON UTE P-27	J PRAETZ	6/11/2014	61,477	75,000	W.1007	
MAHINDRA P-38	N COOK	21/01/2016	42,534	50,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	3,026	3,250	W.10553	
ISUZU TRUCK P-40	S HISKINS	29/03/2019	2,708	5,000	W.437	New
ISUZU TRUCK P-42	D HOYSTED	6/02/2014	143,398	160,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	791	850		
CAT BACKHOE P-47	N COOK	21/09/2015	4,671	4,750	W.10552	
TENNANT SWEEPER P-48	J PRAETZ	16/10/2015	1,958	2,000	W.10554	
MULTIPAC ROLLER P-49	B DAVIES	9/01/2017	1,400	1,500	W.860	
TOYOTA UTE P-50	VARIOUS	15/12/2017	15,213	20,000	W.924	
FORKLIFT P-51	VARIOUS		16,280	30/11/2019	W 10729	
TOYOTA UTE P-85	S DESOUZA	20/08/2010	103,500	110,000	W.863	
ATV MOTORBIKE P-92	VARIOUS	30/06/2010	907	1,000	W.026	

**12.2 ENVIRONMENTAL HEALTH OFFICER / BUILDING SURVEYORS REPORT – APRIL 2019**

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Environmental Health Officer / Building Surveyor
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	13 <sup>th</sup> May 2019
PREVIOUS REPORT(S):	9 <sup>th</sup> April 2019
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Management of public health risks related to offensive trades in Western Australia – Discussion Paper (Under separate cover)

**BRIEF SUMMARY:**

Development Report – April 2019

**BACKGROUND/COMMENT:**

Report provided on a monthly basis for Councils information consisting of Planning, Building and Health activities for the month of April 2019.

Development Applications:

Nil

Occupancy Certificate

Nil

BUILDING PERMITS ISSUED FOR THE MONTH OF April / May 2019

Nil

Permit No.	Owner	Builder	Location	Description	Value	Fees
99802	N Pearse	O/B	16 Omburman Street Wagin	S/F Shed	\$5,000	\$97.00
99803	Cingulin Pty Ltd	O/B	Lo 1487 Wagin/Dumbleyung Road	Relocated Buildings /Antenna	\$10,000	\$97.00
99804	Gary Smith	O/B	900 Giles Road Wagin	Hanger Extension	\$10,000	\$97.00
99729	Chris Sutcliffe	O/B	Lot 428 Jaloran Road Wagin	Relocated Dwelling an S/F Shed	\$50,000	\$150.40
99805	Wagin CRC	Daniel Tuhiwai	46 Tudhoe Street Wagin	S/F Patio	\$20,000	\$97.70

**BUILDING PERMITS**

Councils Health/Building Officer has been catching up on Building Permits that have not been finalised and notifying the Rates section of their final completion.

**HEALTH***Managing Public Health Risks at events in WA*

Leading up to stage 5 of the changes to the Public Health Act, a review of all Regulations are being carried out which includes the Health (Miscellaneous Provisions) Act 1911. This Act involves Public Events and how Town Fairs/ Expos can be planned to avoid Health related issues.

At present, Public Health risk at events are managed by Authorised Officers under the Public Building Regulations and are heavily reliant on Guidance documents.

The proposal is to include an assessment into the guidelines to determine the severity of risk.

Attachment (Under separate Cover)

*Management of Public Health risk related to Offensive Trades in WA*

Again with review of the Health (Miscellaneous Provisions) Act 1911, Offensive Trades that are listed in Schedule 2 have been looked at. They include 13 specific trades with 13 variations and 8 additions that draw a prescribed fee.

An Offensive Trade has the potential to create an odour, a noise or pollute air or water that may be detrimental to Public Health. Traditionally, this has been picked up by Local government under the Old Health Act 1911 and there are mechanisms under the new Public Health Act to deal with these issues. The Town Planning Act and associated schemes also deal with Offensive Trades.

Apart from removing certain listings that are antiquated and replacing them with new ventures, ie cattle lot feed establishments and intensive farming, the list should stay the same under the new legislation.

This proposed change will be discussed further at the group Health Meeting in Northam on the 7<sup>th</sup> of June.

**POLICY IMPLICATIONS:**

Could affect policy changes

**FINANCIAL IMPLICATIONS:**

could affect fees and Charges under Offensive Trades

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple

**4019 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. L A Lucas

Seconded: Cr. S M Chilcott

That Council receive the Environmental Health Officer / Building Surveyors Report for the month of April 2019.

Carried 8/0

### 12.3 DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – APRIL 2019

PROPONENT:	Deputy Chief Executive Officer
OWNER:	Deputy Chief Executive Officer
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	23 <sup>rd</sup> May 2019
PREVIOUS REPORT(S):	11 <sup>th</sup> April 2019
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	Nil

#### BRIEF SUMMARY:

The following report details the activities that fall under the control of the DCEO in the month of April and May 2019.

#### SPORTSGROUND DEVELOPMENT:

The consultants, CCS Strategic and ADC Projects, have completed the clubs/community consultancy process and have completed a draft copy of the Needs Assessment. This will be finalised and presented to Council shortly. Once this has been done it will be made available to the community.

They have also undertaken a Woolorama visioning and planning workshop with the Wagin Ag Society, they believe this was paramount as part of the Sportsground Precinct planning process.

Also, Council has approved their engagement to carry out the Wagin Sportsground and Recreation Precinct Plan Stage 2 – Feasibility Study in accordance with their original proposal. Final site master plan option, facility concept plans, cost implications and other associated documentation/information will be completed by September this year.

#### CORPORATE SERVICES:

##### Staff

Cath Painter has commenced in her contract role as casual Accountant for approximately two days per week during the Manager of Finance's maternity leave. This will be based on a short term seven- month period. Tegan will commence Maternity leave on the 10<sup>th</sup> June.

##### Audit and Accounting Changes

An Audit entry telephone meeting was held on the 15<sup>th</sup> May between the Office of Auditor General, Butler Settineri audit manager, the Shire President, CEO, Deputy CEO and Manager of Finance. The meeting set out the scope of this year's audit and the time line of the audit process.

There have been some significant changes to the Australian Accounting Standards that directly affect Local Government accounting and financials. The changes will mean more work for finance staff and a greater level of disclosure and reporting.

Cath Painter and I attended a two-day workshop that focused on the changes and monthly/annual financial reporting.



Local Government Elections 19 October 2019

The following information has been placed in Council Corner to start interest in the election process and to encourage people to nominate for Council. We have had a couple of responses from potential candidates.

Have you considered running for Council?

The Shire of Wagin have six (6) vacancies to be filled at the Local Government Ordinary Elections.

Councillors are elected to the Council to represent their local community, it is both a rewarding and privileged form of public service and you will be in a position to contribute to the development and well-being of your community.

Nominations for Council open in early September, if you wish to learn more about running for Council please contact Brian Roderick at the Shire Office on 08 9861 1177 or contact one of your local Councillors.

**AGED CARE:**

**HOME AND COMMUNITY CARE MANAGER**

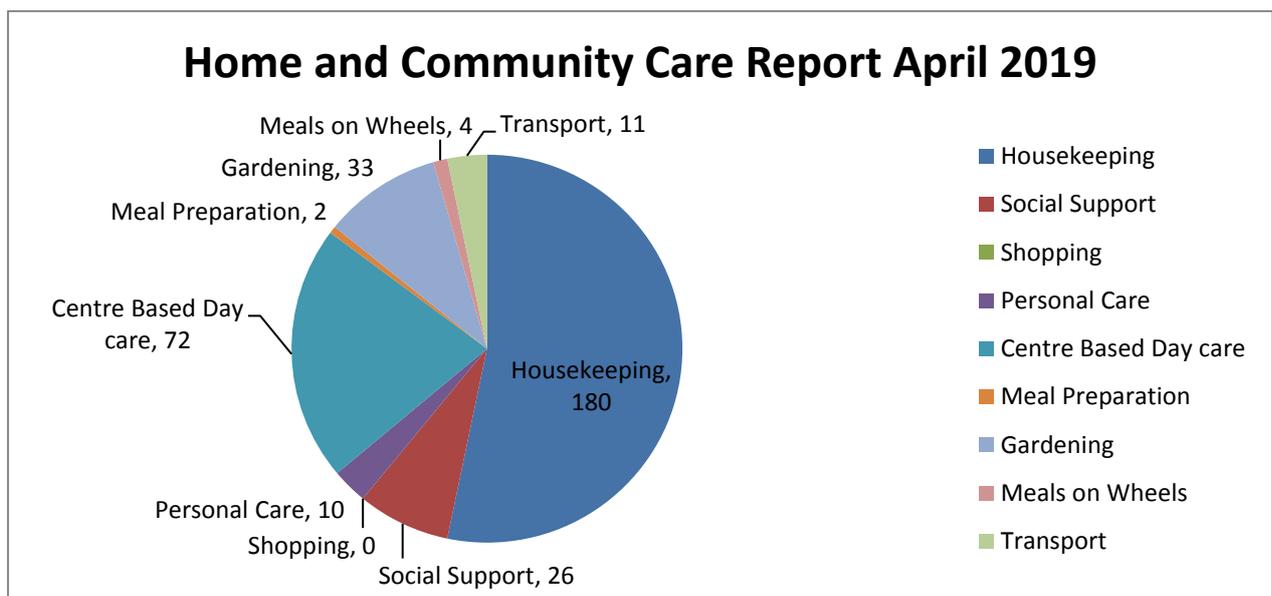
Kim Nottle has settled into her role as the new Home and Community Care Manager, some support is being provided by Sue Cuthbert to assist Kim in the initial stage of her employment.

**HOME AND COMMUNITY CARE REPORT APRIL 2019**

**CLIENTS:**

71 clients received one or more services for April:

Service	Number of Clients
Housekeeping	52
Social Support	8
Shopping	0
Personal Care	2
Centre Based Day care	11
Meal Preparation	1
Gardening	24
Meals on Wheels	4
Transport	11



**HOME AND COMMUNITY CARE - MDS FOR APRIL 2019**

Types of services provided	Monthly Contracted	Hours Provided	Variance	Contracted	Year to date
Domestic Assistance	243	180	-63	2913	1956
Social Support	54	26	-28	651	258
Personal Care	16	10	-6	190	86
Centre Based Day Care	120	72	-48	1442	696
Respite Care	1.5	0	-1.5	18	0
Home Maintenance	112	33	-79	1344	457
Transport	63	27	-36	762	279
Meals on Wheels	334	58	-276	4011	1119
Other food services	25	2	-23	299	2

**TOWNSCAPE:**

Under the guidance of Mike Brown, 15 of the tall trees in pots have been removed and planted along the Tudor Street railway reserve. These pots will then be re-planted with new, more suitable plants. These pots and others will be pressure cleaned and some of the older pots painted.

The long rectangular pots have been placed along the southern side of Tavistock Street, these will also be cleaned up and re-planted.

The meeting of the Townscape Committee scheduled for April was postponed to early May, please refer to the enclosed minutes.

**TOURISM AND PROMOTION:**

April / May Shire Facebook Report

16/05/2019

The Facebook page has posted 4 times plus 1 Event since the last report in March with the biggest audience award being the ANZAC service notice reaching 747 people with 22 likes, comments and shares.

- ANZAC service – 25<sup>th</sup> April – 747 people
- Waste Living Workshop – 7<sup>th</sup> May – 499 people
- Election Information – 10<sup>th</sup> May – 474 people
- Rural Famer Awards – Nominations open – 13<sup>th</sup> May – 326 people
- Event – Low Waste Living Workshop – Thursday May 2<sup>nd</sup>.

Our total page “likes” is currently sitting at 1100 – with the page total being down by .01%.

To compare our likes to other shire pages:

- Wickepin – 689
- Williams – 389
- Kondinin – 315
- Lake Grace – 452
- Kojonup – 846

**Tourism Video**

Frank Carrol, from Creative Contrast, met with members of the Tourism Committee and Historical Village regarding production of a new tourism video for Wagin. It was a very productive meeting with some excellent ideas put forward. Mr Carrol filmed at the Wagin Trots and RV area that day and evening, he will follow up in due course further filming in Wagin. The Tourism Committee discussed the video at the committee meeting on the 18<sup>th</sup> May.

**RECREATION AND CULTURE:****Library Report: April and May 2019**

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period, and is submitted in advance of the monthly council meeting.

**Library Update:**

- Our Amlib operating system has been updated in the library, thanks to Donna and Wallis Computing Solutions.
- Borrower membership of the Wagin Library & Gallery has now reached 1009.
- Tina's research into authors of Classic novels for children and adults is continuing. We can request some of these for our new financial year library stock.

**Library Events:**

- National Simultaneous Storytime will be held in the library on Wednesday at 11am. 17 people have been invited to attend, with invitations created especially for this event by Deb Stephens and the two trainees, Thomas and Billie-Jo. Thank you to them all.

**Library Regular Activities:**

- WLG Book Club was held on Saturday 11<sup>th</sup> May. The next Book Club afternoon will be held on Saturday June 8<sup>th</sup>.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.
- Friends of the Wagin Library & Gallery meeting will be held on Thursday 30<sup>th</sup> May.

**Library Statistics:**

- 3 new borrowers at the library during this reporting period;
- 396 patron visits for April May reporting period;
- 15 successful inter-library loan requests for items from Wagin Library & Gallery patrons;
- 55 inter-library loan requests from other public libraries throughout WA for our items; 1 not supplied.
- 22 requests for information searches undertaken for Wagin library patrons by library staff;
- 1 public access computer user/s; 2 Wi Fi users. Patrons and visitors are now being notified that public access computer able to be used when needed.
- 30 community members enjoyed free tea or coffee in the library;
- 17 community members and library patrons spent time reading and relaxing in the library.
- 46 phone transactions relating to library matters - patron request for renewals; requests for information from other libraries, and from us to staff at other libraries; library event planning.

**Patron Comments and Suggestions:**

Guest book: More new comments entered, and available on library coffee table to view during Library hours.

**Up and coming news and events:**

- No interest from library users as yet for Author Susanne Wilder's proposed visit in June. If no-one registers their interest in hearing Susanne talk, library staff will not be going ahead with this.
- Childrens' Book Council of Australia Childrens' Book Week promotional materials have been ordered in preparation for this event.

**Wagin Swimming Pool**

The pool is in off season mode with Kim Hough ensuring the minimal operation and maintenance that is required is performed each week.

Geoff Franz has completed the cleaning and sealing of all limestone paving around the pool and buildings.

**Recreation Centre Report**

The past 4 weeks has seen a tremendous amount of activity in the Wagin Recreation Centre. Netball, tennis, hockey, yoga, fitness classes, trots, and stay on your feet. Netball, in particular, dominated attendance with training and fixtured games for both junior and senior. Fixtured games on one Saturday drew in 70 players from the area with 5 games played. Standing room only at both courts. Yoga have been utilizing 4 sessions per week with 2 teachers. Tennis coaching takes up 3 to 4 time slots per week. Fitness twice a week on Tuesdays and Thursdays. Really pleasing to see the centre's calendar so full.

Activities on now

- Tennis coaching 3 or 4 time slots
- Netball training and fixtured games
- Yoga 4 sessions
- Fitness classes twice a week
- Trots monthly
- Stay on your feet every Monday
- Hockey when needed

Apr-19		Net Jun	Net Sen	Jun Basket	Tennis	Yoga	Hockey	General
1/04/2019	Mon					4		
2/04/2019	Tues						9	
3/04/2019	Wed	50	45					
4/04/2019	Thurs			30			12	
5/04/2019	Friday							
8/04/2019	Mon				3	3		
9/04/2019	Tues						4	
10/04/2019	Wed	50	45			7		
11/04/2019	Thurs			33			7	
12/04/2019	Friday							
15/04/2019	Monday							

16/04/2019	Tuesday							12
17/04/2019	Wed	50	45					
18/04/2019	Thurs							
19/04/2019	Friday							
22/04/2019	Mon				3			
23/04/2019	Tues							
24/04/2019	Wed	50	45					
25/04/2019	Thurs							
26/04/2019	Friday							
29/04/2019	Mon							
30/14/2019	Tues							
	<b>TOTALS</b>	<b>200</b>	<b>180</b>	<b>63</b>	<b>6</b>	<b>14</b>	<b>32</b>	<b>12</b>
					<b>507</b>			

### Community Events

#### Annual Christmas Street Carnival

Staff have again completed and submitted a Lotterwest grant to assist with funding of this year's annual Christmas Street Carnival. The grant amount requested is \$8,060, the Shire will again need to make a budget allocation in the 2019/2020 Budget.

#### Low Waste

Ella Maesepp, an environmental enthusiast from the Eco House in Katanning, conducted a Low Waste Living workshop at the Eric Farrow Pavilion on the 2<sup>nd</sup> May. The workshop was very timely on the back of the Shire introducing the new three bin system. Ella taught participants how to integrate low waste solutions into their homes and she also shared her tips and tricks on how we can reduce waste creation. The workshop was attended by some 40 odd members of the community

#### CONSULTATION/COMMUNICATION:

Shire Staff

#### STATUTORY/LEGAL IMPLICATIONS:

Nil

#### POLICY IMPLICATIONS:

Nil

#### FINANCIAL IMPLICATIONS:

N/A

#### STRATEGIC IMPLICATIONS:

N/A

**VOTING REQUIREMENTS:**

Simple Majority

**4020 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. S M Chilcott

That Council receive the Deputy Chief Executive Officer's report for April 2019.

Carried 8/0



## 12.4 CHIEF EXECUTIVE OFFICERS REPORT – APRIL 2019

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 <sup>nd</sup> May 2019
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	Nil
ATTACHMENTS:	11) Letter re Ram – Park, 13) South West Native Title Claim – Creation of the Noongar Land Estate, 14) Container Deposit Scheme – Audit, 15) WALGA Info page – Proposed universal training for Elected Members and 16) AQUILA - Drones

### 1) ADVERTISING – CHIEF EXECUTIVE OFFICER POSITION

The Shire President has spoken with Mike Fitz Gerald from Fitz Gerald Strategies regarding the recruitment of a new CEO.

The CEO received a request for further information i.e. copy of current contract which has now been forwarded on to Mike Fitz Gerald.

### 2) WHEATBELT DEVELOPMENT COMMISSION - VISIT August

The Wheatbelt Development Commission (WDC) are hoping to visit Wagin in August 2019 for a Board meeting further information will be provided once the meeting date has been set.

### 3) DIGITAL SCREEN

Below is a summary of three quotes obtained for a digital screen in Wagin.

Cr West has approached a number of organisations in Wagin about contributing to the structure. These included: -

- Wagin Agricultural Soc                   \$10,000
- Chamber of Commerce                 \$10,000
- WAGS   \$ 5,000
- Raymond Edward                         \$ 5,000
- Wagin Lions                                 \$ 5,000
- Wagin Rotary                                \$ 5,000

Company	Size	Sides	Area	Pitch	Price	GST
Spencer Signs	2.3m x 1.79m	2	8.26m <sup>2</sup>		\$59,265	Excl
S-tech	2.56m x 1.92m	2	9.83m <sup>2</sup>	10mm	\$42,142	Excl
S-tech	2.56m x 1.92m	2	9.83m <sup>2</sup>	6.6mm	\$54,897	Excl
Aria Digital	2.66m x 1.92m	2	10.2m <sup>2</sup>	6mm	\$39,980	Excl

To date, only one letter confirming their contribution has been received (Wagin Lions). The other organisations (WAC, CofC, WAGS, R Edward & Wagin Rotary) have indicated that they are supportive however no correspondence has been received. Council has budgeted for \$20,000 to go towards the signs.

- **May 2019** – No letters have been received to date to enable this project to proceed

#### 4) ARC INFRASTRUCTURE – FIRE REDUCTION

The CEO recently met with representatives of ARC Infrastructure regarding the fire hazard along Bolt Rd from Leonora Street to Miller Street Wagin.

ARC agrees to the fire concerns and are planning to mechanically mulch the section from Leonora Street to just north of Sirdar Street and install fire breaks on the balance of this section in preparation for burning by the local Brigades. ARC is expecting to have their clearing done by mid-April 2019.

- **May 2019** – Mulching and some burning should take place along the rail line in the next few weeks. There will also be some burning required by the Bush Fire Brigades.

#### 5) 4WDL – EM & CEO MEETING – 11<sup>th</sup> JUNE 2019

The next Elected Member and CEO meeting is being held in the Shire Office – Woodanilling on the 11<sup>th</sup> June 2019

#### 6) GREAT SOUTHERN REGIONAL WASTE GROUP

A waste audit is being carried out on the 6 landfill sites within the group. There was concern about the volume of waste that is reported in the Strategic Plan. The audit is being undertaken by the Seonaid Leslie Waste Management Officer – Shire of Williams. I expect the audit will commence shortly.

#### 7) MANDATORY TRAINING FOR COUNCILLORS

The CEO contacted Kelly McManus regarding the training for candidates prior to the LG Elections in October 2019. This is her reply

*“Every person nominating for council will be required to declare, at the time of nomination, that they have completed the online candidate induction. There are penalties in the Local Government Act 1995 for making false or misleading statements on the nomination form.*

*The Department of Local Government, Sport and Cultural Industries (the Department) will keep records of all people who have completed the online candidate induction. If there is a dispute over the declaration on a candidate’s nomination form, the Department will be able to check these records to verify they have completed the induction. The Department will also be able to provide a list to the Returning Officers for that district so that they can confirm that candidates have completed the induction.*

*The Department can’t prevent someone from nominating; however, their nomination form will not be valid if they have not completed the online candidate induction.*

*In regard to your concerns about a “trouble maker” that didn’t do the online course and gets onto Council, nominations close 44 days prior to the election. This should allow*

*enough time for the Returning Officer to verify the candidate has completed the online candidate induction prior to the election taking place.*

*Nevertheless, the induction training is only a brief outline of the role of council, council members and election campaigning rules. The introduction of universal training for all elected council members will give elected councillors the skills they need to better perform their role on Council and as community leaders”*



**KELLY MCMANUS** Principal Policy Officer  
Office of the **Hon. David Templeman MLA**  
Minister for Local Government; Heritage; Culture and the Arts  
Leader of the Government in the Legislative Assembly  
Member for Mandurah

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[7<sup>th</sup> Floor, Dumas House; 2 Havelock Street WEST PERTH WA](#)

[6005 Australia](#)

[wa.gov.au](http://wa.gov.au)

#### 8) REQUEST TO LEAVE VACANCT UNFILLED

Approval has been received from the WA Electoral Commission to leave the seat recently vacated by Mrs D Patterson vacant until the October 2019 election.

#### 9) MITIGATION ACTIVITY FUND

- **MT LATHAM**

Work has continued over the past month with fire breaks being installed at Mt Latham and some burning along the Arthur River Road being undertaken. The bush below the tower has been burnt and it is planned to burn another section of 18ha off Badgarning Road by the 30<sup>th</sup> June 2019 using the local Bush fire brigades

- **NORTH WAGIN RESERVE**

Mulching of this reserve commenced on the 14<sup>th</sup> May 2019. The drain and one fire break will be mulched

- **PIESSEVILLE TOWNSITE**

After much discussion it has been decided not to progress with the burning of the Piesseville townsite at this stage. The area to be burnt needs Federal clearances and funding for this is being sort. A funding application for this work is being submitted and hopefully the work can be undertaken next year.

Overall, I consider this work has been a success. We now have very good firebreaks installed at Mt Latham and the North Wagin Reserve with the fire hazard significantly reduced. Further funding is also being sort for the following: -

- Mt Latham Reserve - Southern side of Arthur River Road
- Piesseville Townsite
- Reserve on the corner of Upland and Rifle Streets
- Reserve above Dean Morgan's

Our contractor Entire Fire Management have been very good with their preparation and work style. The fire breaks are to a high standard and the burning has been very controlled and not a hot burn.

#### **10) EVANS / COLES – CHANGE IN VALUATION**

The Dept of Local Government have approved the change of valuation for the lots in Piesseville: -

Correspondence below: -

I refer to your application for various lots located in Piesseville to be changed from GRV to UV.

The Minister for Local Government has approved the Shire's application pursuant to section 6.28 of the *Local Government Act 1995* for the designated land to be rated as UV.

The change in method of valuation is to be effective from the date of Gazettal.

The Department will now request technical descriptions (for the subject land) from Landgate.

Once received, we will send off the request to publish the determination (with the technical descriptions) to the State Law Publisher. The State Law Publisher will invoice the Shire for the cost of publication of the notice.

Finally, we will advise your local government when the determination has been published.

Please feel free to contact me if you have any questions about this.

**Carmen Chia**

**Legislation Officer - Department of Local Government, Sport and Cultural Industries**

#### **11) CORRESPONDENCE – RAM PARK – VARIOUS**

A number of letters (Attached) have been received from Residents regarding the condition of Ram Park.

The letters have been passed onto the Townscape Committee for their consideration.

#### **12) REGIONAL AIRPORT DEVELOPMENT SCHEME (RADS)**

We have been advised that we have been successful in obtaining a further \$9,985 towards the second seal of the taxi way and parking area at the airport.

The funds will become available after the 1<sup>st</sup> July 2019 and the project must completed by May 2020.



**13) SOUTH WEST NATIVE TITLE SETTLEMENT – CREATION OF THE NOONGAR LAND ESTATE**

Correspondence has been received regarding this matter. I have attached a copy of the letter for your information.

**14) CONTAINER DEPOSIT SCHEME (CDS) – AUDIT**

I have attached a letter from the Department of Water and Environmental Regulation regarding the introduction of the CDS. It is proposed that an audit of recycling will be undertaken to see what effect the introduction of the CDS will have on the recycling business. They will be undertaking audits in June, July and August 2019.

**15) PROPOSED UNIVERSAL TRAINING FOR ELECTED MEMBERS**

I have attached an "INFO" page from WALGA regarding Universal Training for Elected Members. The information is self-explanatory, but it appears that the State Government, who have introduced this requirement are not, at this stage, proposing to fund any of the training.

WALGA Training Service can assist with the training with 3 face to face sessions and 2 e-learning courses for a cost of \$2,390 per members = this will cost Council approximately \$14,000 (0.5% of rates) or members could do all the training via e-learning for \$975 per members = \$5,850

Council will need to budget something in 2019/20 financial year.

It also appears that members have 12 months from their election to complete the courses.

No mention has been made of a member who does not do the training??

However, Tony Brown from WALGA has advised: -

*"The current bill does not prescribe any ramification for not completing the training, however I understand that regulations may provide for something to be considered in the future"*

**16) AQUILA – AUSTRALIA**

Meetings have been held over the month with Paul Dewar from Aquila Australia regarding the use of the airport for drone operation and training. I have attached a brochure about the drones. They will be about 8m wingspan and can carry up to 150kg. The intended purpose is fire control, land mapping, search and rescue and some farm applications

Further meetings will be held and they hope to be testing the airport with the drones in about 2 months

**17) STAFF**

- Allen Hicks will be on leave from 3<sup>rd</sup> June 2019 to 14<sup>th</sup> June 2019
- Tegan Hall will be on maternity leave from the 7<sup>th</sup> June 2019
- Peter Webster will be on leave from 19<sup>th</sup> August until 16<sup>th</sup> September 2019

**18) MEETINGS**

- Council meeting 28.5.19 Council Chambers Wagin – 7pm
- Wagin Chamber of Commerce 4.6.19 Wagin Motel – 7pm
- 4WDL Meeting 11.6.19 Shire of West Arthur – 9.30am

- *CCZ Meeting 21.6.19*
  - *Council Meeting 25.6.19*
  - *Tourist and Promotion Comm 9.7.19*
  - *Council Meeting 23.7.19*
  - *Regional Road Group Meeting 26.7.19*
  - *Council Meeting 27.8.19*
  - *CCZ meeting 30.8.19*
  - *Council Meeting 24.9.19*
  - *Council Meeting 22.10.19*
  - *Council Meeting 26.11.19*
  - *CCZ Meeting 29.11.19*
  - *Council Meeting 17.12.19*
- Teleconference*  
*Council Chambers Wagin – 7pm*  
*Council Chambers Wagin – 7pm*  
*Council Chambers Wagin – 7pm*  
*Wickepin – 9.30am*  
*Council Chambers Wagin – 7pm*  
*Shire of Beverley – 9.30am*  
*Council Chambers Wagin – 7pm*  
*Council Chambers Wagin – 7pm*  
*Council Chambers Wagin – 7pm*  
*Shire of ? – 9.30am*  
*Council Chambers Wagin – 7pm*

**CONSULTATION/COMMUNICATION**

Nil

**STATUTORY/LEGAL IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple

**4021 OFFICERS RECOMMENDATION & COUNCIL DECISION**

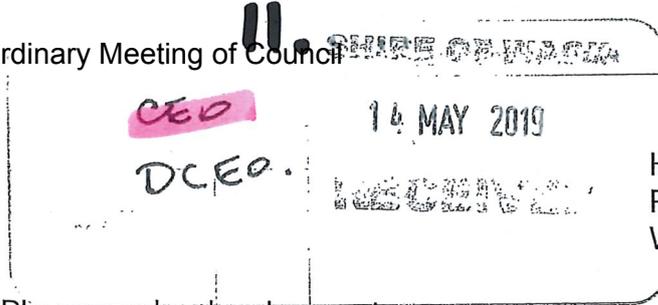
Moved: Cr. S M Chilcott

Seconded: Cr. J P Reed

That Council receive the Chief Executive Officer's report for April 2019.

Carried 8/0

9th May 2019



Hayley & Xavier White  
PO Box 193  
WAGIN WA 6315

RE: Wagin Ram Park Playground redevelopment

**COPY**

To whom it may concern,

We are writing to support the redevelopment of the Wagin Ram Park playground facilities. We are parents of two young children, aged 2 and 5 and are long-term residents of the Wagin Shire. We believe the current playground facilities at the Ram Park are outdated and are in need of revitalisation. We hope redevelopment will maximise the use of our wonderful Ram Park, and its potential to become a safe and enjoyable outdoor space for a wide range of people both in our community and those visiting our town.

The Ram Park offers nature walks and wildlife viewing, a visit to the Giant Ram, BBQ facilities and picnic areas, toilets, and a small playground with some play equipment. It is located next to a roadside pull in / information stop where travellers can have a rest/toilet break and the Wagin Shire building.

Ways in which we have personally used the Ram Park facilities include casual playdate and picnic catchups with other parents and children, hosting and attending children's birthday parties, visiting the Ram Park with travelling friends and family, attending Wagin Early Years Network childrens events (e.g. "messy play day"), a school excursion, and specifically taking our children to the park to enjoy outdoor/nature play and 'burn some energy'.

While the Ram Park does have some existing play equipment, it currently caters for a small range of ages and does not have any fencing/barriers. This creates a safety issue and a possible deterrent for some to use the facilities, particularly for those with younger, mobile children. There is no play equipment particularly suitable for the 0 - 3 age range or the older 10+ age range, thus narrowing the benefits of outdoor play and use of the facilities. The current play equipment lacks fencing from natural waterways that exist in the Ram Park, a roadside tourist pull in/carpark and the main road through town which frequently has heavy haulage trucks and vehicles towing using the road. This creates a safety risk for younger, mobile patrons and can be a deterrent for families to use the park space and facilities, particularly when supervising multiple children (ie. parent with toddler(s) and baby or multiple children at a party/special event/gathering). The current play equipment is located on a raised platform/terrain and there is a drop off larger than a normal step with no barrier creating a safety issue for younger mobile children on the playground (ie. crawler or beginner walker). Of course, while babies and toddlers should always be supervised, it can be a juggle when you are supervising and providing care for multiple young children, and this is not uncommon on a playground. Whilst there are some trees which provide limited shade over the play equipment, there are times when the play equipment does get too hot to use in summer and when it is raining there is no cover from the weather. A weather proof cover over the equipment would mean you could still use that equipment come rain, hail or shine. There are no outdoor public play spaces in Wagin that offer full rain protection and no specific indoor gross motor play spaces for young children. A weather proof cover over some of the play equipment would offer the general public this for free across the 7 days of the week, 365 days a year! We ourselves have travelled over 150km with our kids to another town which offers a weather proof and fenced playground, it would be great to not have to travel so far.

14 MAY 2019

RECEIVED

Daryl and Jodie Sercombe  
5 Leonora St  
Wagin  
WA 6315

COPY

10/05/2019

To whom it may concern,

We are a young family who have chosen Wagin to bring up our children and enjoy the country lifestyle it has to offer. We support and are engaged in our local community in many ways including Playgroup, Kindy Gym, Netball Club, the local Cooperative and Wagin Action Group.

One area we do find lacking is that of an appropriate interactive shaded playground. We regularly travel to Woodanilling (30km) to use the park facilities there. We find it surprising that there are no swings in Wagin, something that keeps our children amused for quite some time. A substantial upgrade to a park in Wagin will not only benefit local young families but if it can capture an adventure type playground then it would certainly benefit all families in town.

The proposed location is in a key local area next to Baart the ram, in what is already a popular rest stop for tourists. With Wagin being 2.5 hours from Perth, it is an ideal spot for the first "stopping spot" for families travelling to the south east coast/ Esperance from Perth. With promotion of the park outside of the Wagin community, people could plan to stop and break their journey and support some of our local small businesses.

The benefit of outdoor play and the engagement of different members of the community through an upgraded playground facility should not be underestimated.

Regards



Daryl and Jodie Sercombe

Officer	Comment
Action Required	<p>CEO</p> <p>DCEO.</p>
Information Only	
Actioned	
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COPY

14 MAY 2019

RECEIVED

To Whom It May Concern,

My husband and I have two younger children and we attend the Wagin Ram Park regularly for a play. Currently the playground is a little out-dated compared to many others we have visited and the play equipment is limited in age range. A new playground with a wider variety of equipment suited for different age brackets will attract more families to the playground and encourage kids to be out getting fitness and exercise, learning social skills, improving fine motor skills and most importantly having fun. Having kids out and excited about the local playground also means less time inside, on the couch watching tv or playing on an ipad.

Wagin Ram Park offers viewing and exploring around Bart(the giant Ram), nature walks, bbq and picnic areas and a beautiful pond/waterfall area where you can explore nature and see wildlife including birds, huge fish and turtles that come right up to you. Any area with water is a potential safety issue and with the proposed idea of fencing the playground area it would make it a lot safer for younger children. A fence will also help provide safety against cars in the car park. Parents/carers should be watching their kids at all times but there are many occasions for a child to wonder off and I believe currently a parent including myself sometimes avoids the current playground in case of a tragic incident occurring.

Having a new updated exciting playground will also boast tourism for the town. If a town has a reputation for brilliant safe playground with lots of fun things to do, families will travel from other towns just for a play. Families traveling through will be more inclined to stay in Wagin or even make Wagin a part of a holiday destination. Along with going to a new improved park it will hopefully mean they will spend more time and money in our community and help support local businesses.

With a new playground our family will love going to the local park even more and hopefully see more events there bringing the community closer together. It will be a wonderful asset for Wagin.

Kind Regards

Jenny and Sam West

Number	Comment
Action Required	
Information Only	CEO
Actioned	DCEO
Scanned	

102  
93075

COPY

CITY OF WAGIN

14 MAY 2019

RECEIVED

To Whom it May Concern,

As community members and parents in Wagin, we have spent many hours enjoying our wonderful Ram Park. Up until recently, we thought that all that the park needed was a fence around the playground as the open water has always been a concern whilst visiting with young children.

However, I visited the park last weekend with the kids and I realised how tired and run down it is all looking. The garden is tended well but the toilets, playground and some areas of the grounds are in need of an upgrade.

One thing that has always struck me about the Ram Park is how many visitors stop there. Every time we have been, there is a constant stream of travellers calling in and using the facilities. What a fantastic opportunity to impress visitors and turn the Ram Park into a tourist destination once more. Something really special may even entice people to deviate from the highway to visit our town.

Not only would tourists benefit from a park upgrade but so would the residents of Wagin. It would be wonderful to have an exciting and safe environment to host future get-togethers and birthday parties. The park in Woodanilling (because it caters for children of all ages in a fenced area) has almost turned into the go-to park for these events; it would be great to keep them at home.

In short, we would whole heartedly support an upgrade to the park and look forward to interesting developments.

Wade and Anita Longmuir

Officer		Comment
Action Required		<p>CEO</p> <p>DCEO.</p> <p>25 June 2019</p>
Information Only		
Actioned		
Scanned		

*[Handwritten signature]*

COPY



Government of Western Australia  
Department of the Premier and Cabinet

Our Ref: D87627

Mr Peter Webster  
Chief Executive Officer  
Shire of Wagin  
PO Box 200  
WAGIN WA 6315

Officer	Comment
Action Required	
Information Only	
Actioned	
Scanned	

SHIRE OF WAGIN

13 MAY 2019

Dear Mr Webster,

**SOUTH WEST NATIVE TITLE SETTLEMENT: CREATION OF THE NOONGAR LAND ESTATE**

The Western Australian Government has reached agreement with the Noongar People to settle native title claims across the South West of the State. To maximise cultural, social and economic opportunities for the Noongar community the agreement includes the transfer of lands to the Noongar Boodja Trust to be held on behalf of the Noongar People. I have attached a Factsheet that provides more detail on the Noongar Land Estate.

The Agreement provides that the WA Government will allocate up to 320,000 hectares of land to the Noongar Land Estate comprising a mix of unallocated Crown Land, unmanaged reserves and Aboriginal Lands Trust properties. The process for identification of this land has commenced.

It is anticipated that the Agreement will formally commence in mid to late 2019 and to this end I invite you to review your land holdings to identify any parcels of land that could be considered for inclusion into the Noongar Land Estate. I appreciate that you may have already been approached by other Government agencies seeking land for other strategic purposes.

A briefing on the South West Native Title Settlement was held at WALGA headquarters on Tuesday 26 February 2019. A recording of the presentation is available via the WALGA Youtube channel: [www.walga.asn.au/swnts](http://www.walga.asn.au/swnts). If you have any difficulties accessing this site, please contact Ms Susie Moir at WALGA on (08) 9213 2058 or [smoir@walga.asn.au](mailto:smoir@walga.asn.au).

Officers from the Department of Premier and Cabinet are able to provide a further briefing if you would like more information on any of the elements of the South West Native Title Settlement. Please contact Ms Rita Farrell at the Department: [Rita.Farrell@dpc.wa.gov.au](mailto:Rita.Farrell@dpc.wa.gov.au) or on 6552 6293.

To progress the land identification process I ask that you, or a nominated senior officer, liaise with Mr Sean Browne at the Department of Planning, Lands and Heritage: [Sean.Browne@dplh.wa.gov.au](mailto:Sean.Browne@dplh.wa.gov.au) or on 6552 4708.



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Department of the **Premier and Cabinet**

# The South West Native Title Settlement

An Agreement reached between the Noongar People and  
the Western Australian Government

## Noongar Land Estate: Factsheet

The South West Native Title Settlement (the Settlement) is the largest and most comprehensive agreement to settle Aboriginal interests over land in Australia. The Settlement, involving six Noongar Native Title Agreement Groups, and covering 200,000 square kilometres of land, represents significant social and economic investment in the Noongar community and the shared future of Western Australia.

On 8 June 2015, after extensive negotiations, and authorisation by the Noongar people, the Western Australian Government signed (executed) the six South West Native Title Settlement Agreements with the Ballardong, Gnaala Karla Booja, South West Boojarah, Wagyl Kaip & Southern Noongar, Whadjuk and Yued groups.

While some elements of the Settlement commenced at this time, the Settlement as a whole will only become fully effective after all of the six Agreements have been conclusively registered in accordance with the *Native Title Act 1993 (Cth)*, and any related court proceedings have been resolved.



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## Noongar Land Estate

*It is acknowledged that land is intrinsically linked to the spiritual, social and economic wellbeing of the Noongar people. As part of this recognition, under the terms of the South West Native Title Settlement (the Settlement) the Noongar Land Estate (NLE) will be established. The NLE will initially hold up to 300,000 hectares of land allocated as reserve or leasehold, and up to 20,000 hectares of land allocated as freehold for cultural or economic development use. The NLE, which will be held by the Noongar Boodja Trust (NBT), is intended to provide significant opportunities for the Noongar community to achieve sustainable economic, social and cultural outcomes.*

### What land will be allocated?

The Noongar Land Base Strategy (Annexure J of the Indigenous Land Use Agreements) sets out how and what land will be allocated. The lands to be allocated include:

- unallocated Crown Land;
- unmanaged Reserves; and
- Aboriginal Lands Trust (ALT) properties.

WA Government agencies may also identify freehold land and reserves, for which they hold management orders but no longer require, for potential allocation to the NLE.

Of the up to 320,000 hectares of land to be allocated to the NLE, approximately 1,100 hectares has already been selected and incorporated as part of the initial Settlement Agreements (or ILUAs). This land will be transferred to the NBT once that body is formally established. The Noongar Land Base Strategy sets out targets for identification and allocation of land of which the Parties, WA Government and NBT, must work towards over the first 5 years.

A map of the South West Native Title Settlement Area is on the following page.

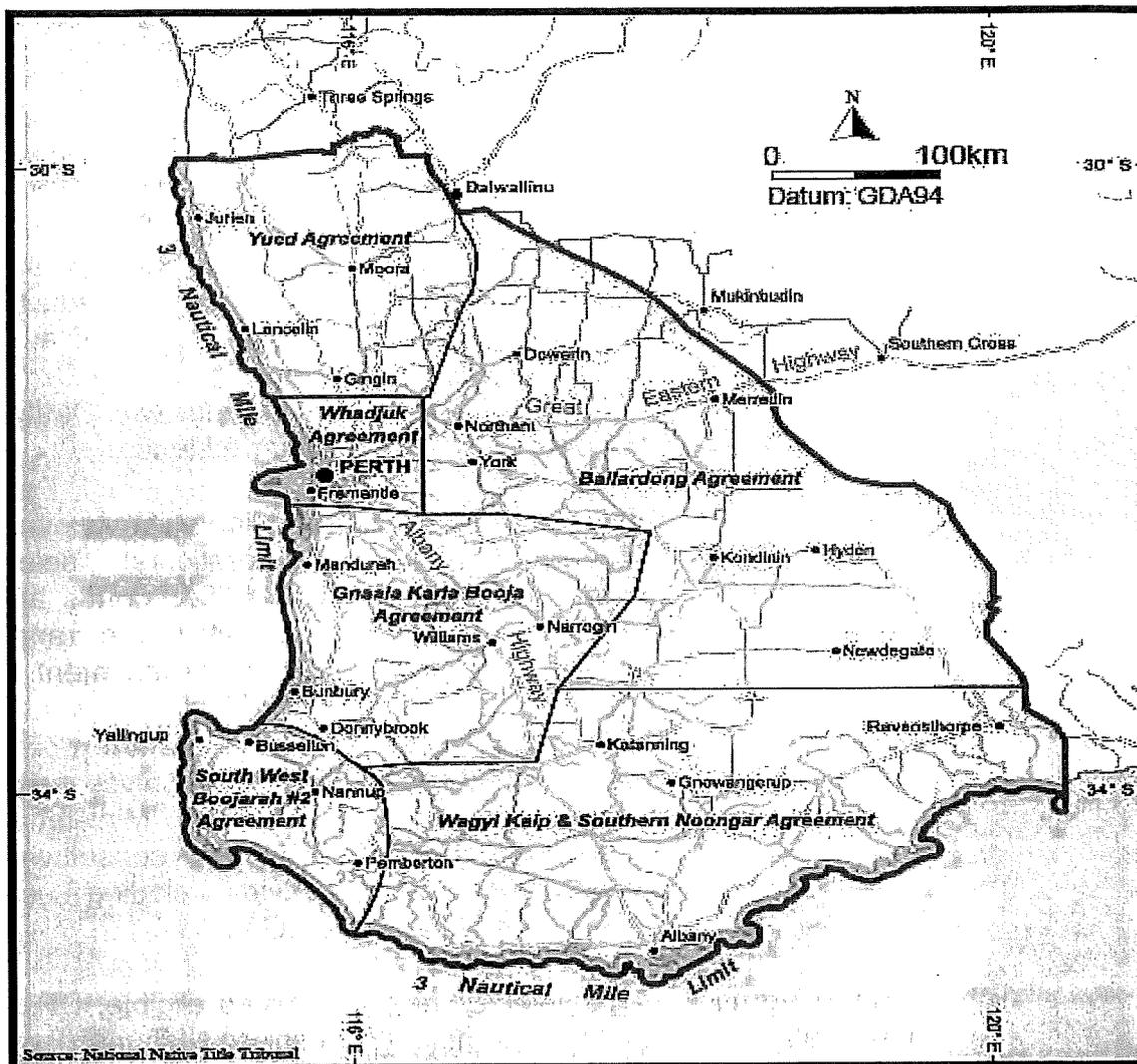
### Is privately held land affected by the Settlement?

No, privately held or owned land will not be eligible for selection and allocation to the NLE. Crown land that is currently leased to a third party (for example, a pastoral lease) is not included in the transfer. Aboriginal Lands Trust (ALT) properties involving leases will carry over with the transfer of land title to the NBT Trustee.

Map of the South West Native Title Settlement Area showing the six ILUA boundaries



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### How is land assessed for allocation?

The Department of Planning, Lands and Heritage (DLPH) will coordinate the allocation of all land to the NBT. The procedures for allocating land to the NBT is set out in the Noongar Land Base Strategy (Annexure J of the Indigenous Land Use Agreements). Copies of the Indigenous Land Use Agreements (ILUAs) are available on the website ([www.dpc.wa.gov.au/](http://www.dpc.wa.gov.au/)).

Table 1. The 5 Steps for the Allocation of Land to the Noongar Land Estate

Steps	Process	Description
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<b>Step 1</b>	Identification	DPLH and South West Aboriginal Land and Sea Council (SWALSC)/NBT will identify land that may be eligible for allocation (including Aboriginal Land Trust Freehold Land). This land will be assessed against identification criteria set out in the Land Base Strategy and referred to the Department of Mines, Industry Regulation and Safety (DMIRS) for indicative assessment and indicative tenure. DPLH prepares a List of Identified Lands with DMIRS indicative assessment/preferred tenure.
<b>Step 2</b>	Selection	SWALSC/NBT in consultation with relevant Noongar Regional Corporation(s) select parcels from the List of Identified Lands and specify tenure preference within the range identified through the indicative assessment.
<b>Step 3</b>	Assessment	DPLH commences the Assessment Process (i.e. assessing requirements for divestment, meeting Legislative requirements, Ministerial/Internal Approval, etc.). DPLH will consult with relevant government agencies including Local Government Authorities (LGAs).
<b>Step 4</b>	Finalise Terms of Allocation	Once selected land is deemed eligible, DPLH will offer Terms of Allocation to NBT. NBT will in turn advise acceptance (or refusal) of the Terms of Allocation within a prescribed timeframe.
<b>Step 5</b>	Allocation	The NBT confirms acceptance of the Terms of Allocation and land is transferred to the NLE.

## How will the Noongar Land Estate land be managed?

Once land is allocated to the NBT, the Trustee must manage the land in accordance with the requirements of the Trust Deed (Annexure G of the Indigenous Land Use



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Department of the **Premier and Cabinet**

Agreements). Any further dealings on freehold land, including the potential sale of the land, are subject to the agreement of the Trustee in consultation with the relevant Noongar Regional Corporation(s).

All allocated reserve land will be held under a Management Order. This Management Order to the NBT is a statutory right to manage and control Crown Land in accordance with the designated purpose of "Noongar social, cultural or economic benefit".

The Minister for Lands will retain the standard statutory rights, powers and duties in relation to reserve land under the *Land Administration Act 1997* and the *Land Administration (South West Native Title Settlement) Act 2016*.

## How will the Noongar Boodja Trust manage freehold and reserve land?

The NBT will own and manage freehold land like any other private land owner and must meet the standard land holding costs associated with freehold land including local government rates and charges, insurance, fire service levies, and any additional land management costs.

The NBT will have the care, control and management of reserve land under a Management Order with specified conditions for the agreed purpose of "Noongar Social, Cultural or Economic benefit".

The conditions of the Management Order over reserve land may include the power to lease, sublease or licence any part of the reserve consistent with the reserve purpose. The NBT as the management body must meet the standard land holding costs associated with reserve land.

The particular use of a reserve will be determined by the NBT in consultation with the relevant Noongar Regional Corporation(s) and in accordance with the conditions set out in the Management Order. The Minister for Lands retains the standard statutory rights, powers and duties in relation to the reserve land under the *Land Administration Act 1997* and the *Land Administration (South West Native Title Settlement) Act 2016*.

## Will Aboriginal Lands Trust (ALT) properties be transferred to the Noongar Land Estate?

Some ALT freehold properties that are unleased have already been included in the Settlement Agreements (or ILUAs). These properties will be the first parcels transferred to the NBT once that body is formally established. Where ALT freehold



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land is subject to an existing lease, the freehold land may be allocated subject to the terms of the lease. The NBT Trustee will need to accept the Terms of Allocation subject to the existing lease. The change in lessor from ALT to NBT will not alter the lessees' rights and obligations under the existing lease.

ALT reserve land will also be allocated to the NBT. The process of allocation will take into account any existing encumbrances (such as an existing lease), and the ALT will advise lessees about the re-allocation of the reserve land to the NBT. The change of management body from the ALT to the NBT will not alter the lessees' rights and obligations under the existing lease terms.

## How will Cultural and Development land be managed by the Noongar Boodja Trust?

As per the terms of the NBT Deed, the Trustee, in consultation with the Noongar Regional Corporation(s), must determine whether the land to be allocated to the NLE will be for Cultural or Development purposes.

### Cultural Land

It is acknowledged that the Noongar community remain the spiritual and cultural custodians of the Cultural Land and continue to practise their values, languages, beliefs and knowledge in relation to that Cultural Land. The NBT must hold and manage Cultural Land, in consultation with and on the recommendation of the relevant Noongar Regional Corporation(s), in a manner that has regard to the spiritual and cultural connection of the Noongar Agreement Groups to their traditional lands. Cultural Land cannot be sold or commercially developed. Standard WA Government land management requirements apply.

There are a number of possible pathways for the management of Cultural Land (subject to any pre-existing lease arrangements on ALT land):

1. The relevant Noongar Regional Corporation may request and be granted an interest (e.g. a lease) in Cultural Land. Before granting an interest, the NBT Trustee must be satisfied that the Noongar Regional Corporation is able to meet the costs of managing that land and that the land will continue to be held and treated as Cultural Land.
2. Where the Noongar Regional Corporation does not request an interest in the Cultural Land, the NBT will consult with the Noongar Regional Corporation to manage the land and make decisions with regards to its use. This may include the grant of an interest to a third party consistent with Cultural Land purposes. Any leases or licences of Cultural Land cannot be transferred or mortgaged.



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Department of **the Premier and Cabinet**

- Cultural Land may be converted to Development Land. However, this requires an extensive consultation process with stakeholders and the relevant Noongar Regional Corporation(s). The members of the relevant ILUA Agreement Group must also endorse the conversion of the Cultural Land.

## Development Land

The NBT must hold, manage, invest and develop Development Land in consultation with the Noongar Regional Corporations and an Investment Committee, in a manner that will generate positive returns for the Noongar Boodja Trust Future Fund. The Investment Committee will be established by the NBT to provide guidance on investment decisions.

Development Land, subject to any pre-existing leasing arrangements on ALT land, may be used in the following ways:

- 'Property Development Activities'; for example, property development or re-development activities, commercial exploitation or sale. A separate Noongar Boodja Development Corporation (or Corporations) will be established to undertake the development activities, subject to the agreement of the NBT, the relevant Noongar Regional Corporation(s) and the Investment Committee.

The NBT Deed (Annexure G of the Indigenous Land Use Agreements) sets out the default rules for the distribution of proceeds from development activities (unless the Trustee decides otherwise):

- 10% of the net proceeds will go to the operations account of the relevant Noongar Regional Corporation;
- 15% will be distributed equally to the operations accounts of the other Noongar Regional Corporations; and
- 75% will be directed to the Noongar Boodja Trust Future Fund to be invested to support future distributions to the six Noongar Regional Corporations.

- 'Passive Investment Activities'; for example, leasing Development Land to third parties on commercial terms.

## When and how will Local Government Authorities (LGAs) be consulted?

The Department of Planning, Lands and Heritage (DPLH) will consult with LGAs at the Assessment Stage of the land transfer process. (See Table 1. The 5 Steps for the Allocation of Land to the Noongar Land Estate.)

DPLH has conducted a number of information sessions with LGAs across the Settlement Area to explain the land transfer process and the consultative process that will be adopted to effectively address interests and concerns.



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DPLH engagement with the LGAs will be in accordance with section 14 of the *Land Administration Act 1997 (WA)*. LGAs will be invited to advise DPLH with regard to the following:

- whether there are existing local interests in the same land that cannot be met elsewhere;
- whether there are future proposals for the same land or land within the same general location;
- whether there are planning schemes that could affect future use of the land;
- whether there are other relevant land management issues; and
- any other advice they may wish to provide about the allocation of the land to the NBT.

DPLH is corresponding directly with relevant LGAs in relation to parcels of land that are located within a specific local government area. DPLH may seek further information or arrange for a meeting with the LGA.

There is no requirement for LGAs to be consulted in relation to freehold land currently held by the WA Government.

## Will the Noongar Boodja Trust need to comply with zoning and planning laws when developing or using land allocated under the Settlement?

Yes. Nothing in the six Settlement Agreements (or ILUAs) removes the need for the NBT to obtain standard planning, development and other regulatory approvals in order to develop or do other activities with reserve land. Any lessee of reserve land, including a Noongar Regional Corporation, will need to comply with all applicable laws.

## Will the Noongar Boodja Trust need to pay rates on the freehold land allocated under the Settlement?

As the owner of the freehold land, the NBT will be required to meet the standard costs, including rates and service charges, associated with owning freehold land. Freehold land can be exempt from rates under s.6.26(2)(g) of the *Local Government Act 1995 (WA)*, where that land is used exclusively for charitable purposes. However, if the freehold land is used for a commercial purpose or leased for a commercial enterprise, it will not be exempt from rates.



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## Are there opportunities for third party interests, including existing Aboriginal organisations, in relation to Noongar Land Estate land?

Decisions regarding the management and leasing of NLE properties will be made by the NBT Trustee in consultation with the relevant Noongar Regional Corporation(s) and other advisory committees, as outlined in the Noongar Boodja Trust Deed.

Subject to these decisions, it is possible for third parties, including existing Aboriginal organisations, to be involved in the management and/or leasing and development opportunities in land held by the NBT.

Planning in relation to third party arrangements for particular parcels of land should most appropriately occur following the establishment of the NBT and the Noongar Regional Corporations.

## Further information

Further information about the Settlement, including the six Settlement Agreements (or Indigenous Land Use Agreements – ILUAs) made in compliance with the Commonwealth *Native Title Act 1993*, can be found on the website of the Department of the Premier and Cabinet (<https://www.dpc.wa.gov.au/lantu>)



Government of **Western Australia**  
Department of **Water and Environmental Regulation**

Our ref: DWERDG266/19  
Enquiries: Catriona Burns  
Phone: 6364 7222  
Email: cds@dwer.wa.gov.au

Mr Peter Webster  
Chief Executive Officer  
Shire of Wagin  
CEO@wagin.wa.gov.au

Dear Mr Webster

### **CONTAINER DEPOSIT SCHEME - BASELINE RECYCLING AUDITS**

The Department of Water and Environmental Regulation (DWER) is designing a container deposit scheme (CDS) to commence in early 2020. The scheme will enable consumers to return beverage containers for a 10 cent refund, and is expected to increase recycling and reduce littering.

DWER will be undertaking baseline recycling audits to gather information on recycling rates of CDS beverage containers within existing collection and recycling activities. The audits will be used to measure the impact of the CDS on recycling and to inform the estimation methodology that may be used by material recovery facilities to determine the number of containers eligible for refunds.

DWER is seeking participation of local governments and the recycling industry in this work. An independent, specialist team will be engaged to conduct the audits. Only some local governments with kerbside pickup services will be selected to participate. This selection process will consider socio-economic factors, processing facilities, transport and logistics arrangements.

The audits are expected to occur in June, July and August 2019. The specialist team will work with local governments directly to arrange sampling with minimum disruption.

Following completion of the audits, DWER will provide location specific sampling results. A baseline recycling audit summary of aggregated results will also be published on the DWER website at [www.dwer.wa.gov.au/cds](http://www.dwer.wa.gov.au/cds).

If you require further information regarding the recycling baseline audits, please contact Ms Catriona Burns, Programs Officer, on telephone (08) 6364 7222 or via email [cds@dwer.wa.gov.au](mailto:cds@dwer.wa.gov.au).

Yours sincerely



Mike Rowe  
**DIRECTOR GENERAL**  
15 / 05 / 2019



# INFOPAGE

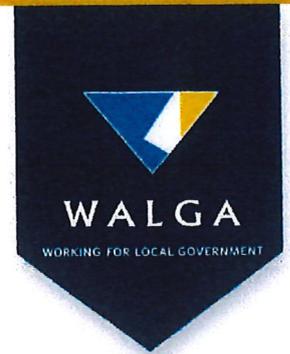
**To: All Local Governments**

**From: Tony Brown  
Executive Manager Governance &  
Organisational Services**

**Date: 16 May 2019**

**Priority: High**

**Subject: Proposed Universal Training for Elected Members**



## IN BRIEF:

Operational Area:	<b>Chief Executive Officer, Governance and Finance</b>
Key Issues:	<ul style="list-style-type: none"> <li>• The Local Government Amendment Bill 2019, includes a proposal for Elected Members to carry out five core training units within the first 12 months of being elected.</li> <li>• WALGA's position is that the training is the State Government's proposal, so the State Government should fund the associated costs.</li> <li>• In the absence of a funding commitment from State Government, Local Governments may wish to provide a 2019/20 budget allocation for Universal Training.</li> <li>• WALGA Training Services has compiled indicative costing options.</li> </ul>
Action:	<b>Local Governments to provide budget provision</b>

## Background

The Local Government Amendment Bill 2019 was introduced into the Legislative Assembly on 14 March 2019 and was passed on 10 April 2019.

The Bill was introduced into the Legislative Council on 11 April 2019. The Bill is currently being debated and it is anticipated that the Bill will be approved by Parliament to apply for the 2019 Local Government Elections.

The proposal for Universal Training includes Elected Members undertaking the following courses:

- Understanding Local Government
- Conflicts of Interest
- Serving on Council
- Understanding Financial Reports and Budgets
- Meeting Procedures and Debating

If the Bill passes through Parliament, new and re-elected Elected Members at 2019 Local Government Elections will be required to complete the five (5) core units above within 12 months of their election. Sitting Elected Members whose term of office does not conclude until the 2021 Local Government Elections, will only be required to complete the training in the 12-months following their re-election in October 2021.

ONE70

LV1, 170 Railway Parade, West Leederville, WA 6007

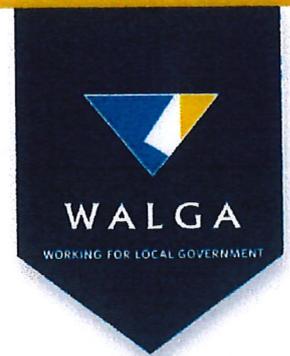
PO Box 1544, West Perth, WA 6872

121 (08) 9213 2000 F: (08) 9213 2077 [info@walga.asn.au](mailto:info@walga.asn.au)

25 June 2019  
[www.walga.asn.au](http://www.walga.asn.au)

Dated

# INFOPAGE



WALGA is advocating that an Elected Member should not have to complete the prescribed Universal Training if:

- (a) they have successfully passed all modules of the prescribed training within the last five years; or
- (b) have been awarded any of the following within the last five years (or it's successor):
  - i. Diploma of Local Government (Elected Member) accredited course number 52756WA; or
  - ii. Diploma of Local Government (Elected Member Stream)(LGA50712), or
  - iii. Elected Member Skill Set (LGASS00002).

In respect to funding for training, it is the Associations position that the training is the State Government's proposal, so the State Government should fund the associated costs. WALGA will continue to advocate for the Universal Training to be fully funded by State Government.

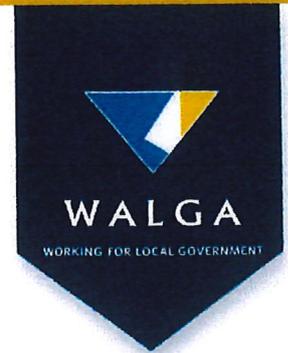
However, in the absence of a funding commitment from State Government, Local Governments may wish to provide a 2019/20 budget allocation for Universal Training. Alternatively, if State Government funding does not eventuate, Local Governments may be required to make Budget amendments to fund Universal Training requirements.

The proposed training will be structured as a blended learning program to allow for a flexible approach to delivery of training. Various costing options will be available to Local Governments to ensure ease of budgeting and financial accessibility. All training is GST exempt.

WALGA Training Services has compiled the following indicative cost options:

Training Delivery Mode	Estimated Cost
<b>Face to Face Cost + eLearning</b> 3 face to face courses and 2 eLearning	\$2,390 per Elected Member
<b>Individual eLearning Cost</b> All 5 courses by eLearning	\$975.00 per Elected Member
<b>Face-to-Face Delivery (Onsite at Council Premises, can be carried out with groups of Councils) up to 16 participants per course</b> Serving on Council (2 days) Understanding Financial Reports and Budgets (1 day) Meeting Procedure and Debating (1 day)	\$7,900.00  \$4,000.00  \$4,000.00
<b>Local Government eLearning Subscription</b> Access all 5 eLearning courses at any time within the 12-month subscription period for all Elected Members of the subscribing Local Government. Courses can be uploaded and accessed directly through the Local Government's Intranet / Elected Member Portal.	Pricing as per the table below

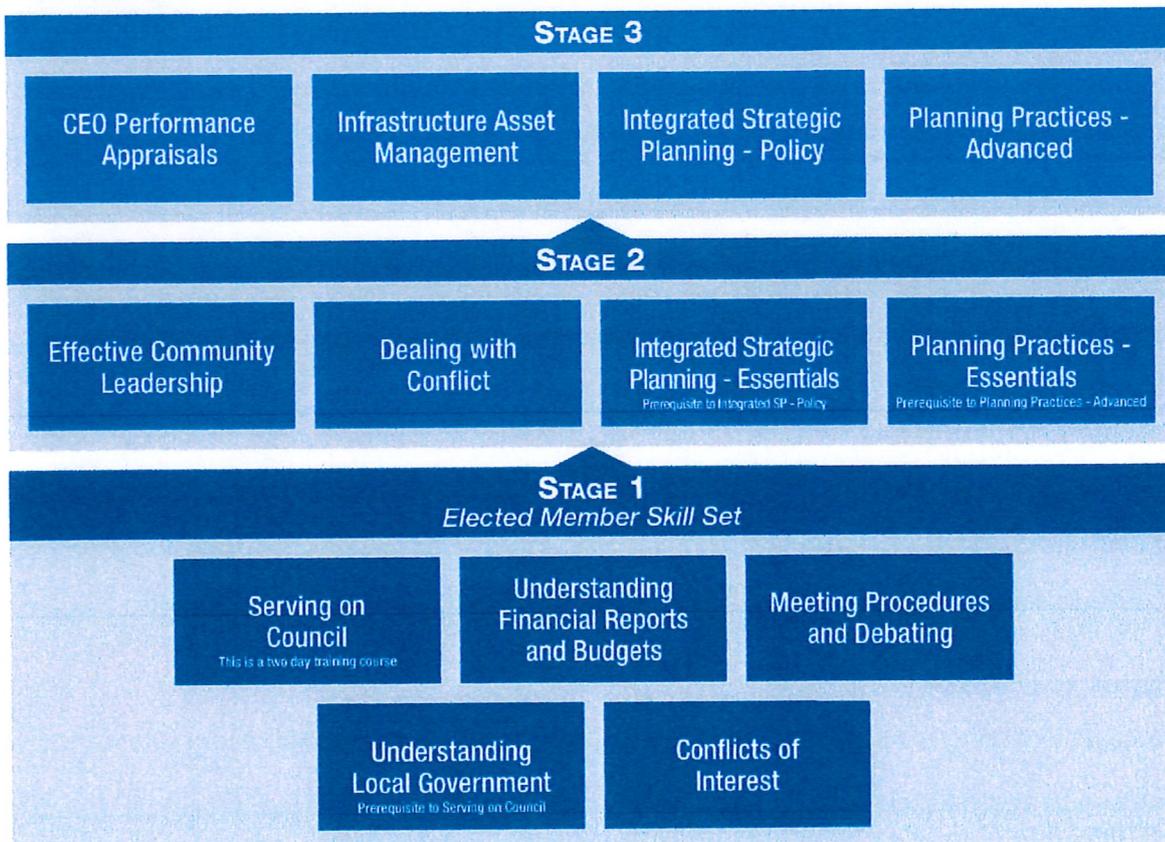
# INFOPAGE



eLearning Subscription Costs 2019-20				
SAT Brand Pricing Structure				
No. of Courses	SAT Band 4	SAT Band 3	SAT Band 2	SAT Band 1
1	\$750	\$1,750	\$2,000	\$2,500
2	\$1,750	\$2,750	\$3,500	\$4,000
3	\$2,500	\$3,500	\$4,500	\$5,250
4	\$3,250	\$4,250	\$5,250	\$6,500
5	\$4,000	\$5,000	\$6,000	\$7,000
5+	Contact WALGA for customised quote			

The following provides information on WALGA's current *Elected Member Learning and Development Pathway* (see diagram below)

WALGA's Stage 1 encompasses five units that contain all of the skills and knowledge criteria outlined in the Department of Local Government, Sport and Cultural Industries' (DLGSC) proposed Universal Council Member training.

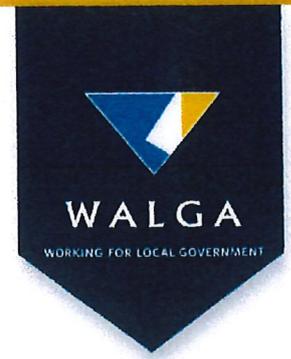


## Elected Member Learning and Development Pathway

ONE70  
 LV1, 170 Railway Parade, West Leederville, WA 6007  
 PO Box 1544, West Perth, WA 6872

T: (08) 9213 2000 F: (08) 9213 2077 info@walga.asn.au  
 www.walga.asn.au  
 Dated 25 June 2019

# INFOPAGE



## Understanding Local Government

*Understanding Local Government* is an online introductory course designed to provide newly Elected Members with relevant information that will assist them in their transition from private citizen to Councillor.

## Conflicts of Interest

*Conflicts of Interest* is an online course designed to provide Elected Members with an understanding of financial, indirect-financial, proximity and impartiality interest, disclosure of interests at meetings and the association between gifts and conflicts of interest.

## Serving on Council

*Serving on Council* is designed to give Elected Members the confidence to perform their role on Council. The course provides an overview of the roles and responsibilities of Elected Members, the Local Government environment and Council's strategic community leadership role and the obligations for Elected Member behaviours and communications, particularly when dealing with social media.

## Understanding Financial Reports and Budgets

*Understanding Financial Reports and Budgets* uses existing legislation as its basis to explore the way in which Local Government's are required to plan for the future, develop an annual budget and monitor, review and interpret financial reports.

## Meeting Procedures and Debating

*Meeting Procedures and Debating* is specifically designed for both experienced and newly Elected Members who wish to enhance their meeting skills. Concentrating on knowledge of meeting procedures and high level debating techniques, this course is a practical toolkit for those who attend Council and committee meetings as Members or Presiding Members.

For further information please contact:

WALGA Training Manager, Jacqueline Dodd on 9213 2090 or email [jdodd@walga.asn.au](mailto:jdodd@walga.asn.au)



# RAVEN XV

## AERIAL MAPPING & SURVEYING

**THE RAVEN REMOTELY PILOTED AIRCRAFT SYSTEM CAN COVER LARGE AREAS OF LAND AND WATER CAPTURING HIGH DEFINITION RGB, MULTI-SPECTRAL AND LIDAR IMAGES**

### **CARBON TRADING & LAND SURVEYING**

- Detailed imagery allowing cost analysis of carbon sequestration
- Aerial analysis of plant biomass enabling CO2 storage estimation
- Replanting & reforestation programs including aerial seeding
- Planning for Infrastructure, water storage, bores, pumps & pipelines

### **RANGER PROGRAMS, FERAL ANIMALS MANAGEMENT**

- Aboriginal Heritage Border and Mining Tenement Patrols
- Animal monitor movement & habits (including Aerial Baiting)
- Detailed imagery of river systems and coastal areas
- Inspection of infrastructure for maintenance and future planning

### **ENABLED BY**

- RAVEN'S Excellent Performance during the day and at night
- Operating at varying levels from 500 feet AGL to 5000 feet AMSL
- Highly Capable Camera Systems and LiDAR image capture
- Raindance Systems Aerial Seeding Machine
- Raindance Systems Aerial Baiting Machine
- Pre-programmed image overlap and capture producing ortho-mosaic images
- Image analysis by senior scientists

FACTORY 1, 260 CAPTAIN COOK DRIVE  
KURNELL NSW 2231  
AUSTRALIA

Email: [john@aquila-australia.com.au](mailto:john@aquila-australia.com.au) 125 25 June 2019  
Dated



### 13. AGENDA ITEMS

#### 13.1 WHEATBELT SECONDARY FREIGHT NETWORK – UPDATED CONTRIBUTION ALLOCATION

PROPONENT:	Wheatbelt Local Government Authorities
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	2 <sup>nd</sup> May 2019
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	RD.AG.1
ATTACHMENTS:	Nil

#### BRIEF SUMMARY:

For Council to consider support for the Wheatbelt Secondary Freight Network project by reallocation of funds from Building Better Regions fund co-contribution to role of Lead Consultant Project Management in support of successful Regional Economic Development grant.

#### BACKGROUND/COMMENT

The Wheatbelt Secondary Freight Network (WSFN) network comprises 4,400km of Local Government managed roads that connect with State and National highways to provide access for heavy vehicles into the region. These roads are intended to enable large, high productivity trucks safe and cost effective access to business.

The project is being driven by local government authorities with a Working Group established consisting of representatives from the following organisations:

- Wheatbelt North Regional Road Group (WN RRG)
- Wheatbelt South Regional Road Group (WS RRG)
- WA Local Government Association (WALGA)
- Regional Development Australia - Wheatbelt (RDA-W)
- Main Roads WA-Wheatbelt Region (MRWA-WR)
- Wheatbelt Development Commission (WDC)

Over the last 2 years, 42 Local Government authorities across the region have collaborated to identify priority routes and have also participated in a technical data collection process, preparation of a pre-feasibility business case and a cost benefit analysis of the planning process. The in-kind investment by local government to date is estimated to be in excess of \$750,000. The process has been an excellent example of a large number of local governments working together on a common strategic regional priority. The key undertakings of the project so far are:



1. Identification of nominated WSNF roads based upon a simple criteria developed by RRG.
2. Determination of basic project framework and minimum design standards.
3. Road condition assessment against minimum design standards.
4. High level scope of works and order of magnitude costs for upgrades required.
5. A summary of data collection and assessment across the 42 local of governments is:

	<b>Route Length (km)</b>	<b>Proposed Works (km)</b>	<b>Proposed Length (%)</b>	<b>Indicative Costs (\$)</b>
<b>TOTAL</b>	4,337	2,851	66	\$ 493,000,000

This initial approach was to assist the Working Group to work towards an Infrastructure Australia Stage 3/4 submission for inclusion of the WSNF project on the Infrastructure Australia Priority List (IPL). The long term goal is to obtain funding support for a broadly estimated, \$500 million capital works program over 10 - 20 year timeframe to bring the network up to a fit for purpose standard for current and anticipated future needs. The group is working towards submitting an IA Stage 4 Business Case submission for the WSNF. The project development costs associated with the business case submission are estimated to be \$5M, which is in the order of 1% of the estimated capital investment.

The following provides an outline of the proposed budget and funding applications that were submitted to assist with the development and planning stages the WSNF project.

<b>Stages</b>	<b>Budget and Funding Sources</b>
<b>Stage 1 – Strategic Planning</b>	<b>\$1,000,000</b>
<ul style="list-style-type: none"> <li>▪ Design Criteria and Objectives</li> <li>▪ Options Assessment</li> <li>▪ Collated Data Review</li> <li>▪ Multiple Criteria Assessment</li> <li>▪ Staging Plan</li> </ul>	<ul style="list-style-type: none"> <li>▪ BBRF (\$750K)</li> <li>▪ LGA co-contribution (\$250K)</li> </ul>
<b>Stage 2 – Detailed Planning</b>	<b>\$3,600,000</b>
<ul style="list-style-type: none"> <li>▪ Concept Design Investigations</li> <li>▪ Preliminary Design Investigations</li> </ul>	<ul style="list-style-type: none"> <li>▪ Commodity Route (\$1M)</li> <li>▪ LGA in-kind</li> </ul>
<b>Stage 3 – IA Stage 3/4 Submission</b>	<b>\$400,000</b>
<ul style="list-style-type: none"> <li>▪ Project Management</li> <li>▪ Governance Plan</li> <li>▪ Business Case Development</li> </ul>	<ul style="list-style-type: none"> <li>▪ REDS (\$100K)</li> <li>▪ LGA in-kind</li> </ul>
	<b>\$5,000,000</b>

**Building Better Regions Fund (BBRF) submission**

The Building Better Regions Fund (BBRF) submission is only intended to contribute towards funding activities associated with Stage 1 – Strategic Planning at an estimated budget of \$1M.

Funding and the associated BBRF application can be summarised as follows:

- Budget
  - Total Cash \$1M
- Funding
  - BBRF \$750K
  - LGA cash co-contribution \$250K.

This strategic planning work will inform the strategic allocation of road capital works funding provided to LGAs in the region, the economically optimal sequence for developing the network and ensure that roads are designed and constructed to an optimal standard from a 'whole-of-life' asset management perspective. The detailed planning exercise is expected to achieve a net benefit in the order of \$20 million based solely on the benefits gained from freight route prioritisation.

**Commodity Freight Roads Fund (CFRF)**

The Commodity Freight Roads Fund submission is intended to contribute towards funding of activities associated with Stage 2 – Detailed Planning. This will specifically entail \$1M for consultants to undertake Preliminary Design Investigations. The remainder of Stage 2 is intended to be undertaken via in-kind by local governments and other funding sources currently being investigated, should they become available.

**Regional Economic Development (RED) Grant**

The Regional Economic Development (RED) Grants submission is intended to contribute towards funding activities associated with Stage 3 – IA Stage 3/4 Submission. This will specifically entail \$100K for a Lead Consultant to undertake project management. The remainder of Stage 3 is intended to be undertaken via in-kind by local governments and other funding sources being investigated should they become available.

**Major Project Business Case Fund (MPBCF) Initiative**

The Australian Government is investing \$100 billion over 10 years from 2019–20 through its rolling infrastructure plan to help manage our growing population, meet our national freight challenge and get Australians home sooner and safer. This includes \$250 million allocated to the Major Project Business Case Fund (MPBCF) initiative. Projects with clear strategic merit that has:

- Engagement in the project planning stage
- View of future priorities
- Ready to invest to enable economic activity
- Address nationally significant deficits in the transport system
- Drive economic productivity growth and liveability in cities and regions through transport infrastructure investment

The WSFR Working Group sees the \$5M sought for the Stage 4 IA submission for this regionally significant project as an ideal candidate for the MPBCF.

### Roads of Strategic Importance (ROSI) Initiative

The Australian Government will invest \$4.5 billion, including \$1 billion of additional funding committed in the 2019-20 Budget, to the Roads of Strategic Importance (ROSI) initiative to help connect regional businesses to local and international markets, and better connect regional communities. ROSI has the following principles:

- Key freight corridors that connect primary agricultural areas and mining resource regions to ports and other transport hubs.
- Support communities along the corridors and provide better access for tourists and other road users
- Characterised by narrow sections of road, low capacity bridges and deteriorating pavements,
- Constrains the productivity and efficiency of freight movements.
- Catalyse economic activity and improve access to communities and tourist attractions.

From an estimated total of \$500,000,000 in funding the Working Group sought \$125,000,000 over the next 3 years for the delivery of the first stage of capital works.

The Working Group put in separate funding submissions for each of the abovementioned funding sources for the various stages of the project. The project has been successful in obtaining funding from the following sources:

- ROSI initiative funding ()
  - Stage 1 Priority Works – Wheatbelt Secondary Freight Network.
  - The Australian Government has committed \$70 million towards the project. “Upgrades will be prioritised based on linkages to state and national roads and highways and the rail network. Consideration will also be given to links to six ports and two livestock centres, as well as regional and metro grain receival sites, accessed by the producers of the Wheatbelt region.

Benefits of the project include:

- improve road safety
  - improve freight efficiency, connectivity and travel time
  - ensure consistent Restricted Access Vehicles (RAVs) ratings across the network, which will provide improved access for agricultural and mining regions to transport hubs”
- RED Grants (Supported by the WA State Government’s Royalties for Regions Program)
    - Lead Consultant Project Coordinator – Wheatbelt Secondary Freight Network.
    - \$100,000.
    - “The Lead Consultant will form part of the Project Management Team and work with the member organisation Working Group.

The Lead Consultant - Project Management is an integral key to successful project delivery. The complexity and scale of this project is significant and well beyond the technical and financial capabilities of the Wheatbelt shires on an individual basis. Engaging a Lead Consultant – Project Management with the skills and expertise required to work with all technical consultants and the

PMT will ensure a cohesive collaborative environment is established for optimum outputs.

The project is planned to be managed via oversight from the WSFR Steering Committee with a nominated Project Manager and the Project Management Team (PMT) representing the WSFR.

Lead Consultant – Project Management will direct the work of the external technical consultants and will be the main contact for communication between the Project Management Team and external consultants.

The WSFN Project will require the specialised skills of a range of external technical consultants. Key areas of technical expertise identified for the project are:

- Civil Design
- Surveying
- Environmental
- Economic Assessment”

Previously 42 local governments were asked to financially contribute to the WSFN project via a budget allocation of \$6,000 which was proposed to be part of a co-contribution towards BBRF. With the unsuccessful BBRF bid, it is proposed that the \$6,000 in financial contributions from each of the 42 local governments totalling \$252,000 be allocated to combine with the RED funding of \$100,000 to become project management pool of approximately \$350,000. This would contribute towards the overall project management requirements associated with the delivery of Stage 1 Priority Works over the course of an estimated 3 year delivery timeframe. Funding would contribute towards the following nominal requirements:

- Project Coordinator
  - Nominal \$60,000 per annum (\$180,000 across 3 years)
- Project Administration and Communications Officer.
  - Nominal \$20,000 per annum (\$60,000 across 3 years)
- Technical Consultancy Resources
  - Nominal \$100,000.

#### CONSULTATION/COMMUNICATION

Wheatbelt Secondary Freight Network Working Group - a request has been received by the Chair of the Wheatbelt South Regional Road Group (WSRRG) for confirmation of Council's consideration of reallocation of the \$6,000 towards the project management.

#### STATUTORY/LEGAL IMPLICATIONS:

Nil

#### STRATEGIC AND POLICY IMPLICATIONS:

To Be Completed by the Wheatbelt Secondary Freight Network – Working Group.

#### FINANCIAL IMPLICATIONS:

Reallocation of funds from Building Better Regions fund co-contribution to role of Lead Consultant Project Management in support of successful Regional Economic Development grant.



**VOTING REQUIREMENTS:**

Absolute majority required

**4022 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. B L Kilpatrick

That Council:

1. Continues to support the strategic intent of the Wheatbelt Secondary Freight Network Project;
2. Authorises the Chief Executive Officer to prepare and sign a letter of support that endorses the re-allocation of \$6,000 in 2019/20 budget to co-fund the project management of the Wheatbelt Secondary Freight Network in combination with the WA State Government's \$100,000 of Regional Economic Development Grant funding, as part of the delivery of its Stage 1 Priority Works.

Carried by Absolute Majority 8/0

### 13.2 WAGIN COMMUNITY CENTRE - LEASE

PROPONENT:	Chief Executive Officer
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Tudhoe St Wagin
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	17 <sup>th</sup> May 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	CEO is member of Committee
FILE REFERENCE:	CS.SP.24, LS.AG.1
ATTACHMENTS:	Copy of lease

#### BRIEF SUMMARY:

The Lease of the Community Centre by the Wagin Community Centre Committee Inc will expire the 1<sup>st</sup> July 2019. They are seeking an extension to the lease, as per the current document, that is 5 years at \$10 pa

#### BACKGROUND/COMMENT

The Committee have leased this building for a number of years. Wagin Arts and Crafts as well as Food Bank and the RSL operate out of this building.

The current Committee has engaged a builder to rebuild the fire escape stairs at the rear of the building as well as maintain the building to a good standard

The CEO sees no reason why the lease should not be extended for a further 5 years at the current lease payment of \$10pa.

#### CONSULTATION/COMMUNICATION

Nil

#### STATUTORY/LLEGAL IMPLICATIONS:

Nil

#### POLICY IMPLICATIONS:

Nil

#### FINANCIAL IMPLICATIONS:

Nil

#### STRATEGIC IMPLICATIONS:

Nil

**VOTING REQUIREMENTS:**

Simple

**4023 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. G K B West

That Council approve of re-leasing the Wagin Community Centre located at 123 Tudhoe Street Wagin to the Wagin Community Centre Committee Inc for a further 5 year period commencing 1<sup>st</sup> July 2019 for a leased sum of \$10 pa.

Carried 8/0



**SHIRE OF WAGIN**  
(“the Lessor”)

AND

**WAGIN COMMUNITY CENTRE  
INCORPORATED**  
(“the Lessee”)

---

**AGREEMENT FOR LEASE**

---



THIS AGREEMENT FOR LEASE is made the \_\_\_\_\_ day of \_\_\_\_\_ 2019.

**BETWEEN :**

**SHIRE OF WAGIN** OF 2 Arthur Road, Wagin in the State of Western Australian (hereafter called "the Lessor") which shall include its successors and transferees) of the one part

AND

**WAGIN COMMUNITY CENTRE INCORPORATED** (Registered No. A1010124D) of 123 Tudhoe Street, Wagin in the said State (hereafter called "the Lessee") of the other part

Whereas the Lessor is registered as the proprietor or is otherwise in control of the Land and Building situated at 123 Tudhoe Street, Wagin ("the Demised Premises") with power to execute a Lease of the Demised Premises

AND WHEREAS the Lessor has agreed to lease the Demised Premises to the Lessee upon the following terms and conditions

NOW IT IS AGREED as follows:

1. The Lessor leases to the Lessee the Demised Premises for the term of FIVE (5) YEARS as and from the date of this Lease, at an annual rental of TEN DOLLARS (\$10.00) per annum, payable annually in advance, the first rental payment being due on the day of commencement of the term of this Lease.
2. The Lessee shall use the Demised Premises for the purpose of a community centre for the benefit of the citizens of Wagin and the surrounding district.
3. The Lessee HEREBY COVENANTS with the Lessor as follows:-



## 4. The Lessee HEREBY COVENANTS with the Lessor as follows:-

- (a) To pay the Lessor the rent hereby reserved without any deduction at the times and in the manner aforesaid.
- (b) To promptly pay all charges for water, sewerage, electricity, telephone and all other charges for which the Lessee is responsible.
- (c) To perform discharge and execute all such requisitions and works as are or may be required or directed to be executed or done by the Lessee (as occupier or otherwise) or under or in pursuance of any Act (Federal or State) now or hereafter in force relating to or affecting the Demised Premises or any part thereof and/or under or by the order or direction of any by-law or requisition under any such Act and/or by the order or direction of any local or public authority AND to indemnify the Lessor from being required to perform discharge or execute any such requisition of work PROVIDED that the Lessee is not liable to carry put capital or structural works to the Demised Premises unless such works are made necessary by the negligence of the Lessee.
- (d) Not to do or leave undone or cause or permit or suffer to be done or left undone any act matter or thing whereby a nuisance or anything in the nature of or which may be deemed to be a nuisance by any local or public authority or within the meaning of any Act (Federal or State ) now or hereafter in force or of any by-law thereunder may exist or arise or continue upon or about or in connection with the Demised Premises or the user hereof of any business carried on upon the same and forthwith to abate any such nuisance or alleged nuisance and carry out and comply with all the provisions of any Act or the requisitions of any local or public authority in reference thereto.
- (e) In all respects to comply with the Health Act the relevant Water Supply Sewerage and Drainage Act the Factories and Shops Act and every statutory modification hereof for the time being in force and all other Acts and all rules regulations and by-laws thereunder respectively affecting the Demised Premises and/or the owner or occupier thereof or the business carried on upon the Demised Premises and punctually to comply with any order or requisition or any of them.
- (f) Not to assign transfer sub-let or part with possession of the Demised Premises or any part thereof PROVIDED that the Lessee may, with the written permission of the Lessor first obtained, sub-let portions of the Demised Premises.



- (g) To permit the Lessor and its workmen to enter the Demised Premises at any time for the purpose of inspection or to carry out any works which the Lessor deems necessary or desirable.
- (h) To pay on demand all costs and expenses of and incidental to the preparation and execution of this Lease and any counter-parts thereof.

IT IS HEREBY EXPRESSLY AGREED AND DECLARED as follow:

- (A) If the rent hereby reserved or any part thereof shall at any time be in arrears for twenty eight (28) days after becoming due although no legal or formal demand shall have been made for payment thereof or (following in each case twenty eight (28) days written notice to the Lessee) or
  - (i) if any covenant on the part of the Lessee herein contained shall not be punctually performed or observed; or
  - (ii) if the Lessee shall commit a breach of any covenant herein contained; or
  - (iii) if any person shall be in occupation of the Demised Premises or in receipt of the rents and profits thereof than the Lessee or any authorised sub-lessee; or
  - (iv) if the Lessee or other person in whom for the time being the term hereby created shall be vested shall suffer or permit any execution or distress to be levied on the Demised Premises; or
  - (v) if the interest of the Lessee in the Lease shall be taken in execution

THEN and in any of the said cases the Lessor may at any time thereafter without further notice re-enter upon the Demised Premises or any part thereof in the name of the whole and thereupon this Lease shall absolutely determine but without releasing the Lessee from liability for rent accrued to such determination or for breaches of covenants antecedent to such determination.

(B) If and so often as the Lessee omits or neglects:

- (i) promptly and punctually to pay and discharge any outgoings which the Lessee has hereinbefore covenanted to pay in the manner and times herein provided; or
- (ii) to perform discharge and execute any requisition works or any other matters or things which the Lessee has covenanted to perform and discharge or execute; or



(iii) to abate any nuisance or alleged nuisance which the Lessee has covenanted to abate

THEN and in any such case the Lessor may without any notice or demand pay and discharge such outgoings execute and carry out all such works or other matters or things and abate such nuisance or alleged nuisance and do all such things as in the opinion of the Lessor are necessary to secure strict compliance with the respective covenants herein contained and all moneys paid by the Lessor under or by virtue of the powers hereby conferred shall together with interest at the rate of ten dollars per centum per annum computed from the time or respective times of payment be repaid by the Lessee to the Lessor on demand and until such repayment shall be added to the rent hereby reserved and be recoverable as rent in arrears.

5. THE LESSOR HERBY COVENANTS WITH THE LESSEE as follows:

That the Lessee duly paying the rent hereby reserved and performing and observing the several covenants and conditions and agreements herein contained and by and on its part to be performed and observed shall and may peaceably and quietly hold and enjoy the demised premises during the said term without any interruption or disturbance from or by the Lessor or any person or persons claiming through under or in trust for it.

IN WITNESS where the parties hereto have hereunton set their hands and seals the day and year first hereinbefore written.



THE COMMON SEAL of )  
**THE SHIRE OF WAGIN** was )  
hereunto affixed in the presence )  
of: )

\_\_\_\_\_  
Shire President

\_\_\_\_\_  
Chief Executive Officer

THE COMMON SEAL of )  
**WAGIN COMMUNITY CENTRE** )  
**INCORPORATED** was hereunto )  
affixed by authority of the )  
Directors in the presence )  
of: )

\_\_\_\_\_  
Director

\_\_\_\_\_  
Secretary / Director



**13.3 DEVELOPMENT APPLICATION – PROPOSED OUTBUILDING (SEA CONTAINER FOR DOMESTIC STORAGE PURPOSES) 46 VENTNOR STREET, WAGIN**

PROPONENT:	Mr Todd Russell
OWNER:	Mr Todd Russell (Landowner)
LOCATION/ADDRESS:	Lot 3 (No.46) Ventnor Street, Wagin
AUTHOR OF REPORT:	Mr Joe Douglas – Consultant Town Planner (Exurban Rural & Regional Planning)
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	10 <sup>th</sup> April 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LP.NO.3, A73
ATTACHMENTS:	Application for planning approval, certificate of title and map of area and attachment 2

**SUMMARY**

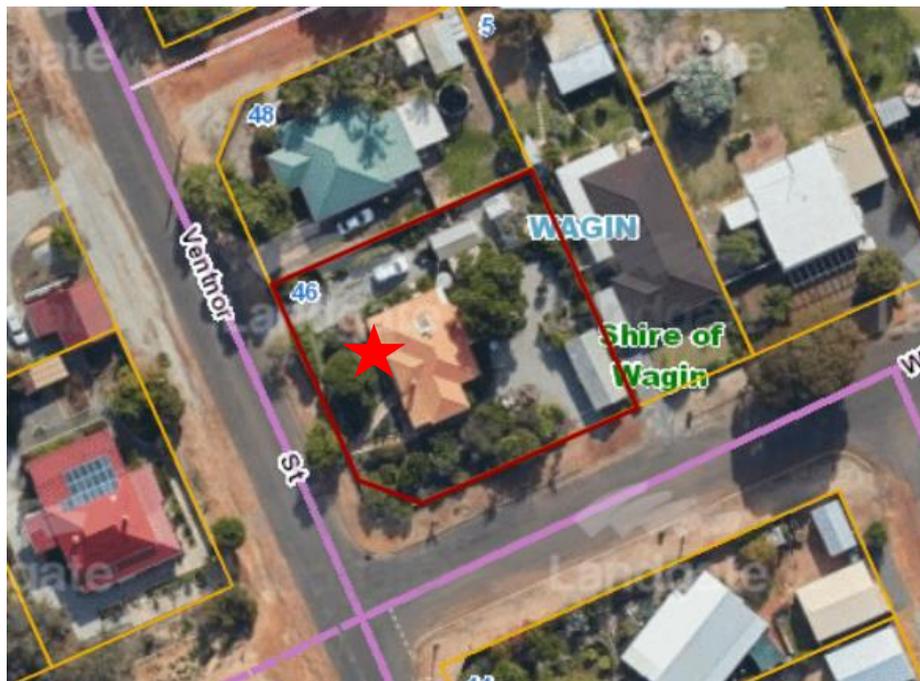
This report recommends that a development application submitted by Mr Todd Russell (Landowner) to place and use a second-hand sea container on Lot 3 (No.46) Ventnor Street, Wagin for domestic storage purposes (i.e. an outbuilding) be approved subject to conditions.

**BACKGROUND**

The applicant has submitted a development application seeking Council's approval to place a second-hand sea container on the southern side of an existing dwelling on Lot 3 (No.46) Ventnor Street, Wagin which is proposed to be used for domestic storage purposes (i.e. an outbuilding).

Lot 3 is located centrally in the Wagin townsite and comprises a total area of approximately 1,183m<sup>2</sup>. The subject land has direct frontage and access to Ventnor Street along its western boundary and Warwick Street along its southern boundary, both of which are local roads under the care, control and management of the Shire of Wagin.

Lot 3 has been extensively developed and used for low density residential purposes and contains a single detached dwelling located centrally on the land with two (2) existing outbuildings to the north and east. Access to the land is obtained via suitable width driveways and crossovers along its Ventnor and Warwick Street frontages.



Location & Lot Configuration Plan (Source: Landgate)

All land surrounding Lot 3 has also been extensively developed for low density residential purposes and comprises single detached dwellings on standard sized lots including numerous outbuildings.

Under the terms of the information and plans submitted in support of the application the following is proposed:

- i) Placement of a 6.09 metre long and 2.7 metre wide second-hand sea container on the southern side of Lot 3 comprising a total floor area of 16.44m<sup>2</sup>;
- ii) The sea container will have a setback of 16.8 metres from the land's Ventnor Street frontage, 2.5 metres from the land's southern side boundary abutting Warwick Street and 15 metres from the land's rear boundary to the east;
- iii) The structure will have a flat roof with a wall height of 2.6 metres and a ridge height of 2.6 metres above the natural ground level;
- iv) The finished floor level of the structure will be approximately 100mm above the natural ground level; and
- v) The proposed structure will be used for domestic storage purposes by the current landowner hence it's classification as a residential outbuilding.

Full details of the application are provided in Attachments. Council should note the site development plan submitted in support of the application also proposes the construction of a new 36m<sup>2</sup> carport at the rear of the land. Council's development approval is not required for this structure due it being fully compliant with the deemed-to-comply requirements of the Residential Design Codes and the exemption afforded by clause 61 (1)(d) of the Deemed Provisions in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. As such this report only deals with the placement and use of a sea container on the land as proposed.

#### COMMENT

Lot 3 is classified 'Residential' zone under the Shire of Wagin Local Planning Scheme No.2 (LPS2) and has been assigned a density coding of R30.



Current Zoning Plan (Source: Shire of Wagin LPS2)

Under the terms of LPS2 and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* the development and use of an outbuilding in association with a single dwelling is listed as being permitted ('P') on any 'Residential' zoned land subject to compliance with the relevant development standards prescribed in the Residential Design Codes of Western Australia (i.e. the 'R-Codes') and LPS2 including any associated local planning policies.

Assessment of the proposal has confirmed it satisfies the majority of standards prescribed in the relevant sections of the Shire's local planning framework except for the following:

- i) Maximum permitted wall height - 2.4 metres required by the R-Codes and the Shire of Wagin Local Planning Policy No.16 entitled 'Outbuildings' / 2.6 metres proposed; and
- ii) Stormwater drainage management – The R-Codes require all stormwater draining from roofs, driveways, communal streets and other impermeable surfaces to be directed to garden areas, sumps or rainwater tanks within a development site where climatic and soil conditions allow for the effective retention of stormwater on-site or otherwise be appropriately managed prior to offsite discharge if on-site containment is not possible due to soil and/or other site conditions. In this case the applicant has provided no information in the application explaining how stormwater from the roof of the proposed outbuilding will be managed and disposed of.

In considering whether or not to approve the proposed variation to the maximum permitted wall height standard prescribed in the R-Codes and Local Planning Policy No.16, Council must decide whether such variation is likely to have a detrimental impact upon the amenity and character of the immediate locality or any immediately adjoining or other nearby properties.

It is concluded, following detailed assessment of the application by the reporting officer, that the proposed variation to the wall height standard is unlikely to have any adverse impacts and may be supported and approved by Council for the following reasons:

- i) The outbuilding is not considered to be excessively large in its local context; and
- ii) The outbuilding will be located on the southern side of the property behind substantial vegetation with sufficient setbacks from existing development on all immediately adjoining

and other nearby properties (see attachment 2). As such it is expected to have minimal impact on the visual amenity of the local streetscape and will not compromise access to direct sunlight into buildings and appurtenant open spaces on any neighbouring properties.

With regard to stormwater drainage Council should note there are a number of options available to ensure all stormwater draining from the roof of the proposed outbuilding is managed appropriately. A general condition which gives the applicant the opportunity to consider options for stormwater management and seek further approval from the Shire's Chief Executive Officer for their preferred option is recommended for inclusion in any development approval ultimately granted by Council.

In light of the above findings it is concluded the proposal for Lot 3 is unlikely to have any negative impact on the general amenity, character, functionality and safety of the immediate locality. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the proposed development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

### STATUTORY ENVIRONMENT

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Wagin Local Planning Scheme No.2

### POLICY IMPLICATIONS

- State Planning Policy 3.1 – *Residential Design Codes*
- Shire of Wagin Local Planning Policy No.16 - *Outbuildings*
- Shire of Wagin Local Planning Policy No.19 - *Use of Sea Containers and Transportable Structures* – Council should note this policy is ultra vires and cannot be applied as it seeks to prohibit development listed in LPS2 as being permitted on 'Residential' zoned land. The policy will therefore require review and amendment/s.

### COMMUNITY CONSULTATION

Not required or deemed necessary given the limited impact the proposed variation to the maximum permitted wall height standard is likely to have on any adjoining properties or the immediate locality.

### FINANCIAL IMPLICATIONS

Nil. All costs associated with the project's implementation will be borne by the landowner.

### STRATEGIC IMPLICATIONS

Nil

### VOTING REQUIREMENTS

Simple majority required

**4024 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. D G Reed

That Council **APPROVE** the development application submitted by Mr Todd Russell (Landowner) to place and use a second-hand sea container on Lot 3 (No.46) Ventnor Street, Wagin for domestic storage purposes (i.e. an outbuilding) subject to the following conditions and advice notes:

Conditions

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, this approval shall lapse and be of no further effect. Where an approval has so lapsed, the development shall not be carried out without the further approval of Council having first being sought and obtained.
2. The proposed development shall be undertaken in a manner consistent with all the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. The wall height of the outbuilding (i.e. sea container) shall not exceed 2.6 metres.
4. The finished floor level of the outbuilding shall not exceed 100mm above the natural ground level unless otherwise approved by Council.
5. The outbuilding shall comprise a maximum floor area of 16.44m<sup>2</sup>.
6. Any external defects on the outbuilding shall be rectified within six (6) months of the structure being positioned on the land including any external painting that may be required to the specifications and satisfaction of the Shire's Chief Executive Officer following inspection by the Shire's Building Surveyor. The applicant shall advise the Shire's Building Surveyor when the structure has been positioned on the land to enable an inspection to be arranged.
7. All stormwater collected on the roof of the outbuilding shall be managed and disposed of to the specifications and satisfaction of the Shire's Chief Executive Officer. Details regarding the proposed stormwater management measures must be submitted to and approved by the Shire's Chief Executive Officer prior to the structure being positioned on the land.
8. The outbuilding shall be fitted with a personal access door and adequately ventilated.
9. The outbuilding shall be used for domestic purposes on (is general storage, a home workshop and the parking of vehicles) unless otherwise approved by Council.
10. The exterior side of the outbuilding facing Warwick Street to be kept to an acceptable standard as deemed by the Chief Executive Officer.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wagin under its Local Planning Scheme No. 2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant and landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. In accordance with the *Building Act 2011* and *Building Regulations 2012*, a building permit application for the proposed outbuilding and new carport at the rear of the land must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
4. The proposed development is required to comply in all respects with the National

Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the required building permit application.

5. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the *Environmental (Noise) Regulations 1997*.
6. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wagin Local Planning Scheme No. 2 and may result in legal action being initiated by the local government.
7. If the applicant / owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted within 28 days of the determination.

Carried 8/0

SHIRE OF WAGIN  
LOCAL PLANNING SCHEME NO.2



APPLICATION FOR DEVELOPMENT APPROVAL

<b>Owner Details – Attach a separate sheet where there are more than two landowners</b>		
Name/s: TODD ROLAND RUSSELL		
ABN (if applicable):		
Address: 46 VENTNOR STREET WAGIN WA. Postcode: 6315		
Phone: 9 (work): (home): 9861 2277 (mobile):	Fax: —	E-mail: —
Contact person: TODD RUSSELL		
Signature:		Date: 25-3-19.
Signature:		Date:
<p><i>NOTE: The signature of all registered owner(s) is required on all applications. This application will not proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i></p>		
<b>Applicant Details</b>		
Name: AS ABOVE		
Address:		
		Postcode:
Phone: (work): (home): (mobile):	Fax:	E-mail:
Contact person for correspondence:		
<p>The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		
Signature:		Date: 25-3-19.

Property Details – Details must match those shown on the Certificate/s of Title		
Lot No: 3.	House/Street No: 46	Location No:
Diagram or Plan No: 19251	Certificate of Title Volume No: 1876	Folio No: 11.
Title encumbrances (e.g. easements, restrictive covenants):  		
Street name: VENTNOR	Suburb: WAGIN.	
Nearest street intersection:		
<b>Proposed Development:</b>		
Nature of development: <input checked="" type="checkbox"/> Works (New construction works with no change of land use) <input type="checkbox"/> Use (Change of use of land with no construction works) <input type="checkbox"/> Works and Use		
<i>NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form must be completed and submitted with this application.</i>		
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		
Description of proposed works and/or land use: CAR PORT AND SEA CONTAINER.		
Description of exemption claimed (if relevant):		
Nature of any existing buildings and/or land use: RESIDENTIAL HOUSE AND GARAGES.		
Approximate cost of proposed development: \$6500.		
Estimated time of completion: AFTER APPROVAL 6 MONTHS = 12 MONTHS		
<b>OFFICE USE ONLY</b>		
Acceptance Officer's initials:	Date received:	
Local government reference no:		

*ASL*

75Q  
Perth Batch  
M925843

REGISTER NUMBER <b>3/D19251</b>	
DUPLICATE EDITION <b>4</b>	DATE DUPLICATE ISSUED <b>4/3/2015</b>



WESTERN



AUSTRALIA

**DUPLICATE CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME  
1876

FOLIO  
11

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

**LAND DESCRIPTION:**

LOT 3 ON DIAGRAM 19251

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

TODD ROLAND RUSSELL OF 46 VENTNOR STREET, WAGIN  
(T M925843 ) REGISTERED 27 FEBRUARY 2015

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

Warning: A current search of the certificate of title held in electronic form should be obtained before dealing on this land.  
Lot as described in the land description may be a lot or location.

-----END OF DUPLICATE CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND:	1876-11 (3/D19251).
PREVIOUS TITLE:	1176-838.
PROPERTY STREET ADDRESS:	46 VENTNOR ST, WAGIN.
LOCAL GOVERNMENT AREA:	SHIRE OF WAGIN.



Ventnor Street

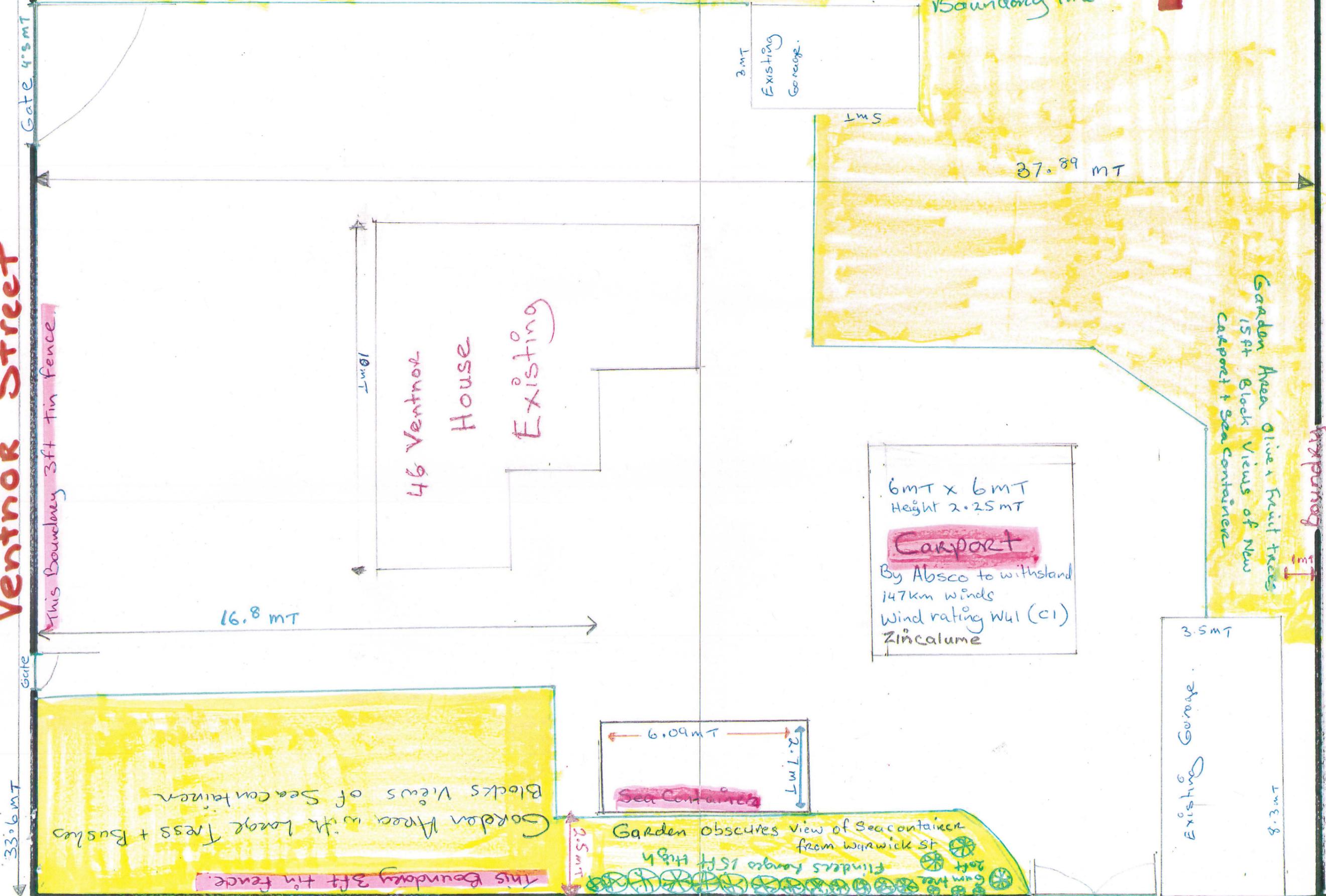
This Boundary 3ft Tin Fence

This Boundary 6ft Tin Fence

High Extensive Garden + Trees along this Boundary line



Scale 1cm = 1m



This Boundary Super 6 fencing 6ft in Height

Warrick Street



**Photo No.1 – Partial view of 46 Ventnor Street, Wagin along its Ventnor Street frontage at its intersection with Warwick Street.**



**Photo No.2 – Partial view of 46 Ventnor Street, Wagin along its Ventnor Street frontage.**



**Photo No.3 - View of 46 Ventnor Street, Wagin along its Warwick Street frontage.**



**Photo No.4 – Close up view of 46 Ventnor Street, Wagin along its Warwick Street frontage where new outbuilding (i.e. sea container) is proposed to be sited.**

**Note:** Cr West declared an interest the below item, and requested permission to stay in the meeting for the item discussion

#### 4025 COUNCIL DECISION

Moved: Cr. S M Chilcott

Seconded: Cr. D A Reed

That permission be given for Cr West to stay in the meeting for discussion of the item.

Carried 7/0

#### 13.4 DEVELOPMENT APPLICATION – PROPOSED TELECOMMUNICATIONS INFRASTRUCTURE (NEW MOBILE PHONE BASE STATION)

PROPONENT:	Visionstream Pty Ltd on behalf of Telstra Corporation Limited under authority from the Shire of Wagin (Landowner)
OWNER:	Shire of Wagin (Landowner)
LOCATION/ADDRESS:	Lot 1 (No. 7) Ballagin Street, Wagin
AUTHOR OF REPORT:	Mr Joe Douglas – Consultant Town Planner (Exurban Rural & Regional Planning)
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 <sup>nd</sup> May 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LP.NO.3 & EN.SP.4
ATTACHMENTS:	Application for Development Approval, Planning Assessment report and associated documents

#### SUMMARY

This report recommends that a development application submitted by Visionstream Pty Ltd on behalf of Telstra Corporation Limited under authority from the Shire of Wagin (Landowner) to construct a new mobile phone base station on portion of Lot 1 (No.7) Ballagin Street, Wagin be approved subject to conditions.

#### BACKGROUND

Visionstream Pty Ltd, on behalf of Telstra Corporation Limited under authority from the Shire of Wagin (Landowner), have submitted a development application seeking Council's approval to construct a new mobile phone base station on portion of Lot 1(No.7) Ballagin Street, Wagin to address current mobile telephone and emergency service communication coverage deficiencies in the Wagin townsite.

Lot 1 is centrally located and forms part of the Wagin townsite's designated recreation and showgrounds precinct. The subject land is irregular in shape, comprises a total area of approximately 1.52 hectares and has direct frontage and access to Ballagin Street along its eastern boundary.



*Location & Lot Configuration Plan (Source: Landgate)*

Lot 1 has been extensively cleared and developed and is currently used for recreation and showground purposes. The land contains a number of improvements associated with its current use including single storey buildings and sheds of varying size, a skate park, playing courts, sealed and drained vehicle accessways and essential service infrastructure.

Existing adjoining and other nearby land uses include:

- The balance portions of the Wagin recreation and showgrounds precinct to the north and west;
- Low density residential development and public open space comprising stormwater drainage infrastructure to the east on the opposite side of Ballagin Street; and
- A further portion of the Wagin recreation and showgrounds precinct immediately south with the Wagin Memorial Swimming Pool complex and low density residential development beyond.

Under the terms of the information and plans submitted in support of the application (see Attachment 1) the following is proposed:

- i) Installation of one (1) new 30 metre high monopole in the land's vacant, undeveloped eastern portion to maximise the telecommunications coverage offered by the new facility;
- ii) Installation of one (1) antenna collar mount;
- iii) Installation of three (3) panel antennas up to 2.8 metres in length near the top of the monopole;
- iv) Installation of three (3) Tower Mounted Amplifiers (TMAs) and six (6) Remote Radio Units (RRUs);
- v) Installation of one (1) new Telstra equipment shelter on concrete piers at the base of the guyed mast comprising non-reflective wall sheeting with a total floor area of approximately 7.5m<sup>2</sup> and a maximum height of 3 metres and one (1) GPS antenna mounted on its roof;
- vi) Installation of all associated ancillary cabling and equipment;
- vii) Creation of an 11 metre x 9 metre fenced compound containing the new monopole, equipment shelter and all associated infrastructure including 3 metre wide access gates on its eastern side; and
- viii) All vehicle access to/from the facility during construction and for general operational and

maintenance purposes thereafter will be via the main entry to the recreation and showground precinct along the land's Ballagin Street frontage located approximately 30 metres north.

The information and plans submitted by the applicant also confirmed the following:

- a) Of nine (9) possible site options considered Telstra for the new infrastructure, Lot 1 was considered to be one of the most suitable based on radiofrequency objectives, planning and environmental issues, community expectations, engineering criteria and the limited opportunities for co-location with existing telecommunications infrastructure;
- b) The monopole will have a unpainted (dull grey colour) non-reflective galvanised finish to help minimise any negative visual impacts;
- c) No sites of European or Aboriginal Heritage significance will be adversely affected;
- d) The facility has been sited on Lot 1 in a location to minimise any impacts on its continued use for recreational purposes, the natural environment or any nearby sensitive land uses;
- e) There are no prominent landscape features or significant viewing locations in the locality. As such the facility is unlikely to compromise any visual landscape values;
- f) All required construction/upgrade works will be undertaken from 7.00am to 6.00pm in accordance with all regulatory requirements to minimise any potential negative impacts on the amenity of the immediate locality;
- g) Upon completion there will be some low level noise generated from the site by the ongoing operation of the air-conditioning units associated with the equipment shelters. Noise emanating from the air-conditioning units is expected to be comparable to standard domestic air-conditioning equipment and will generally comply with the background noise levels prescribed by Australian Standard AS1055. As the facility has a significant setback from existing dwellings in the immediate area, any noise related impacts are likely to be negligible;
- h) As the facility is unmanned it does not generate a significant volume of vehicular or pedestrian traffic. Adequate parking is however available on the land to accommodate the on-site parking demand likely to be generated during the construction process and ongoing maintenance and upgrade works thereafter;
- i) Given that a portion of the Wagin recreation and showgrounds precinct has been identified by the Department of Fire and Emergency Services (DFES) as being a bushfire prone, the telecommunications facility on the property will be earthed in its entirety to minimise the potential bushfire risk arising from lightning strikes;
- j) Telstra places high importance on the effective and responsible management of electromagnetic emissions and will ensure compliance with Australian Communications and Media Authority *Radiocommunications Licence Conditions (Apparatus Licence) Determination 2003* which sets mandatory limits for human exposure to radio frequency electromagnetic fields from all sources including telecommunications infrastructure; and
- k) The maximum electromagnetic emissions (EME) level calculated for the proposed infrastructure on the subject land is 9.32V/m at a distance of 50 to 100 metres which is equivalent to 230.28mW/m<sup>2</sup> or 2.31% of the public exposure limit.

#### COMMENT

Lot 1 is classified 'Public Purposes' reserve under the Shire of Wagin Local Planning Scheme No.2 (LPS2).

Under the terms of Clause 14(3)(c) of LPS2 the following objectives are applicable to the development and/or use of all land classified 'Public Purposes' reserve:

- i) *To provide for public facilities, civic and cultural uses and other purposes as required to service urban development; and*
- ii) *To protect land from activities considered inappropriate to the successful continued use of public purposes, civic and cultural facilities.*

The proposed development and use of Lot 1 for the intended purpose is most appropriately defined in Part 6 of LPS2 as 'telecommunications infrastructure'. Having regard for the objectives of the land's current 'Public Purposes' reserve classification in LPS2, it is contended the proposed development and use of the land is consistent with the objectives of the land's reserve classification given it is for a public purpose that will service the needs of existing urban development in the Wagin townsite.

The application was advertised for public comment for the minimum required period of fourteen (14) days. At the completion of public advertising two (2) submissions had been received by the Shire, the specific details of which are outlined as follows:

Mr Robert Ward

*"I am writing about the proposed mobile phone tower and after some thought and also discovering that this was not the first site of choice after members of the public had complained, this site has been chosen.*

*So I have gone into it a bit deeper, even though there is not much on the effects these towers do to your health as yet, there is definitely radiation coming of them. I would expect there will be data out in the years to come and will be taking action if need be. I am concerned about this not only for my health but that of the rest of my family who live close by and friends.*

*I have also been informed that the value of my property will drop dramatically as the population are very sceptical of these tower as they should be, who do I contact for compensation or relocation as I understand it is not the Shire?*

*Also in the middle of a parking rec centre area this will affect the town as a whole. I am very sure we could come up with a better place for this to live if it has to be in town or surrounds.*

*I am all for progress but am against this in this position. The more I think about it the more angry about it I am getting."*

Mr Geoff West

*"I would like to voice my objection to where the Telstra tower is proposed to be, adjacent to the water standpipe at the entrance to the Wagin Showgrounds. It will impede on future development for the showgrounds and it is on a main entrance into town. I feel a more suitable location needs to be sorted."*

In considering these submissions Council should note the following key points:

- i) The use of mobile telephones has raised public concern about possible health issues associated with exposure to electromagnetic emissions. However, telecommunications carriers must comply with the Australian Communications and Media Authority (ACMA) Radiocommunications Licence Conditions (Apparatus Licence) Determination 2003. These licence conditions make mandatory the limits in the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) Radiofrequency (RF) Standard which sets limits for human exposure to RF electromagnetic fields from all sources, including telecommunications infrastructure. ARPANSA is the primary Commonwealth agency responsible for protecting the health and safety of people and the environment from the harmful effects of radiation.

Measurement surveys undertaken by ARPANSA demonstrate that environmental radiofrequency levels near base stations for the mobile telephone network are extremely low. The ARPANSA surveys reported that typical exposures to radiofrequency fields were

well below one per cent of the Standard's public exposure limits. It concluded that given the very low levels recorded and the relatively low power of these types of transmitters including the proposed new facility in Wagin, it is unlikely that the radiofrequency radiation from base stations would cause any adverse health effects, based on current medical research.

Standards set by ARPANSA incorporate substantial safety margins to address human health and safety matters. As such the Western Australian Planning Commission has confirmed in State Planning Policy 5.2 entitled '*Telecommunications Infrastructure*' that it is not within the scope of State or local planning frameworks to address health and safety matters.

- ii) It is an accepted principle established in previous appeals and legal cases that the potential impact of new development proposals on property values is not a relevant planning consideration and must not therefore be used as a basis for determining applications for development approval. As such there is little to no potential for people who believe their property values have been diminished as a consequence of any approved development to seek and obtain compensation.
- iii) The siting of the proposed telecommunications infrastructure on the subject land and any associated visual impacts is a relevant planning consideration. It is acknowledged the proposed facility will have some visual impact however the benefit of improved telecommunications services must be balanced with the visual impact on the surrounding area. Given the proposed facility on Lot 1:
  - a) has been sited on a portion of the land that is vacant, undeveloped and has not been identified as forming part of any future development on the land for showground or recreational purposes;
  - b) will not be highly prominent from significant viewing locations;
  - c) will not detract from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, when viewed from public or private land;
  - d) will not compromise any identified environmental, cultural heritage, social and visual landscape values;
  - e) the scale, materials, external colours and finishes of the proposed infrastructure are generally sympathetic to the surrounding landscape which is highly variable due to the mix of land uses and associated built form improvements; and
  - f) will address ongoing mobile telephone and emergency service communication coverage deficiencies in the Wagin townsite which are having a negative impact on the local community,

it is contended the facility will not compromise the future development and use of the land for showground or recreational purposes and that the overall community benefit will outweigh any negative visual impacts on the immediate locality.

The application has been assessed with due regard for all relevant elements of the Shire's local planning framework including LPS2, the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, State Planning Policy 5.2 as well as the submissions received during public advertising. This assessment has confirmed the proposal has suitably addressed and will generally satisfy the following specific requirements:

- Land capability and suitability including topography, soil types and stability, drainage and flood risk;
- Location, scale, siting including boundary setbacks and design;
- Land use compatibility including maintaining opportunities for future development on the subject land and surrounding properties;
- Essential service connections;

- Vehicle access including traffic volumes and safety, vehicle manoeuvring and parking, and loading/unloading areas;
- Visual landscape amenity;
- Bushfire risk management.

In light of the above findings it is concluded the proposal for Lot 1 is generally consistent with the aims and objectives of the Shire's local planning framework and is therefore unlikely to have any significant negative impact on the general amenity, character, functionality and safety of the immediate locality if implemented and managed appropriately. As such it is recommended Council exercise its discretion and approve the application subject to compliance with a number of conditions to ensure it proceeds in an orderly and proper manner.

### STATUTORY ENVIRONMENT

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Wagin Local Planning Scheme No.2

### POLICY IMPLICATIONS

- State Planning Policy 5.2 - *Telecommunications Infrastructure*

### COMMUNITY CONSULTATION

The application was advertised for public comment for the minimum required period of fourteen (14) days. At the completion of public advertising two (2) submissions had been received by the Shire, the specific details of which have been provided previously above.

### FINANCIAL IMPLICATIONS

All costs associated with the project's implementation will be met by Telstra. Council should note a commercial lease agreement for the relevant portion of Lot 1 has been prepared at Telstra's expense. The lease will be for a term of ten (10) years with annual lease payments to be made to the Shire by Telstra Corporation Limited. Specific details of the proposed lease agreement are available from the Shire's Chief Executive Officer.

### STRATEGIC IMPLICATIONS

*Shire of Wagin Strategic Community Plan 2015-2025* – The proposal for Lot 1 is considered to be consistent with the aims and objectives of the Shire's Strategic Community Plan as it applies to the following:

- Economic Development:
  - *Progression of economic strategies and initiatives;*
  - *Seeking opportunities for regional wide economic or community development for the benefit of local people in the Shire.*
- Community Services & Social Environment:
  - *Identify and initiate opportunities for communication and joint ventures with government services;*
  - *Continued support for tourism and related infrastructure development.*
- Council Leadership:
  - *Support for business growth and related infrastructure through consultation, grants and incentives.*
  - *Promote Wagin as a business friendly town.*

**VOTING REQUIREMENTS**

Simple majority required.

**Note:** Cr West left the meeting at 8.28 pm

**OFFICERS RECOMMENDATION**

That the development application submitted by Visionstream Pty Ltd on behalf of Telstra Corporation Limited under authority from the Shire of Wagin (Landowner) to construct a new mobile phone base station on portion of Lot 1 (No.7) Ballagin Street, Wagin be **APPROVED** subject to compliance with the following conditions and advice notes:

Conditions

1. The proposed development shall be undertaken in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
3. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the proposed development is not completed within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the proposed development shall not be carried out without the further approval of Council having first being sought and obtained.
4. All external surfaces of the proposed monopole and equipment shelter shall be finished using non-reflective materials.
5. The proposed telecommunication infrastructure shall be contained entirely within an 11 metre x 9 metre fenced compound which shall be maintained in a neat and tidy condition at all times to the specifications and satisfaction of the Shire's Chief Executive Officer.
6. Any portion of Lot 1 outside the compound containing the proposed telecommunication infrastructure required to be excavated to provide connections to key essential service infrastructure or any other purpose shall immediately be reinstated to the specifications and satisfaction of the Shire's Chief Executive Officer.

Advice Notes

8. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
9. This is a development approval of the Shire of Wagin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant and landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
10. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
11. The proposed development is required to comply in all respects with the National Construction Code of Australia as applicable. Plans and specifications which reflect these requirements must be submitted to the Shire with the required building permit application.
12. No construction works shall commence on the land prior to 7am without the Shire's written approval. No construction works are permitted on Sundays or Public Holidays.
13. The electromagnetic emissions (EME) generated by the activities on-site shall not exceed the levels as set out by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).
14. The noise generated by any activities on-site including machinery motors or vehicles shall

- not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
15. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wagin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.
  16. If the applicant is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

#### 4026 COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. B L Kilpatrick

That Council not approve the development application submitted by Visionstream Pty Ltd on behalf of Telstra Corporation Limited on the proposed site (No. 7) Ballagin Street, Wagin and for a Council delegation to meet with proponents to discuss suitable sites.

Carried 7/0

**Note:** Council did not approve the proposed development due to the positioning of the new proposed tower on site (No. 7) Ballagin Street, Wagin, its proximity to local residents and its potential to hinder the future possible development of the sporting and showground facilities on the land.

**Note:** Cr West returned to the meeting at 8.29 pm

SHIRE OF WAGIN  
LOCAL PLANNING SCHEME NO.2

## APPLICATION FOR DEVELOPMENT APPROVAL

Owner Details – Attach a separate sheet where there are more than two landowners		
Name/s: <b>Shire of Wagin</b>		
ABN (if applicable): <b>n/a</b>		
Address: <b>PO Box 200 WAGIN WA</b>		
Postcode: <b>6315</b>		
Phone: <b>9861 1177</b> (work): (home): (mobile):	Fax:	E-mail: <b>shire@wagin.wa.gov.au</b>
Contact person: <b>Mr Brian Roderick - Acting CEO</b>		
Signature: <b>x</b>		Date: <b>2 May 2019</b>
Signature:		Date:
<i>NOTE: The signature of all registered owner(s) is required on all applications. This application will not proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i>		
Applicant Details		
Name: <b>Telstra Corporation Ltd c/ Visionstream Pty Ltd</b>		
Address: <b>37 Kewdale Road, Welshpool, WA</b>		
Postcode: <b>6106</b>		
Phone: <b>6555 8518</b> (work): (home): (mobile):	Fax:	E-mail: <b>Matthew.Fletcher@visionstream.com.au</b> <b>clinton.Northey@visionstream.com.au</b>
Contact person for correspondence:		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature: 		Date: <b>1/5/2019</b>



Property Details – Details must match those shown on the Certificate/s of Title		
Lot No: 1	House/Street No: 7	Location No:
Diagram or Plan No:	Certificate of Title Volume No:	Folio No:
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: Ballagin St	Suburb: Wagin	
Nearest street intersection: Ballagin / Kithener		
Proposed Development:		
Nature of development: <input type="checkbox"/> Works (New construction works with no change of land use) <input type="checkbox"/> Use (Change of use of land with no construction works) <input checked="" type="checkbox"/> Works and Use		
<i>NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form must be completed and submitted with this application.</i>		
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		
Description of proposed works and/or land use: Installation of mobile phone base station		
Description of exemption claimed (if relevant): Public Purpose Recreational		
Nature of any existing buildings and/or land use: Public Purpose Recreational		
Approximate cost of proposed development: \$150,000		
Estimated time of completion: Unknown until DA is approved		
OFFICE USE ONLY		
Acceptance Officer's initials:	Date received:	
Local government reference no:		

# PLANNING ASSESSMENT REPORT

## Development Application for

The installation of a Telecommunications Facility at

**Lot 1 Number 7 Ballagin Street, Wagin, WA 6315**

Document prepared by **Visionstream Pty Ltd**

On behalf of **Telstra Corporation Ltd**

**Project Name: Wagin Town**

**Project No.: WA 07302.01**

**April 2019**



A handwritten signature in black ink, appearing to be "PSS".



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**Document Control**

This Development Application is prepared by:

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1.0	26/03/2019	Draft	M Fletcher	Clinton Northey
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## 1.0 Executive Summary

### 1.1 Site and Proposal Details

<b>Address of Site</b>	7 Ballagin Street, Wagin, WA 6315
<b>Legal Property Description</b>	Lot 1
<b>Local Authority</b>	Shire of Wagin
<b>Planning Instrument</b>	Shire of Wagin Local Planning Scheme No. 2
<b>Zone and Overlay</b>	Public Purpose Recreational   Heritage – No heritage overlays
<b>Use</b>	Telecommunications Facility
<b>Owner</b>	Shire of Wagin

### 1.2 Applicant Details

<b>Applicant</b>	Telstra Corporation Limited ABN 051 775 556 C/- Visionstream Pty Ltd	
<b>Contact Person</b>	Matthew Fletcher	08 6555 8500 Matthew.fletcher@Visionstream.com.au
<b>Our Reference</b>	WA07302.01 Wagin Town	

## 2.0 Introduction

This report has been prepared by Visionstream on behalf of Telstra as supporting information for a Planning Permit Application for the installation of a 30m high telecommunications facility at 7 Ballagin Street in Wagin which is more formally known as Lot 1.

### Refer to Appendix 1 for Title details

All mobile phone network operators are bound by the operational provisions of the federal *Telecommunications Act 1997* ("The Act") and the *Telecommunications Code of Practice 2018*. The *Telecommunications (Low-Impact Facilities) Determination 2018* allows for the upgrade of existing mobile phone network infrastructure without the consent of a relevant statutory authority.

In this instance the proposed development does not comply as a "Low Impact facility" under the definitions contained in the Commonwealth legislation. Therefore, it is subject to the provisions of the *WA Planning and Development Act 2005* and the provisions of the *Shire of Wagin Local Planning Scheme No. 2*.



### 3.0 Proposed Scope of Works

The proposal is inclusive of the following scope of works:

- Installation of one (1) 30m monopole;
- Installation of one (1) circular headframe;
- Installation of three (3) new panel antennas (no greater than 2.8m in length);
- Installation of three (3) TMAs and six (6) Remote Radio Units (RRUs);
- Installation of one (1) Telstra Equipment Shelter that is not more than 3m high with a base area of not more than 7.5m<sup>2</sup> at the base of the aforementioned monopole;
- Installation of associated ancillary cabling and equipment;
- Installation of 11m by 9m fence with 3m wide access gate.

Refer to Plans attached in Appendix B for further details.

### 4.0 Purpose of the Proposal

The purpose of the application is to receive development approval for the installation of a 30m high telecommunications facility at 7 Ballagin Street in Wagin to replace the existing mobile cell site (known as a Cell on Wheels – CoW) that services the locality.

By way of a background:

Mobile phones and mobile broadband devices continue to play an important role in the lives of Australians. This includes providing the fundamental ability to be in contact with family and friends, operating businesses more efficiently and effectively as well as dialling triple 0 during a natural disaster or other emergency.

Because of the ever growing demand for more data and better reception, mobile phone carriers such as Telstra are continually having to upgrade and expand mobile phone networks to eliminate coverage blackspots and to keep up with the demands and expectations placed upon them by the community.

Recently Telstra has identified mobile phone coverage blackspots in the Wagin locality. As the incumbent telco, Telstra knows how important access to modern telecommunications infrastructure is and in order to remedy the lack of mobile phone coverage in the aforementioned area Telstra wishes to establish a new mobile telecommunications base station facility at 7 Ballagin Street in Wagin.

### 5.0 Mobile Telecommunications Networks

A mobile telecommunications network is made up of multiple base stations covering a geographic area. They work by sending and receiving radio signals from their antennas to mobile phones and other mobile devices such as tablet computers, wireless dongles etc. Base stations are designed to provide service to the area immediately surrounding the base station which can be up to several kilometers in distance. Depending on the technical objectives of a base station, the physical characteristics of each telecommunications facility; such as its height, number and size of antennas, equipment, cabling etc. will vary.

As a general rule, the higher the antennas of a base station the greater the range of coverage and the ability to relieve capacity issues. If this height is compromised then additional facilities, and thus more infrastructure, will be required for any given locality. The further a facility is located away from its technically optimum position the greater the compromise of the service. This may result in coverage gaps and require additional or taller base stations to provide adequate service.

Each base station transmits and receives signals to and from mobile devices in the area. As the mobile device users move around their devices will communicate with the nearest base station facility to them at all times. If the users cannot pick up a signal, or the nearest base station is congested because it is already handling the maximum number of phone calls or maximum level of data usage, then the



users may not be able to place a call, they may experience call “drop outs” or they might experience a slow data rate while attempting to download content.

The current proposal will form part of Telstra’s NextG network solution to the Wagin locality and will deliver essential mobile services (voice calling, SMS), as well as live video calling, video-based content including; news, finance and sports highlights, and high-speed wireless internet/wireless broadband. With a coverage footprint of more than 2.1 million square kilometers and covering more than 99% of the Australian population, Telstra’s NextG is Australia’s largest and fastest national mobile broadband network and, as a result, requires more network facilities, located closer together to ensure a high quality signal strength to achieve reliable service and the fastest possible data transfer rates.

## 6.0 Site Parameters

Telstra commences the site selection process with a search of potential sites that meet the network’s technical requirements, with a view to also having the least possible impact on the amenity of the surrounding locality. Telstra applies and evaluates a range of criteria as part of this site selection process.

Telstra assesses the technical viability of potential sites through the use of computer modelling tools that produce predictions of the coverage that may be expected from these sites as well as from the experience and knowledge of the radio engineers.

There are also a number of other important criteria that Telstra uses to assess options and select sites that may be suitable for a proposed new facility. These take into account factors other than the technical performance of the site, and include:

- The potential to co-locate on an existing telecommunications facility.
- The potential to locate on an existing building or structure.
- Visual impact and the potential to obtain relevant town planning approvals.
- Proximity to community sensitive locations and areas of environmental heritage.
- The potential to obtain tenure at the site.
- The cost of developing the site and the provision of utilities (power, access to the facility and transmission links).

In making the proposal for this site at 7 Ballagin Street in Wagin, Telstra has carefully weighed all of the aforementioned criteria. This analysis is detailed in the next section.

## 7.0 Candidate Sites

Telstra carefully examined a range of possible deployment options in the area before concluding that a new telecommunications facility at 7 Ballagin Street in Wagin would be the most appropriate solution to provide necessary mobile phone coverage to the Wagin locality.

Accordingly, this section of the report will demonstrate the following:

- Colocation opportunities and existing telecommunications infrastructure within proximity to the proposed installation; and
- An analysis of the locations considered when determining an appropriate location for a new telecommunications installation within the required coverage area.

### Colocation opportunities

The Communications Alliance Ltd. (formerly Australian Communications Industry Forum Ltd. - ACIF) *Industry Code C564:2011 – Mobile Phone Base Station Deployment* promotes the use of existing sites in order to mitigate the effects of facilities on the landscape. It should also be noted that as a first preference Telstra attempts to utilise, where possible, any existing infrastructure or co-location opportunities.

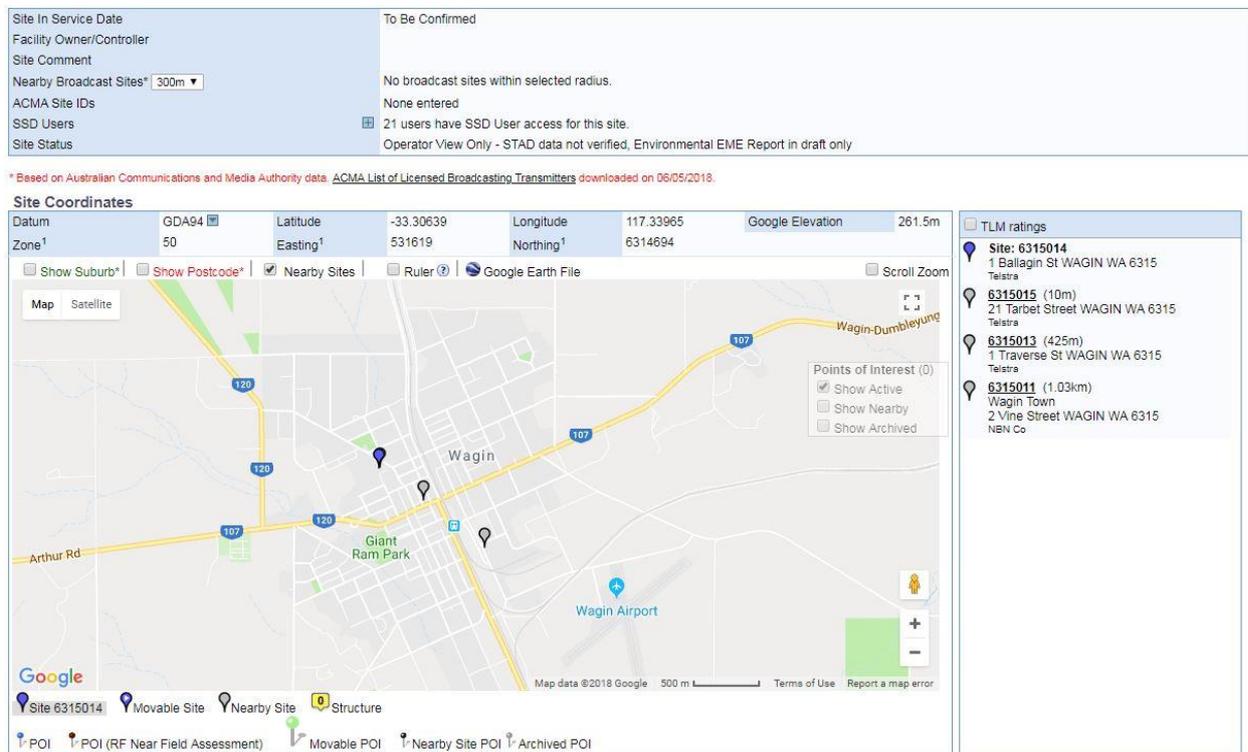


Below is a map of existing and proposed telecommunications facilities surrounding the Wagin area – the blue marker indicates the location of the proposed Telstra telecommunications facility at 7 Ballagin Street in Wagin.

The nearby site 6315011 marks where NBN Co has acquired a lease for a proposed NBN facility. However, at this point in time NBN Co’s proposal has not progressed.

Site 6315013 at 1 Traverse Street in Wagin was a previous candidate that was withdrawn because development consent was unlikely to be granted given the effect on the visual amenity of the town and the community’s opposition. Council also offered to assist in finding a suitable candidate that would be likely to be granted development consent.

Please note that site 6315015, which is located at the same reserve as the new proposal, is where a temporary cell site (known as a cell on wheels – CoW) is located to provide Wagin with mobile phone reception. In addition, there are no other nearby telecommunications facilities within the locality that would be capable of meeting the needs of the proposal. Accordingly, there is an identified lack of suitable telecommunications facilities within the vicinity of the proposed installation. As a result, there were no suitable co-location opportunities to provide the required radio frequency coverage objectives.



**Figure 1: Location of nearby existing telecommunications facilities – Source: RFNSA, www.rfnsa.com.au**

Candidates considered

The site that has been selected at 7 Ballagin Street in Wagin is deemed to be the most optimal location to achieve the required coverage and planning requirements. Outlined below are the candidates that were considered as part of the site selection process.



Candidate	Location	Proposal	Zoning	Description
Candidate A	1 Traverse Street, Wagin, WA 6315  Lat:-33.308578 Long: 117.343397	Greenfield 25m monopole	Commercial	A development application was submitted for this candidate. However, given the low chance of being granted development consent and given Council's offer of finding a candidate that would likely be granted development consent, the application was withdrawn and the next best candidate (B) was chosen instead which ultimately failed.
Candidate B	1 Ballagin Street, Wagin, WA 6315  Lat: -33.306343 Long: 117.339735	Greenfield 30m Monopole	Reserved as Public Open Space	Unable to obtain development consent.
Candidate C	14 Vine Street, Wagin, WA 6315  Lat: -33.311720 Long: 117.349770	Greenfield 25m Monopole	Industrial	Unable to obtain land tenure.
Candidate D	2 Vine Street, Wagin, WA 6315  Lat: -33.311979 Long: 117.348722	Greenfield 25m Monopole	Industrial	The candidate does not meet the coverage objectives.
Candidate E	1 Ventnor Street, Wagin, WA 6315  Lat: -33.309285 Long: 117.346413	Greenfield 25m Monopole	Reserved as Public Purposes	Land tenure cannot be obtained in the necessary timeframe. PTA negotiations are prolonged and do not fit within the necessary timeframe required to acquire the site.



Candidate F	7 Vale Street, Wagin, WA 6315  Lat: -33.31099 Long: 117.348571	Greenfield 25m Monopole	Industrial	The candidate does not meet the coverage objectives.
Candidate G	86 Tudhoe Street, Wagin, WA 6315  Lat: -33.31099 Long: 117.348571	Greenfield 25m Monopole	Industrial	Unable to obtain land tenure.
Candidate H	23 Vernon Street, Wagin, WA 6315  Lat: -33.308509 Long: 117.349578	Greenfield 30m Monopole	Industrial	Unable to obtain land tenure.
Candidate I	7 Ballagin Street, Wagin, WA 6315  Lat: -33.30524 Long: 117.33823	Greenfield 30m Monopole		The prime candidate and subject of this application.



Figure 2: Location of Proposed Candidates

## 7.1 Nominated Candidate

A preferred nominated candidate was selected for the proposed facility, based on the radiofrequency objectives, planning and environmental issues, potential community sensitive uses and engineering criteria as noted above. In this case, **Candidate I** (a new 30m Monopole located at 7 Ballagin Street in Wagin) was considered the best option. This was based on the following:

- The site will achieve the required coverage objectives for the area;
- Tenure is able to be obtained;
- The site can be integrated with Telstra’s fibre optic network;
- The site has existing access to the electricity network;
- The site will meet design and construction considerations; and



- The proposal operates within the regulatory framework of Commonwealth, State and Local Governments.

As stated above, the site selection process carefully considered environmental and visual constraints, existing and future land use characteristics, the orderly planning of the area and the design of the facility. On balance, it is considered that the location and height of the facility ensure optimal service provision to the area whilst minimizing perceived visual impacts.

As a result of the aforementioned points it is considered that the siting and design effectively responds to the landscape setting in the area.

## 7.2 The Site

The subject site is located at 7 Ballagin Street in Wagin. The legal description of the property is Lot 1. A copy of the Certificate of Title has been attached for information purposes (**Appendix 1 – Certificate of Title**).

The land is owned by the Shire of Wagin

The aforementioned land is reserved as Public Purposes Recreational – refer to **Section 10.1** for additional information on planning schemes and map images.

The site is currently used for recreational purposes as well telecommunications purposes as the site hosts the aforementioned mobile cell site known as a cell on wheels (CoW). The site will be accessed from Ballagin Street. The surrounding land is also characterized by Public Purposes, Public Open Space, Commercial, Rural, and Residential purposes.



**Figure 3: Proposed Telstra Site – 1 Ballagin Street, Wagin, WA 6315 (Source: Google Earth)**

The site is not located in an area of environmental significance as defined by The *Telecommunications (Low-Impact Facilities) Determination 2018*.



## 8.0 Federal Regulatory Framework

The following information provides a summary of the Federal legislation relevant to telecommunications development proposals.

### 8.1.0 Telecommunications Act 1997

The *Telecommunications Act 1997* (the Act) came into operation on the 1<sup>st</sup> of July 1997. The Act provides a system for regulating telecommunications and the activities of carriers and service providers.

Under the Act, telecommunications carriers are no longer exempt from State and Territory planning laws except in three limited instances:

1. There are exemptions for inspection of land, maintenance of facilities, installation of “low impact facilities”, subscriber connections and temporary defence facilities. These exemptions are detailed in the *Telecommunications (Low-impact Facilities) Determination 2018* and the *Amendment No. 1 of 2012* and these exceptions are subject to the *Telecommunications Code of Practice 2018*;
2. A limited case-by-case appeals process exists to cover installation of facilities in situations of national significance; and
3. There are some specific powers and immunities from the previous *Telecommunications Act 1991*.

### 8.1.1 Telecommunications (Low-impact Facilities) Determination 2018

The Telecommunications (Low-impact Facilities) Determination 2018 came into effect in February 2018. The Determination contains a list of Telecommunications Facilities that the Commonwealth will continue to regulate. These are facilities that are essential to maintaining telecommunications networks and are unlikely to cause significant community disruption during their installation or operation. These facilities are therefore considered to be ‘Low-impact’ and do not require planning approval under State or Territory laws.

The proposed facility at 7 Ballagin Street in Wagin does not fall under the Determination and, therefore, requires approval under State planning legislation.

## 9.0 State Regulatory Framework

The following information provides a summary of the State legislation and guidelines relevant to telecommunications development proposals.

### 9.1 Planning and Development Act 2005

The Minister of Planning and Infrastructure has ultimate authority for town planning in Western Australia. Development within Western Australia is controlled by the *Planning and Development Act 2005* through the application of environmental planning instruments. Under the *Planning and Development Act 2005*, the Western Australian Planning Commission (WAPC) is the responsible authority for land use planning and development matters and this report seeks to demonstrate compliance with the WAPC and other items of relevant legislation which pertain to the subject application.

### 9.2 Statement of Planning Policy No. 5.2 – Telecommunications Infrastructures (WAPC)

The WAPC *Statement of Planning Policy No. 5.2 – Telecommunications Infrastructure* (SPP 5.2) provides a framework for the preparation, assessment and determination of applications for planning approval of telecommunications facilities within the context of the planning system of Western Australia. *Planning Policy 5.2* states that ‘telecommunications infrastructure should be located, sited and designed in accordance with the following Guiding Principles’.



Principles	Comments	Complies
There should be a co-ordinated approach to the planning and development of telecommunications infrastructure, although changes in the location and demand for services require a flexible approach.	Telstra undertakes a carefully co-ordinated and planned approach to the development of their network.	✓
Telecommunications infrastructure should be strategically planned and co-ordinated, similar to planning for other essential infrastructure such as networks and energy supply.	The proposed facility is strategically planned and co-ordinated to ensure that the facility will provide high level coverage to the Wagin locality.	✓
Telecommunications facilities should be located and designed to meet the communication needs of the community.	The proposed facility is strategically planned and co-ordinated to ensure that the facility will provide high level coverage to the Wagin locality.	✓
Telecommunications facilities should be designed and sited to minimise any potential adverse visual impact on the character and amenity of the local environment, in particular, impacts on prominent landscape features, general views in the locality and individual significant views.	The proposed 30m monopole has been sited to maintain the primary use of the land whilst considering the visual impact to the surrounding locality. Moreover, the proposed new monopole is intended to replace the existing telecommunications mobile cell site nearby. The site carefully considered environmental and visual constraints, existing and future land use characteristics, the orderly planning of the area and the design of the facility. On balance, it is considered that the location and height of the facility ensure optimal service provision to the area whilst minimizing any perceived visual impacts.	✓
Telecommunications facilities should be designed and sited to minimise impacts on areas of natural conservation value and places of heritage significance or where declared rare flora are located.	A desktop study of the proposed site indicated that it is not affected by any heritage listings. As the land is already developed there will be no impact on the natural environment or its surrounds.	✓
Telecommunications facilities should be designed and sited with specific consideration of water catchment protection requirements and the need to minimise land degradation.	Not applicable	N/A
Telecommunications facilities	Telstra has selected a site and design that seeks	✓



should be designed and sited to minimise adverse impacts on the visual character and amenity of residential area.	to minimise any perceived negative impacts on the visual amenity of the area. The monopole will be no more than 30m in height and remain unpainted (dull grey in colour) which blends in with the sky. Furthermore, the proposed site location has also been identified in conjunction with the Shire of Wagin and is replacing the nearby existing mobile cell site.	
Telecommunications cables should be placed underground, unless it is impractical to do so and there would be no significant effect on visual amenity or, in the case of regional areas, it can be demonstrated that there are long-term benefits to the community that outweigh the visual impact.	Overhead cabling is not proposed for this site.	✓
Telecommunications cables that are installed overhead with other infrastructure such as electricity cables should be removed and placed underground when it can be demonstrated and agreed by the carrier that it is technically feasible and practical to do so.	This principle does not apply to the subject of this application.	N/A
Unless it is impractical to do so telecommunications towers should be located within commercial, business, industrial and rural areas and areas outside identified conservation areas.	The proposed site is reserved as "Public Purposes Recreational" as identified by the Shire of Wagin Local Planning Scheme No. 2. The original candidate is zoned "Commercial", however, due to opposition from the community; Council has stated that the new candidate is more suitable.	✓
The design and siting of telecommunications towers and ancillary facilities should be integrated with existing buildings and structures, unless it is impractical to do so, in which case they should be sited and designed so as to minimise any adverse impact on the amenity of the surrounding area.	As per Section 7 of this report, no opportunities for co-location were identified in the area and it has been identified that the proposed Telstra site location is seen as the preferred site location. Co-location on the proposed NBN structure was investigated; however, at this point in time NBN Co's proposal has not progressed.	✓
Co-location of telecommunications facilities should generally be sought, unless such an arrangement would detract from local amenities or where operation of the facilities would be significantly compromised as a result.	As per Section 7 of this report, no opportunities for co-location were identified in the area and it has been identified that the proposed Telstra site location is seen as the preferred site location. Co-location on the proposed NBN structure was investigated; however, at this point in time NBN Co's proposal has not progressed.	✓
Measures such as surface	Telstra has selected a site and location that seeks	✓



mounting, concealment, colour co-ordination, camouflage and landscaping to screen at least the base of towers and ancillary structures, and to draw attention away from the tower, should be used, where appropriate, to minimise the visual impact of telecommunications facilities.	to minimise perceived negative impacts on the amenity of the area The monopole will be no more than 30m in height and remain unpainted (dull grey in colour) which blends in with the sky. Furthermore, the proposed site location has also been identified in conjunction with the Shire of Wagin.	
Design and operation of a telecommunications facility should accord with the licensing requirements of the Australian Communications Authority, with physical isolation and control of public access to emission hazard zones and use of minimum power levels consistent with quality services.	Telecommunications facilities include radio transmitters that radiate electromagnetic energy (EME) into the surrounding area. The levels of these electromagnetic fields must comply with safety limits imposed by the Australian Communications and Media Authority (ACMA, previously ACA). All Telstra installations are designed to operate within these limits.	✓
Construction of a telecommunications facility (including access to a facility) should be undertaken so as to minimise adverse effects on the natural environment and the amenity of users or occupiers of adjacent property, and ensure compliance with relevant health and safety standards.	During construction Telstra contractors will endeavour to minimise the impact of their works on the amenity of nearby residents and on the surrounding environment. Following construction maintenance (excluding emergency repair work) activities should not interfere with the amenity of users. All Health and Safety standards will be adhered to.	✓

Under section 5.1.1 of the *State Planning Policy 5.2: Telecommunications Infrastructure Policy* the West Australian Planning Commission provides a set of measures in assessing the visual impact of a proposed telecommunications facility.

An assessment of these guidelines below has found that the proposed Telstra Mobile Phone Base Station is compliant with the intent and requirements of the *State Planning Policy 5.2: Telecommunication Infrastructure Policy*.

Measures	Comments	Complies
Be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites;	The proposed 30m monopole has been sited to maintain the primary use of the land whilst considering the visual impact to the surrounding locality. Moreover, the proposed new monopole is intended to replace the nearby existing telecommunications mobile cell site. The site carefully considered environmental and visual constraints, existing and future land use characteristics, the orderly planning of the area and the design of the facility. On balance, it is considered that the location and height of the facility ensure optimal service provision to the area whilst minimizing any perceived visual impact.	✓



Be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land;	Telstra has selected a site in conjunction with the Shire of Wagin to help reduce impacts upon the amenity of the area. The monopole will remain unpainted (dull grey in colour) which blends in with the sky.	✓
Not be located on sites where environmental, cultural heritage, social and visual landscape values may be compromised;	There are no known items of environmental, cultural or social significance located on the proposed lot. Any visual impact has been mitigated through a variety of design elements.	✓
Display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape;	The proposed 30m monopole has been sited to maintain the primary use of the land whilst considering the visual impact on the surrounding locality. Moreover, the proposed new monopole is intended to replace the nearby existing telecommunications mobile cell site. The site carefully considered environmental and visual constraints, existing and future land use characteristics, the orderly planning of the area and the design of the facility. On balance, it is considered that the location and height of the facility ensures optimal service provision to the area whilst minimizing perceived visual impacts. The monopole will remain unpainted (dull grey colour), which has over time been demonstrated to most successfully blend with the uniform colours of the site's setting.	✓
Be located where it will facilitate continuous network coverage and/or improved telecommunications services to the community;	Telstra has identified mobile phone coverage blackspots in the Wagin locality which limits people's access to mobile phone networks and poses public safety concerns.  The proposed location at 7 Ballagin Street in Wagin will provide improved and continuous coverage to the locality and will also provide other carriers with the opportunity to co-locate their infrastructure in the future.	✓



<p>Telecommunications infrastructure should be co-located and whenever possible:</p> <p>Cables and lines should be located within an existing underground conduit or duct; and</p> <p>Overhead lines and towers should be co-located with existing infrastructure and/or within an existing infrastructure corridor and/or mounted on existing or proposed buildings.</p>	<p>As per Section 7 of this report, no opportunities for co-location were identified in the area and it has been identified that the proposed Telstra site location is seen as the preferred site location. Co-location on the proposed NBN structure was investigated; however, at this point in time NBN Co's proposal has not progressed.</p> <p>Therefore, it has been identified that the proposed Telstra site location is seen as the preferred site location. As mentioned previously, the proposed Telstra monopole will replace the nearby existing mobile cell site (CoW) and it will also provide other carriers with the opportunity to co-locate their infrastructure in the future.</p>	<p style="text-align: center;">✓</p>
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## 10.0 Local Regulatory Framework

The following information provides a summary of the local provisions relevant to telecommunications development proposals.

### 10.1 The Shire of Wagin Local Planning Scheme No. 2

The *Shire of Wagin Local Planning Scheme No. 2* provides the legal basis for planning in the Shire of Wagin's local government area.

The proposed site and surrounding land is characterized by Public Purposes, Public Open Space, Commercial, Rural, and Residential purposes as shown in **Figure 4** below.

For the purposes of this proposal the Principal Designated Use of the property is Residential.

Telecommunications infrastructure is not listed as a use class for land reserved as Public Purposes Recreational in the Shire of Wagin's Scheme Text which means the use will not be permitted unless Council has exercised its discretion by granting development approval. Nevertheless, the proposed telecommunications facility at 7 Ballagin Street in Wagin complies with the aims of the Scheme which aims to "direct and control development in the Scheme area in such a way as to promote and safeguard the health, safety, convenience and economic and general welfare of its inhabitants and the amenities of the area".

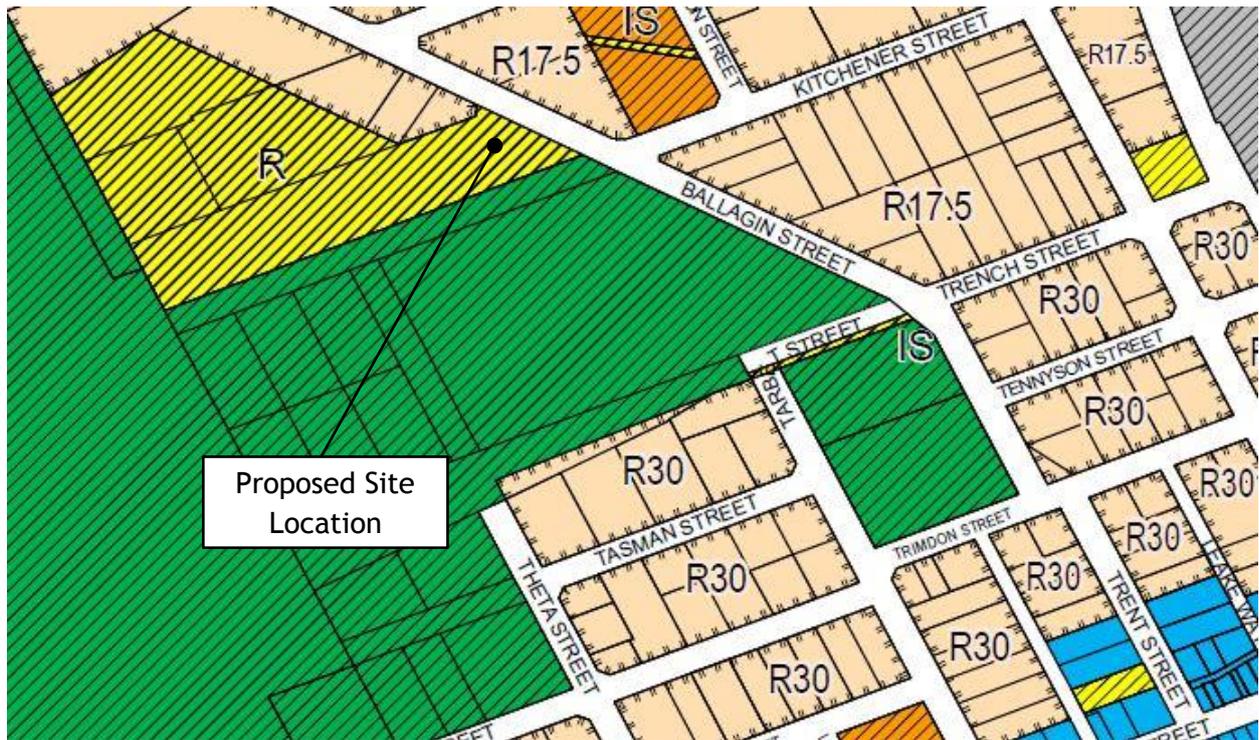


Figure 4: Zoning Map 1 (Shire of Wagin Local Planning Scheme No. 2) (Source: Dept. of Planning)



**Figure 5: Aerial Photo of Proposed Site Showing 250m Radius** (Source: Google Earth)

The proposal has been sited to retain the land for its current use and minimizes visual impacts upon the amenity of the area. The detailed siting has been undertaken with direction from the Shire of Wagin to ensure the primary use of the land and any potential future use of surrounding land is not negatively impacted upon.

Overall the proposed development application is consistent with the intent and requirements of the *Western Australian Planning Commission SSP 5.2* and *Shire of Wagin Local Planning Scheme No. 2*.

### 11.0 General Provisions

This proposal is for the permanent establishment of a Telstra Mobile Base Station Facility in the Wagin locality to replace the nearby existing cell on wheels (CoW).

Telstra considers that the proposal is appropriate for the locality given the location of the proposed site and given the advice and direction given by Council.

Environmental considerations such as visual impact, heritage, flora and fauna, traffic, flooding, bushfire, social and economic aspects, health and safety have been discussed within the below sub sections.



## 11.1 Visual Impacts

The site has been identified as being located on land reserved as Public Open Space. In this regard, the detailed siting and design of the proposed facility has been taken into consideration in conjunction with the aims of the *Shire of Wagin Local Planning Scheme No. 2* and with advice from Council.

The site selection carefully considered environmental and visual constraints, existing and future land use characteristics, the orderly planning of the area and the design of the facility.

On balance, it is considered that the location and height of the facility ensure optimal service provision to the area whilst minimizing any perceived visual impact. Moreover, as previously mentioned the site will also provide other carriers with the opportunity to co-locate their infrastructure in the future.

## 11.2 Heritage

In order to determine any possible natural or cultural values of state or national significance associated with the site a search was conducted through the relevant Heritage Registers.

The search revealed that there are numerous heritage listed items within the Wagin locality. However, the proposed Telstra mobile base station at 7 Ballagin Street will have no material connection to the nearby heritage listed sites. Moreover, the mobile base station will not be viewed in direction relation to nearby heritage listed items. Therefore, the potential for the proposed mobile base station to have an impact upon the nearby heritage listed items will be minor and is unlikely to result in any meaningful heritage impacts.

## 11.3 Flora and Fauna

In order to determine any possible natural Flora and Fauna significance associated with the site, a search was conducted through the relevant environmental searches.

Searches identified the potential of 1 “Threatened Ecological Community” and 10 “Threatened Species” of Flora and Fauna significance located in the vicinity of the proposed site. There are also 6 migratory species within the vicinity of the site. See **Appendix G** – Environment Analysis Report for further information.

As per the drawings, no trees will be removed as part of this proposal.

The site is not located in an area of environmental significance as defined by The *Telecommunications (Low-Impact Facilities) Determination 2018*.

## 11.4 Traffic

Mobile phone base stations are not a significant generator of pedestrian or vehicular traffic.

The site will be visited on a quarterly basis throughout the year for maintenance purposes.

During the construction phase various vehicles will be used to deliver equipment and construct the Telstra Mobile Base Station Facility. Any traffic impacts associated with construction and establishment will be of a short-term duration (i.e. approximately five weeks over non-consecutive periods) and are not anticipated to adversely impact on the surrounding road network.

Adequate parking will be available on site for these vehicles and these movements would not impact the local traffic.

Traffic from this construction would only occur from the hours of 7am to 6pm. If a road closure is required for the erection and installation of equipment, the appropriate approvals will be obtained from the Department of Transport (DOT).

The mobile base station facility is unmanned and would require maintenance checks approximately 3-4 times per year as required. Routine maintenance would involve one vehicle per visit and parking would be available close to the proposed site for this purpose.

## 11.5 Access

Access to the proposed site will be via Ballagin Street. In this regard, there is no requirement for special access to the site. (Refer to **Appendix B** – Proposal Plans (S1) for more information)

The proposed site access is considered to be appropriate given the Telstra facility will not be a significant generator of traffic. Once operational, the facility will require maintenance visits approximately 3-4 times per year as required, but will remain unattended at all other times. As the facility generates minimal visits per year it is considered that traffic interference will be negligible.

During the construction phase various vehicles will be used to deliver equipment and construct the Telstra Mobile Base Station Facility. Any traffic impacts associated with construction and establishment will be of a short-term duration (i.e. approximately five weeks over non-consecutive periods) and are not anticipated to adversely impact on the surrounding road network. Adequate parking would be available in the vicinity for vehicles used during construction and these movements would not impact local traffic. In the unlikely event that road closure is required Telstra will apply to the relevant authorities for permission.

## 11.6 Utilities

An application has been made to the local utility company confirming route and availability of power supply for this site. The proposed site does not require any additional permits for the connection of a sewer/roadway.

## 11.7 Construction

The construction of the mobile base station will take approximately five weeks over non-consecutive periods, subject to weather.

Noise and vibration emissions associated with the Telstra Mobile Base Station Facility will be limited to the construction phase. Noise generated during the construction phase will be of short duration and will be in accordance with the standards outlined in the Environmental Protection (Noise) Regulations 1997. Construction works will only occur between the hours of 7am and 6pm.

There will be some low level noise from the ongoing operation of air conditioning equipment associated with the equipment shelter once it is installed. Noise emanating from the air conditioning equipment is at a comparable level to a domestic air conditioning installation, and will generally accord with the background noise levels prescribed by Australian Standard AS1055.

## 11.8 Bushfire

The specific site location is identified as being in close proximity to Bush Fire Prone Area by the Fire and Emergency Services Commissioner (See **Figure 6**).



## 11.9 Health and Safety

Telstra acknowledges some people are genuinely concerned about the possible health effects of electromagnetic energy (EME) from mobile phone base stations and is committed to addressing these concerns responsibly.

Telstra, along with the other mobile phone carriers, must strictly adhere to Commonwealth Legislation and regulations regarding mobile phone facilities and equipment administered by the Australian Communications and Media Authority (ACMA).

In 2003 the ACMA adopted a technical standard for continuous exposure of the general public to RF EME from mobile base stations. The standard, known as the *Radiocommunications (Electromagnetic Radiation – Human Exposure) Standard 2003*, was prepared by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) and is the same as that recommended by ICNIRP (International Commission for Non-Ionising Radiation Protection), an agency associated with the World Health Organisation (WHO). Mobile carriers must comply with the Australian Standard on exposure to EME set by the ACMA.

The Standard operates by placing a limit on the strength of the signal (or RF EME) that Telstra can transmit to and from any network base station. The general public health standard is not based on distance limitations or the creation of “buffer zones”. The environmental standard restricts the signal strength to a level low enough to protect everyone at all times. It has a significant safety margin, or precautionary approach, built into it.

In order to demonstrate compliance with the standard, the ARPANSA created a prediction report using a standard methodology to analyse the maximum potential impact of any new telecommunications facility. Carriers are obliged to undertake this analysis for each new facility and make it publicly available.

Importantly, the ARPANSA-created compliance report demonstrates the maximum signal strength of a proposed facility, assuming that it is handling the maximum number of users 24-hours a day.

In this way, the ARPANSA requires network carriers to demonstrate the greatest possible impact that a new telecommunications facility could have on the environment to give the community greater peace of mind. In reality, base stations are designed to operate at the lowest possible power level to accommodate only the number of customers using the facility at any one time. This design function is called “adaptive power control” and ensures that the base station operates at minimum, not maximum, power levels at all times.

Using the ARPANSA standard methodology, Telstra is required to complete and make available an EME report which predicts the maximum environmental EME level the facility will emit. Telstra has undertaken a compliance report that predicts the maximum levels of radiofrequency EME from the proposed installation at 7 Ballagin Street in Wagin to be 2.31% of the public exposure limit. The maximum environmental EME level predicted from this proposed facility is substantially within the allowable limit under the ARPANSA standard.

### **Refer to the EME Report attached at Appendix C.**

Telstra relies on the expert advice of national and international health authorities such as the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) and the World Health Organisation (WHO) for overall assessments of health and safety impacts.

The WHO advises that all expert reviews on the health effects of exposure to radiofrequency fields have concluded that no adverse health effects have been established from exposure to radiofrequency fields at levels below the international safety guidelines that have been adopted in Australia.

Telstra has strict procedures in place to ensure its mobile phones and base stations comply with these guidelines. Compliance with all applicable EME standards is part of Telstra’s responsible approach to EME and mobile phone technology.



## 12.0 Conclusion

This application is a direct result of the community's requests for reliable telecommunications to be provided to the Wagin locality.

There is strong State policy support for telecommunications facilities if, when balancing improved telecommunications services with environmental impacts; including for example, visual impact and flood or fire hazard, a particular proposal provides a net community benefit.

The proposed works provide the community with reliable 4G access which in turn supports the various rural, residential and tourist industries in the region and form part of a wider plan to ensure reliable and accessible coverage during emergency situations such as bush fires.

The proposed telecommunications facility will form an integral component in Telstra's national 4GX network. This 4G service brings higher speeds and extra 4G coverage to a range of communities across the nation. 4GX will include services provided over Telstra's new 700MHz spectrum and deliver higher typical mobile speeds on compatible devices, allowing more Australians to experience more reliable connections and ultra-fast mobile internet.

Telstra has undertaken an assessment of the relevant matters as required by the *Telecommunications Act 1997*, State Legislation and the *Shire of Wagin Local Planning Scheme No 2*. The proposal is considered appropriate in light of the relevant legislative, environmental, technical, radio coverage and public safety requirements.

The assessment of the proposal demonstrates that the proposal represents sound and proper town planning and it is respectfully requested that consent is granted for this development application.

Should Council have any further queries regarding the subject application, please do not hesitate to contact the nominated representative outlined within this document.

## Appendix A – Certificate of Title



## Appendix B – Plans of the Proposal

A handwritten signature in black ink, appearing to be "PSS", located below the page number.



## Appendix C – Environmental EME Report

A handwritten signature in black ink, appearing to be "PSS".

## Appendix D – Site Photographs

View facing East towards the proposed site and Ballagin Street





View facing south-west towards the proposed site



View facing direct South towards the proposed site from Ballagin Street





View facing North-West from looking toward the site.



## Appendix E – Fact Sheets



## Appendix F – Environment Analysis Report (EPBC)

A handwritten signature in black ink, appearing to be "PSS" followed by a flourish.

Application B954059  
Volume 1495 Folio 630  
INCLUDES CLOSED ROAD  
LAND ACT 1933

WESTERN



AUSTRALIA

REGISTER BOOK  
VOL. FOL.  
1565 300

# CERTIFICATE OF TITLE

UNDER THE "TRANSFER OF LAND ACT, 1893" AS AMENDED

I certify that the person described in the First Schedule hereto is the registered proprietor of the undermentioned estate in the undermentioned land subject to the easements and encumbrances shown in the Second Schedule hereto.

Dated 11th July, 1980

*Lumborough*  
REGISTRAR OF TITLES



### ESTATE AND LAND REFERRED TO

Estate in fee simple in portion of each of Wagin Town Lots 338, 341, 342 and 343 and being Lot 1 the subject of Diagram 19944, delineated and coloured green on the map in the Third Schedule hereto, limited however to the natural surface and therefrom to a depth of 609.6 metres.

### FIRST SCHEDULE (continued overleaf)

Shire of Wagin of Wagin.

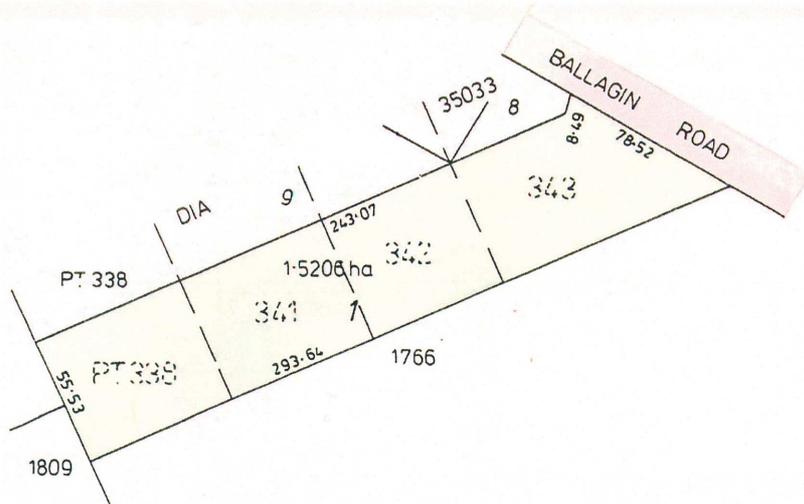
### SECOND SCHEDULE (continued overleaf)

NIL

*Lumborough*  
REGISTRAR OF TITLES

### THIRD SCHEDULE

SCALE 1:2500



NOTE: RULING THROUGH AND SEALING WITH THE OFFICE SEAL INDICATES THAT AN ENTRY NO LONGER HAS EFFECT. ENTRIES NOT RULED THROUGH MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.

PERSONS ARE CAUTIONED AGAINST ALTERING OR ADDING TO THIS CERTIFICATE OR ANY NOTIFICATION HEREON

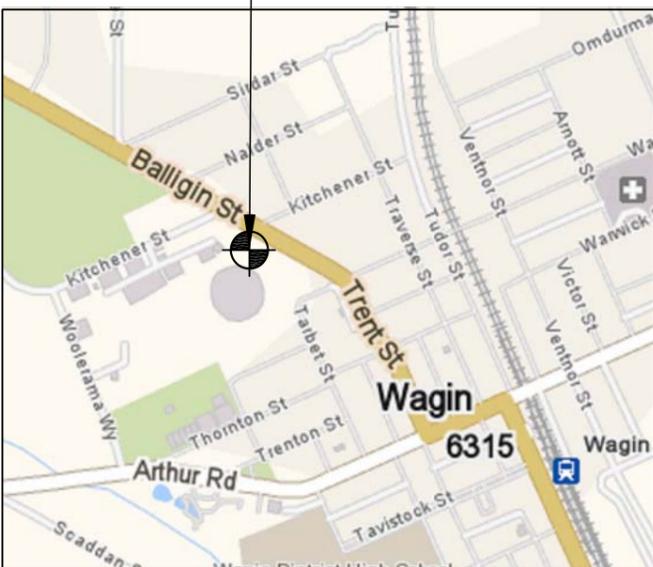
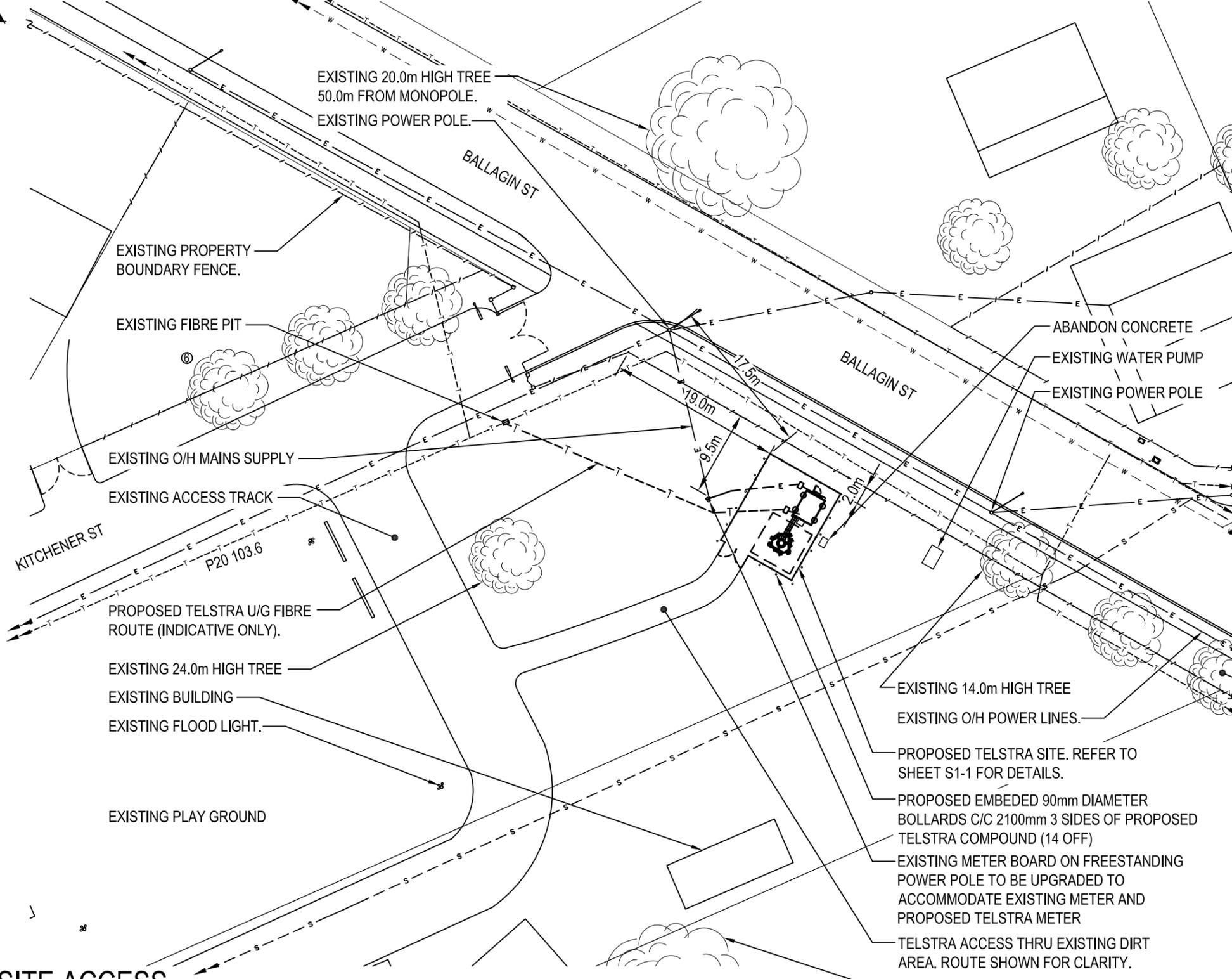
Page 1 (of 2 pages) 1565 300



Plot date: 22 March 2019 - 3:18 PM  
Telstra Networks Wireless Program Delivery Template - 017668P02 Issue 12 11/04/2016

Minutes from the Ordinary Meeting of Council

**AMENDMENT 1**  
RFNSA SITE NO. 6315014

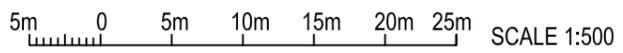


**LOCALITY PLAN**  
NOT TO SCALE

**SERVICES LEGEND**

- T - - - - T - - - - T - - - - OPTICAL FIBRE BELOW GROUND
- E - - - - E - - - - E - - - - ABOVE GROUND ELECTRICAL SUPPLY
- E - - - - E - - - - E - - - - BELOW GROUND ELECTRICAL SUPPLY
- S - - - - S - - - - S - - - - SEWER LINE
- W - - - - W - - - - W - - - - WATER SUPPLY BELOW GROUND

**SITE ACCESS**  
SCALE 1:500



PROPERTY DESCRIPTION		SITE STRUCTURE CO-ORDINATES (GDA94)	
PART OF LOT (TBC) ON (TBC)		GPS READING ACCURACY: ±10m	
PARISH OF (TBC)		CENTRE OF MONOPOLE	
COUNTY OF (TBC)		LATITUDE	-33.30524° (GDA94)
		LONGITUDE	117.33823° (GDA94)

COMPLIANCE BOX

COMPLETED AS PER DESIGN

ALTERATIONS IN RED

NAME (PRINT) \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



TO BE READ IN CONJUNCTION WITH SHEETS S1-1, S1-2, S3 & S3-1.

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA07302.01	RA	TR	PRELIMINARY - 30060201W0372 VPL - LTE700 / LTE1800 / WCDMA850	AS	RO	27.11.17	1
WA07302.01	RA	SZ	PRELIMINARY - 30060201W0372 VPL - LTE700 / LTE1800 / WCDMA850	AS	RO	15.05.18	2
WA07302.01	AH	MT	FOR CONSTRUCTION - 30060201W0372 VPL - LTE700 / LTE1800 / LTE2600	AS	RO	02.11.18	3
WA07302.01	IU	TR	PRELIMINARY - 30060201W0372 VPL - LTE700 / LTE1800 / LTE2600	SZ	RO	17.02.19	4

PRELIMINARY

**Telstra**

MOBILE NETWORK SITE 322432

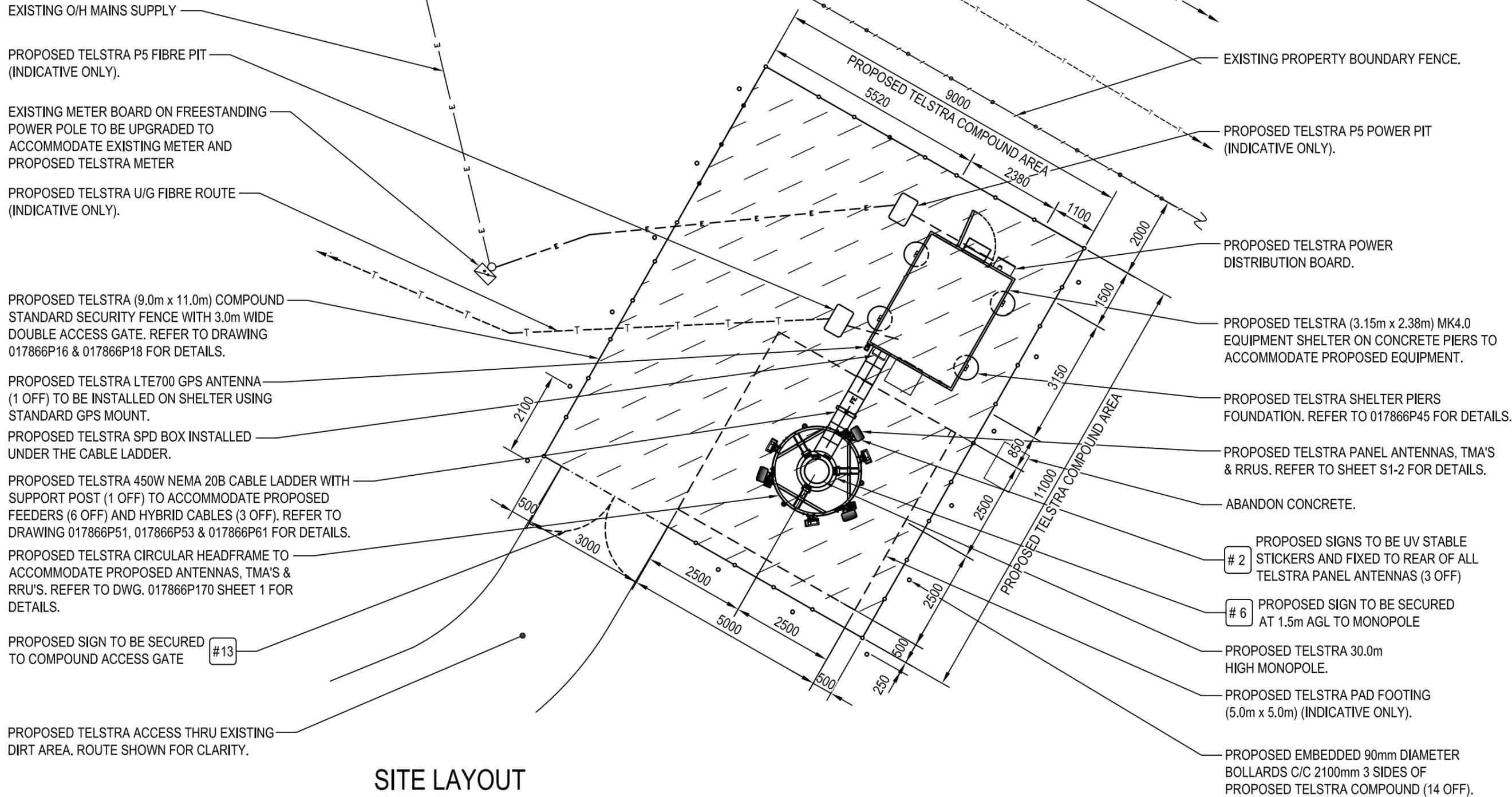
WAGIN TOWN

SITE ACCESS AND LOCALITY PLAN  
7 BALLAGIN STREET, WAGIN, WA 6315

*ASL*

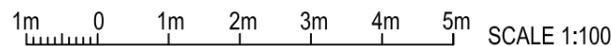
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DWG NO. **W108635** SHT NO. S1  
Dated 25 June 2019  
Cad file: W108635-S1\_PD.DWG



**SITE LAYOUT**

SCALE 1:100



**NOTES :**

- ALL FEEDERS ACCESS POINTS ON THE STRUCTURE MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
- FOR EME SIGNS NOTED AS #X REFER TO 005486 DOCUMENTS FOR DETAILS.
- ALL DIMENSIONS ARE IN MILLIMETRES UNLESS OTHERWISE STATED.
- PROPOSED TELSTRA LEASE AREA.
- TELSTRA BUILD CONTRACTOR TO CONDUCT U/G SEARCH AND POSITIVELY IDENTIFY ANY U/G ASSET PRIOR ANY EXCAVATION AND CONSTRUCTION ACTIVITY.

**COMPLIANCE BOX**  
COMPLETED AS PER DESIGN   
ALTERATIONS IN RED   
NAME (PRINT) \_\_\_\_\_  
SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



TO BE READ IN CONJUNCTION WITH SHEETS S1, S1-2, S3 & S3-1.

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA07302.01	RA	TR	PRELIMINARY - 30060201W0372 VPL - LTE700 / LTE1800 / WCDMA850	AS	RO	27.11.17	1
WA07302.01	RA	SZ	PRELIMINARY - 30060201W0372 VPL - LTE700 / LTE1800 / WCDMA850	AS	RO	15.05.18	2
WA07302.01	AH	MT	FOR CONSTRUCTION - 30060201W0372 VPL - LTE700 / LTE1800 / LTE2600	AS	RO	02.11.18	3
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**PRELIMINARY**



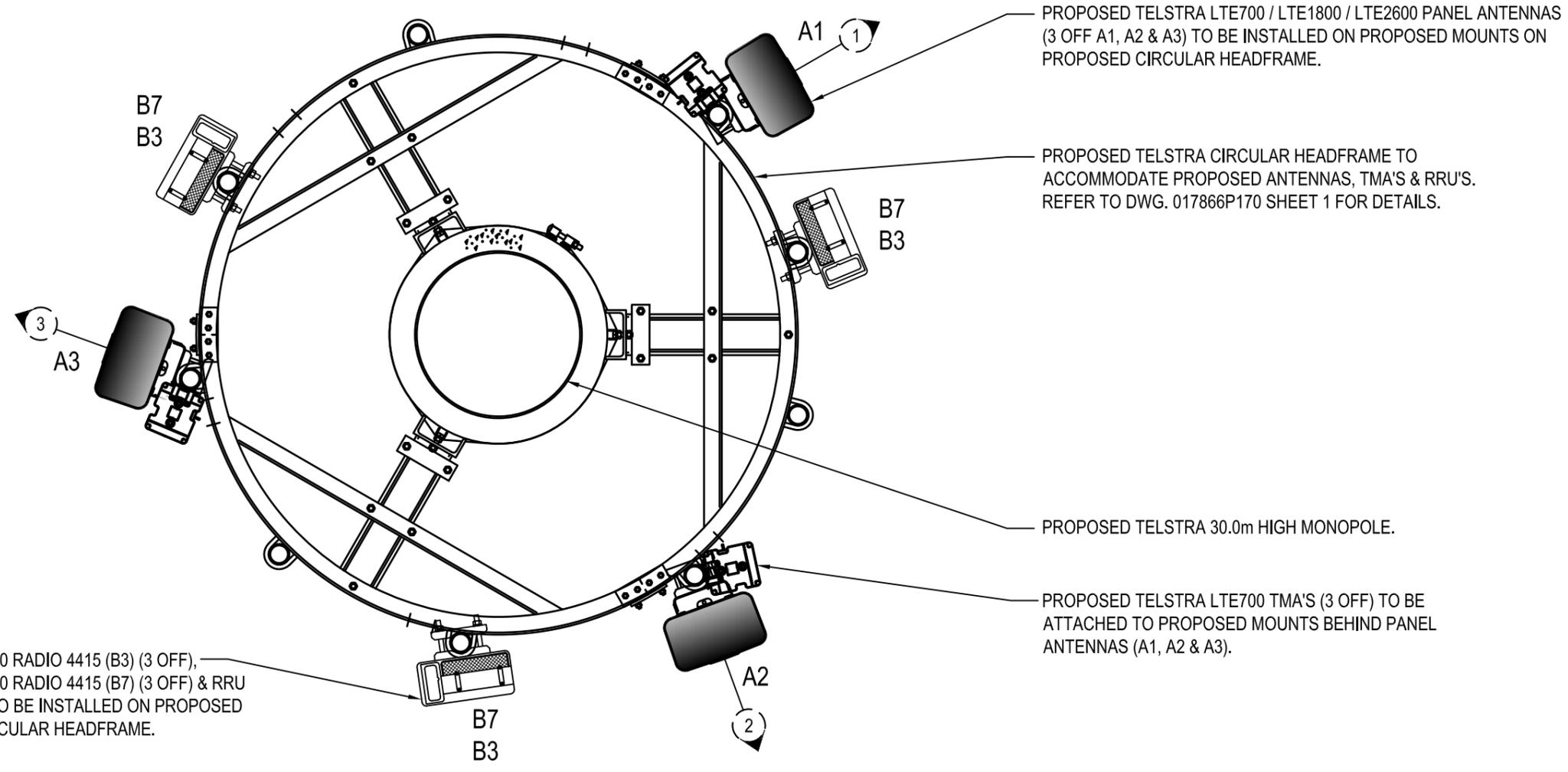
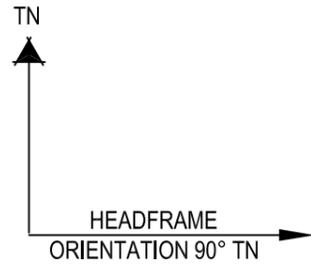
**MOBILE NETWORK SITE 322432**  
**WAGIN TOWN**  
SITE LAYOUT  
7 BALLAGIN STREET, WAGIN, WA 6315

DWG NO. **W108635** SHT NO. S1-1

Dated 25 June 2019  
Cad file: W108635-S1\_PD.DWG

Plot date: 22 March 2019 - 3:19 PM

A  
B  
C  
D  
E  
F



PROPOSED TELSTRA LTE700 / LTE1800 / LTE2600 PANEL ANTENNAS (3 OFF A1, A2 & A3) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED CIRCULAR HEADFRAME.

PROPOSED TELSTRA CIRCULAR HEADFRAME TO ACCOMMODATE PROPOSED ANTENNAS, TMA'S & RRU'S. REFER TO DWG. 017866P170 SHEET 1 FOR DETAILS.

PROPOSED TELSTRA 30.0m HIGH MONOPOLE.

PROPOSED TELSTRA LTE700 TMA'S (3 OFF) TO BE ATTACHED TO PROPOSED MOUNTS BEHIND PANEL ANTENNAS (A1, A2 & A3).

PROPOSED TELSTRA LTE1800 RADIO 4415 (B3) (3 OFF), PROPOSED TELSTRA LTE2600 RADIO 4415 (B7) (3 OFF) & RRU INTERFACE BOXES (3 OFF) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED CIRCULAR HEADFRAME.

### ANTENNA LAYOUT AT EL 29.0m & RRU LAYOUT AT EL 28.9m & 29.9m



**PRELIMINARY**

TO BE READ IN CONJUNCTION WITH SHEETS S1, S1-1, S3 & S3-1.

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA07302.01	RA	TR	PRELIMINARY - 30060201W0372 VPL - LTE700 / LTE1800 / WCDMA850	AS	RO	27.11.17	1
WA07302.01	RA	SZ	PRELIMINARY - 30060201W0372 VPL - LTE700 / LTE1800 / WCDMA850	AS	RO	15.05.18	2
WA07302.01	AH	MT	FOR CONSTRUCTION - 30060201W0372 VPL - LTE700 / LTE1800 / LTE2600	AS	RO	02.11.18	3
WA07302.01	IU	TR	PRELIMINARY - 30060201W0372 VPL - LTE700 / LTE1800 / LTE2600	SZ	RO	17.02.19	4

**Telstra**

**MOBILE NETWORK SITE 322432**

**WAGIN TOWN**

ANTENNA LAYOUT

7 BALLAGIN STREET, WAGIN, WA 6315

**COMPLIANCE BOX**  
 COMPLETED AS PER DESIGN   
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 NAME (PRINT) \_\_\_\_\_  
 SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



Telstra Networks Wireless Program Delivery Template - 017866P02 Issue 12/11/04/2016

Minutes from the Ordinary Meeting of Council

28 May 2019  
ATTACHMENT 1

PROPOSED TELSTRA LTE700 / LTE1800 / LTE2600 PANEL ANTENNAS (3 OFF A1, A2 & A3) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED CIRCULAR HEADFRAME.

PROPOSED TELSTRA LTE1800 RADIO 4415 (B3) (3 OFF), PROPOSED TELSTRA LTE2600 RADIO 4415 (B7) (3 OFF) & RRU INTERFACE BOXES (3 OFF) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED CIRCULAR HEADFRAME.

PROPOSED TELSTRA SIGNS TO BE UV STABLE STICKERS AND FIXED TO REAR OF ALL TELSTRA PANEL ANTENNAS (3 OFF) # 2

PROPOSED TELSTRA CIRCULAR HEADFRAME TO ACCOMMODATE PROPOSED ANTENNAS, TMA'S & RRU'S. REFER TO DWG. 017866P170 SHEET 1 FOR DETAILS.

PROPOSED TELSTRA LTE700 TMA'S (3 OFF) TO BE ATTACHED TO PROPOSED MOUNTS BEHIND PANEL ANTENNAS (A1, A2 & A3).

PROPOSED TELSTRA 30.0m HIGH MONOPOLE.

- ▽ E.L. 30.26m RL 296.26m A.H.D. OVERALL HEIGHT
- ▽ E.L. 30.0m RL 296.0m A.H.D. TOP OF PROPOSED MONOPOLE
- ▽ E.L. 29.9m RL 295.5m A.H.D. C/L PROPOSED TELSTRA LTE2600 RADIO-4415 (B7) (3 OFF)
- ▽ E.L. 29.0m RL 295.0m A.H.D. C/L PROPOSED TELSTRA LTE700 / LTE1800 / LTE2600 PANEL ANTENNAS (3 OFF, A1, A2 & A3) C/L PROPOSED TELSTRA LTE1800 RADIO-4415 (B3) (3 OFF)
- ▽ E.L. 28.2m RL 294.2m A.H.D. C/L PROPOSED TELSTRA RRU INTERFACE JUNCTION BOXES (3 OFF)
- ▽ E.L. 27.75m RL 294.2m A.H.D. C/L PROPOSED TELSTRA LTE700 TMA'S (3 OFF)

- NOTES :**
- ALL FEEDERS ACCESS POINTS ON THE STRUCTURE MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
  - FOR EME SIGNS NOTED AS #X REFER TO 005486 DOCUMENTS FOR DETAILS.

**COMPLIANCE BOX**  
 COMPLETED AS PER DESIGN   
 ALTERATIONS IN RED   
 NAME (PRINT) \_\_\_\_\_  
 SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PROPOSED TELSTRA 450W NEMA 20B CABLE LADDER WITH SUPPORT POST (1 OFF) TO ACCOMMODATE PROPOSED FEEDERS (6 OFF) AND HYBRID CABLES (3 OFF). REFER TO DRAWING 017866P51, 017866P53 & 017866P61 FOR DETAILS.

PROPOSED TELSTRA LTE700 GPS ANTENNA (1 OFF) TO BE INSTALLED ON SHELTER USING STANDARD MOUNT.

PROPOSED TELSTRA SPD BOX INSTALLED UNDER THE CABLE LADDER.

PROPOSED TELSTRA (3.15m x 2.38m) MK4.0 EQUIPMENT SHELTER ON CONCRETE PIERS TO ACCOMMODATE PROPOSED EQUIPMENT.

EXISTING O/H MAINS SUPPLY

PROPOSED TELSTRA POWER DISTRIBUTION BOARD.

PROPOSED SIGN TO BE SECURED TO COMPOUND ACCESS GATE #13

PROPOSED TELSTRA U/G POWER ROUTE (INDICATIVE ONLY).

PROPOSED EMBEDDED 90mm DIAMETER BOLLARDS C/C 2100mm 3 SIDES OF PROPOSED TELSTRA COMPOUND.

PROPOSED TELSTRA P5 POWER PIT (INDICATIVE ONLY).

PROPOSED TELSTRA SHELTER PIERS FOUNDATION. REFER TO 017866P45 FOR DETAILS.

PROPOSED TELSTRA (9.0m x 11.0m) COMPOUND STANDARD SECURITY FENCE WITH 3.0m WIDE DOUBLE ACCESS GATE. REFER TO DRAWING 017866P16 & 017866P18 FOR DETAILS.

EXISTING METER BOARD ON FREESTANDING POWER POLE TO BE UPGRADED TO ACCOMMODATE EXISTING METER AND PROPOSED TELSTRA METER

# 6 PROPOSED SIGN TO BE SECURED AT 1.5m AGL TO MONOPOLE

PROPOSED TELSTRA U/G FIBRE ROUTE (INDICATIVE ONLY).

PROPOSED TELSTRA PAD FOOTING (5.0m x 5.0m) (INDICATIVE ONLY).

▽ E.L. 0.00m RL 266.0m A.H.D. GROUND LEVEL

**NORTH WEST ELEVATION**

SCALE 1:100  
 1m 0 1m 2m 3m 4m 5m SCALE 1:100

**PRELIMINARY**

TO BE READ IN CONJUNCTION WITH SHEETS S1, S1-1, S1-2 & S3-1.

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA07302.01	RA	TR	PRELIMINARY - 30060201W0372 VPL - LTE700 / LTE1800 / WCDMA850	AS	RO	27.11.17	1
WA07302.01	RA	SZ	PRELIMINARY - 30060201W0372 VPL - LTE700 / LTE1800 / WCDMA850	AS	RO	15.05.18	2
WA07302.01	AH	MT	FOR CONSTRUCTION - 30060201W0372 VPL - LTE700 / LTE1800 / LTE2600	AS	RO	02.11.18	3
WA07302.01	IU	TR	PRELIMINARY - 30060201W0372 VPL - LTE700 / LTE1800 / LTE2600	SZ	RO	17.02.19	4



**MOBILE NETWORK SITE 322432**  
**WAGIN TOWN**  
 NORTH WEST ELEVATION  
 7 BALLAGIN STREET, WAGIN, WA 6315

DWG NO. **W108635** SHT NO. S3



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Cad file: W108635-15-PP.DWG 25 June 2019 A3V

TELSTRA ANTENNA CONFIGURATION TABLE

ANTENNA No	ANTENNA TYPE & SIZE H x W x D	ANTENNA ACTION REQUIRED	ANTENNA HEIGHT C/L A.G.L.	ANTENNA BEARING (x°T)	SECTOR NO. & TECHNOLOGY
A1	ARGUS RV4PX310R-V2 PANEL 2533 x 350 x 208mm	INSTALL	29.0m	60°	S1: LTE700
					S1: LTE700
					S1: LTE1800
					S1: LTE1800
					S1: LTE1800
					S1: LTE1800
A2	ARGUS RV4PX310R-V2 PANEL 2533 x 350 x 208mm	INSTALL	29.0m	160°	S2: LTE700
					S2: LTE700
					S2: LTE1800
					S2: LTE1800
					S2: LTE1800
					S2: LTE1800
A3	ARGUS RV4PX310R-V2 PANEL 2533 x 350 x 208mm	INSTALL	29.0m	290°	S3: LTE700
					S3: LTE700
					S3: LTE1800
					S3: LTE1800
					S3: LTE1800
					S3: LTE1800
A200	GPS ANTENNA KRE 101 2082/1 Ø68 x 96	INSTALL	BASE OF GPS 3.0m	0°	-

**COMPLIANCE BOX**  
 COMPLETED AS PER DESIGN   
 ALTERATIONS IN RED   
 NAME (PRINT) \_\_\_\_\_  
 SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**PRELIMINARY**

TO BE READ IN CONJUNCTION WITH SHEETS S1, S1-1, S1-2 & S3.

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA07302.01	RA	TR	PRELIMINARY - 30060201W0372 VPL - LTE700 / LTE1800 / WCDMA850	AS	RO	27.11.17	1
WA07302.01	RA	SZ	PRELIMINARY - 30060201W0372 VPL - LTE700 / LTE1800 / WCDMA850	AS	RO	15.05.18	2
WA07302.01	AH	MT	FOR CONSTRUCTION - 30060201W0372 VPL - LTE700 / LTE1800 / LTE2600	AS	RO	02.11.18	3
WA07302.01	IU	TR	PRELIMINARY - 30060201W0372 VPL - LTE700 / LTE1800 / LTE2600	AS	RO	17.02.19	4

**Telstra**

**MOBILE NETWORK SITE 322432**  
**WAGIN TOWN**  
 ANTENNA CONFIGURATION TABLE  
 7 BALLAGIN STREET, WAGIN, WA 6315



Telstra Networks Wireless Program Delivery Template - 017866P02 Issue 12 11/04/2016



# Environmental EME Report

<b>Location</b>	7 Ballagin St, WAGIN WA 6315		
<b>Date</b>	02/04/2019	<b>RFNSA No.</b>	6315014

## How does this report work?

This report provides a summary of levels of radiofrequency (RF) electromagnetic energy (EME) around the wireless base station at 7 Ballagin St, WAGIN WA 6315. These levels have been calculated by Visionstream using methodology developed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).

A document describing how to interpret this report is available at ARPANSA's website:

[A Guide to the Environmental Report.](#)

## A snapshot of calculated EME levels at this site

There are currently no existing radio systems for this site.

The maximum EME level calculated for the **proposed** changes at this site is

# 2.31%

out of 100% of the public exposure limit, 66 m from the location.

**EME levels with the proposed changes**

Distance from the site	Percentage of the public exposure limit
0-50 m	1.88%
50-100 m	2.31%
100-200 m	1.62%
200-300 m	0.82%
300-400 m	0.42%
400-500 m	0.24%

For additional information please refer to the EME ARPANSA Report annexure for this site which can be found at <http://www.rfnsa.com.au/6315014>.

## Radio systems at the site

This base station currently has equipment for transmitting the services listed under the existing configuration. The proposal would modify the base station to include all the services listed under the proposed configuration.

Carrier	Existing		Proposed	
	Systems	Configuration	Systems	Configuration
<b>Telstra</b>			4G, 5G	LTE700 (proposed), LTE2600 (proposed), LTE1800 (proposed), NR3500 (proposed)

## An in-depth look at calculated EME levels at this site

This table provides calculations of RF EME at different distances from the base station for emissions from existing equipment alone and for emissions from existing equipment and proposed equipment combined. All EME levels are relative to 1.5 m above ground and all distances from the site are in 360° circular bands.

Distance from the site	Existing configuration			Proposed configuration		
	Electric field (V/m)	Power density (mW/m <sup>2</sup> )	Percentage of the public exposure limit	Electric field (V/m)	Power density (mW/m <sup>2</sup> )	Percentage of the public exposure limit
0-50m				8.4	187.22	1.88%
50-100m				9.32	230.28	2.31%
100-200m				7.79	161.079	1.62%
200-300m				5.12	69.49	0.82%
300-400m				3.67	35.64	0.42%
400-500m				2.76	20.27	0.24%

## Calculated EME levels at other areas of interest

This table contains calculations of the maximum EME levels at selected areas of interest, identified through consultation requirements of the [Communications Alliance Ltd Deployment Code C564:2018](#) or other means. Calculations are performed over the indicated height range and include all existing and any proposed radio systems for this site.

### Maximum cumulative EME level for the proposed configuration

Location	Height range	Electric field (V/m)	Power density (mW/m <sup>2</sup> )	Percentage of the public exposure limit
No locations identified				

# MCF Fact Sheets



## Reading the Australian radiation protection and nuclear safety agency EME report

The ARPANSA EME Report has been developed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) to ensure that information about wireless base stations and levels of electromagnetic energy (EME) are clearly provided to interested stakeholders.

An ARPANSA EME Report must be prepared for all new wireless base station installations and for upgrades of existing sites where the Mobile Phone Base Station Deployment Code 2011 requires an ARPANSA EME report. The ARPANSA EME Reports are prepared by the carrier or a consultant on the carrier's behalf. This report is publically accessible via the mobile carrier's national database of all mobile phone sites, the Radio Frequency National site Archive (RFNSA - see [www.rfnsa.com.au](http://www.rfnsa.com.au)).

Mobile phone networks operate by sending radio signals from wireless base station antennas placed in strategic locations to and from mobile phones. These antennas are radio transceivers that transmit and receive electromagnetic energy in a specific surrounding area, much like other two-way radio signals.

*For more information on electromagnetic energy, please refer to the ARPANSA fact sheet "Electromagnetic energy and its effects" found at <http://www.arpansa.gov.au/eme/index.cfm>*

EME is estimated using the mandated ARPANSA EME Report methodology. This methodology produces a predictive report based on site specific information and then adopting uniform assessment criteria. The report provides estimates based on the maximum predicted levels of EME.

The first two headings of the report provide introductory information about how the report is prepared and the EME regulations in relation to wireless base stations.

*For more information about the EME exposure limits, please refer to the Australian Communications and Media Authority (ACMA) fact sheet "Mobile base stations and EME" found at [http://www.acma.gov.au/WEB/STANDARD/pc=PC\\_1750](http://www.acma.gov.au/WEB/STANDARD/pc=PC_1750)*

### Existing Site Radio Systems

This section of the ARPANSA EME Report provides information about any existing mobile telephone or other known wireless systems already operating at the specific location. This would include other carriers' operating systems.

The ARPANSA EME Report predictions take in to account the EME levels of operating systems able to be identified by the carrier at that specific location, so that the EME information provided in the Table of Predicted EME Levels is cumulative information.

### Table of Predicted EME Levels – Existing

This table shows the predicted levels of electromagnetic energy from the existing site. Information about the levels of EME are predicted from beneath the proposed antennas to distances of 500m from the site.

The left side of the table shows the levels calculated in circular "bands" from the site, i.e. from the base to 5m distance, 5m to 50 m distance and so on. For example, if you were interested in the maximum predicted level of EME at a distance of 90m from the site, you would refer to the level in the 50m – 100m band. The level reported in each band is the maximum level that will occur in that band.

The right side of the table provides information about the predicted levels of EME. The information is expressed as a percentage of the Australian Government's mandated ARPANSA Standard (RPS3). This Standard provides protection for all people (including children, the infirm and the elderly) for assumed exposure 24 hours a day, 7 days a week.

The levels are predicted at interval distances from the mobile phone base station at a height of 1.5m above the ground. This table assumes that the ground level is flat. Appendix A of the EME Report may provide further information if there is a significant variation in the ground level from the site.



# MCF Fact Sheets



## Existing and proposed radio systems

This section details the existing radio systems and provides further detail about the proposed radio systems. It should be noted that this section is used when there are existing systems, rather than new facilities where there are no existing base station equipment.

## Proposed radio systems

This section provides details about the operating systems that the carrier intends to install at the site. It should be noted that this section is used when there is no existing base station equipment at the site.

This information is usually expressed in terms of the identified frequency band at which the systems will operate. (E.g.) Wideband CDMA 2100 – WCDMA2100

*For more information on radio frequencies and systems, please refer to the ARPANSA fact sheet "About mobile phone networks" found at <http://www.arpansa.gov.au/eme/index.cfm>*

## Table of predicted EME levels – proposed

This table provides calculations of the predicted levels of electromagnetic energy from the proposed site. This includes both the existing and the proposed installations.

The left side of the table shows levels calculated in circular "bands" from the site, i.e. from the base to 5m distance, 5m to 50 m distance and so on. For example, if you were interested in the maximum predicted level of EME at a distance of 90m from the site, you would refer to the level in the 50m – 100m band. The level reported in each band is the maximum level that will occur in that band, at a height of 1.5m above ground level

The right side of the table provides information about the predicted levels of EME from any existing radio transceiver equipment and the proposed equipment. The information is expressed as a percentage of the Australian Government mandated ARPANSA Standard (RPS3). This Standard provides protection for all people (including children, the infirm and the elderly) for assumed exposure 24 hours a day, 7 days a week.

The levels are calculated uniformly out to a distance of 500m from the base station at a height of 1.5m above the ground. This table assumes that the ground level is flat. Appendix A of the EME Report may provide further information if there is a significant variation in the ground level from the site.

The bottom of the table highlights the maximum predicted **cumulative** EME level from the site. It provides information about the maximum predicted level and the actual distance from the site at which it occurs.

The predicted cumulative levels of EME do not include any predictions from other equipment on the site other than wireless base station antennas.

## Summary – Proposed Radio Systems

This section provides a statement about the maximum level of EME for the proposed site expressed as a percentage of the mandatory public exposure limits.

## Appendix A: Other areas of interest

This section of the report provides information on specific locations which may be considered as an "area of interest" in relation to the proposed facility. This would include areas identified as community sensitive locations as defined in the Deployment Code consultation plan, and any other specific locations of interest to stakeholders and could be areas which may be affected by differing topography i.e. when the land is not flat.

Mobile phone carriers are required to consider areas of interest as part of their planning and consultation process. The ARPANSA EME Report can provide information about predicted levels of EME at certain identified locations such as schools, child care centres and residential addresses. Appendix A allows for up to 5 locations to be included in the report.

This section of the report can also provide predictions for situations such as land sloping upward away from the base station or for differing building heights.

For example, a primary school may be located 205m away from the base station. The report can be prepared so that the location of the school is expressed by its distance from the base station, and the predicted level of EME at that specific location is calculated and shown in Appendix A.

Similarly, if a 3 storey building is located 50m from the base station, the maximum EME levels can be predicted at an estimated height on the façade of the building, such as the balcony on the second floor. If the building was on ground level higher than the mobile phone base station, the calculations can be adjusted accordingly.

## Summary

The ARPANSA EME Report is an important tool for providing the community with information about estimated levels of EME from wireless base stations. It is prepared by mobile phone carriers as part of the process for deploying mobile phone base stations.

Each report is prepared on a site specific basis following a methodology developed by ARPANSA. For more information about the methodology, please refer to the ARPANSA Fact sheet "Understanding the ARPANSA EME Report" found at <http://www.arpansa.gov.au/emereports/explanation.cfm>

If you have any questions about site specific reports, please refer them directly to the relevant carrier.

For more information about EME, the Australian Communications and Media Authority have a web site specifically focussing on this issue "Mobile phone towers and EME: information for Communities and Councils" which can be found at <http://emr.acma.gov.au/>

# MCF Fact Sheets



## Mobile Base Stations and Health

For many of us, mobile phones are an essential part of everyday life. It's the most convenient way to stay connected to people and online information.

In order to work, our phones and wireless broadband devices connect to a network of mobile base stations. You can see antennas and base station equipment in many different places, including building rooftops, roadside poles, and at community facilities.

The mobile phone carriers (Telstra, Optus and Vodafone Hutchison Australia) are responsible for installing and upgrading their base station networks.

These are some of the answers to questions that are frequently asked about mobile networks and safety.

### ***I have heard there's a new base station proposed in my suburb. Are they safe?***

Like many other things, base stations are subject to a safety standard regulated by the Australian Federal Government. The regulations cover lots of radio services including AM and FM radio, police, fire and ambulance communications as well as mobile phones, wireless devices and mobile base stations. Mobile base stations must comply with these regulations and information on the compliance and emission levels can be found on the national site database at [www.rfnsa.com.au](http://www.rfnsa.com.au) for each site.

### ***Who sets the safety standard?***

A government organisation called ARPANSA (Australian Radiation Protection and Nuclear Safety Agency) set the safety standard after careful analysis of national and international scientific studies. The standard is based on guidelines recommended by the World Health Organization (WHO).

### ***What about the increase in wireless laptops and other devices? Does that change the safety of a base station?***

As technology evolves and equipment is updated, the fundamental safety regulations must still be met. So, as we saw analogue technology make way for 2G, 3G and now 4<sup>th</sup> Generation mobile technologies such as LTE (Long Term Evolution), and other high speed data technologies emerging, the safety requirements stay the same – the

Standard is relevant for the radio frequency range that phones and other devices use, regardless of the technology.

### ***What about the effect on children?***

The safety standard is set at a level that protects everyone, including children and the elderly.

### ***What do the experts say?***

The WHO has a number of fact sheets about mobile phones and health available on their website. In the "[Base Stations and Wireless Networks](#)" fact sheet, the WHO states "*Considering the very low exposure levels and research results collected to date, there is no convincing scientific evidence that the weak radio frequency (RF) signals from base stations and wireless networks cause adverse health effects*".

<http://www.who.int/mediacentre/factsheets/fs304/en/index.html>

Similarly ARPANSA's latest factsheet updated in 2012 "Mobile Telephone Communications Antennas and Health Effects" concludes that "*No adverse health effects are expected from continuous exposure to the RF radiation emitted by the antennas on mobile telephone base station towers*".

[http://www.arpansa.gov.au/radiationprotection/factsheets/is\\_antenna.cfm](http://www.arpansa.gov.au/radiationprotection/factsheets/is_antenna.cfm)

### ***Where can I get more information?***

Independent information can be obtained from:

- Australian Radiation Protection and Nuclear Safety Agency (ARPANSA)  
Ph: 03 9433 2211  
[www.arpansa.gov.au](http://www.arpansa.gov.au)
- World Health Organization:  
<http://www.who.int/peh-emf/en/>

Additional information can be obtained from:

- Mobile Carriers Forum  
Ph: (02) 6295 8191  
[www.mcf.amta.org.au](http://www.mcf.amta.org.au)
- EMF Explained web site  
[www.emfexplained.info](http://www.emfexplained.info)

Revised April 2013





# EPBC Act Protected Matters Report

This report provides general guidance on matters of national environmental significance and other matters protected by the EPBC Act in the area you have selected.

Information on the coverage of this report and qualifications on data supporting this report are contained in the caveat at the end of the report.

Information is available about [Environment Assessments](#) and the EPBC Act including significance guidelines, forms and application process details.

Report created: 29/05/18 13:19:37

[Summary](#)

[Details](#)

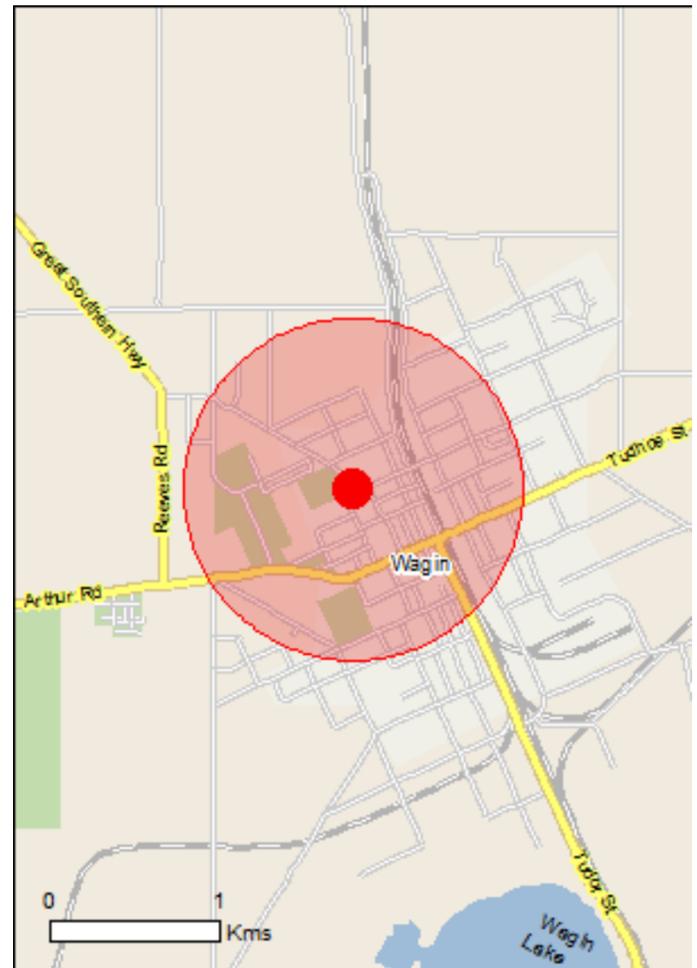
[Matters of NES](#)

[Other Matters Protected by the EPBC Act](#)

[Extra Information](#)

[Caveat](#)

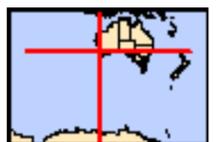
[Acknowledgements](#)



This map may contain data which are ©Commonwealth of Australia (Geoscience Australia), ©PSMA 2010

[Coordinates](#)

Buffer: 1.0Km



# Summary

## Matters of National Environmental Significance

This part of the report summarises the matters of national environmental significance that may occur in, or may relate to, the area you nominated. Further information is available in the detail part of the report, which can be accessed by scrolling or following the links below. If you are proposing to undertake an activity that may have a significant impact on one or more matters of national environmental significance then you should consider the [Administrative Guidelines on Significance](#).

<a href="#">World Heritage Properties:</a>	None
<a href="#">National Heritage Places:</a>	None
<a href="#">Wetlands of International Importance:</a>	None
<a href="#">Great Barrier Reef Marine Park:</a>	None
<a href="#">Commonwealth Marine Area:</a>	None
<a href="#">Listed Threatened Ecological Communities:</a>	1
<a href="#">Listed Threatened Species:</a>	10
<a href="#">Listed Migratory Species:</a>	6

## Other Matters Protected by the EPBC Act

This part of the report summarises other matters protected under the Act that may relate to the area you nominated. Approval may be required for a proposed activity that significantly affects the environment on Commonwealth land, when the action is outside the Commonwealth land, or the environment anywhere when the action is taken on Commonwealth land. Approval may also be required for the Commonwealth or Commonwealth agencies proposing to take an action that is likely to have a significant impact on the environment anywhere.

The EPBC Act protects the environment on Commonwealth land, the environment from the actions taken on Commonwealth land, and the environment from actions taken by Commonwealth agencies. As heritage values of a place are part of the 'environment', these aspects of the EPBC Act protect the Commonwealth Heritage values of a Commonwealth Heritage place. Information on the new heritage laws can be found at <http://www.environment.gov.au/heritage>

A [permit](#) may be required for activities in or on a Commonwealth area that may affect a member of a listed threatened species or ecological community, a member of a listed migratory species, whales and other cetaceans, or a member of a listed marine species.

<a href="#">Commonwealth Land:</a>	1
<a href="#">Commonwealth Heritage Places:</a>	1
<a href="#">Listed Marine Species:</a>	10
<a href="#">Whales and Other Cetaceans:</a>	None
<a href="#">Critical Habitats:</a>	None
<a href="#">Commonwealth Reserves Terrestrial:</a>	None
<a href="#">Commonwealth Reserves Marine:</a>	None

## Extra Information

This part of the report provides information that may also be relevant to the area you have nominated.

<a href="#">State and Territory Reserves:</a>	None
<a href="#">Regional Forest Agreements:</a>	None
<a href="#">Invasive Species:</a>	13
<a href="#">Nationally Important Wetlands:</a>	None
<a href="#">Key Ecological Features (Marine)</a>	None

# Details

## Matters of National Environmental Significance

### Listed Threatened Ecological Communities

[\[ Resource Information \]](#)

For threatened ecological communities where the distribution is well known, maps are derived from recovery plans, State vegetation maps, remote sensing imagery and other sources. Where threatened ecological community distributions are less well known, existing vegetation maps and point location data are used to produce indicative distribution maps.

Name	Status	Type of Presence
<a href="#">Eucalypt Woodlands of the Western Australian Wheatbelt</a>	Critically Endangered	Community likely to occur within area

### Listed Threatened Species

[\[ Resource Information \]](#)

Name	Status	Type of Presence
------	--------	------------------

#### Birds

<a href="#">Calidris ferruginea</a> Curlew Sandpiper [856]	Critically Endangered	Species or species habitat may occur within area
---	-----------------------	--

<a href="#">Calyptorhynchus banksii naso</a> Forest Red-tailed Black-Cockatoo, Karrak [67034]	Vulnerable	Species or species habitat may occur within area
--	------------	--

<a href="#">Calyptorhynchus latirostris</a> Carnaby's Cockatoo, Short-billed Black-Cockatoo [59523]	Endangered	Breeding likely to occur within area
--	------------	--------------------------------------

<a href="#">Leipoa ocellata</a> Malleefowl [934]	Vulnerable	Species or species habitat may occur within area
---	------------	--

<a href="#">Pezoporus occidentalis</a> Night Parrot [59350]	Endangered	Species or species habitat may occur within area
--	------------	--

#### Mammals

<a href="#">Dasyurus geoffroii</a> Chuditch, Western Quoll [330]	Vulnerable	Species or species habitat may occur within area
---	------------	--

<a href="#">Phascogale calura</a> Red-tailed Phascogale, Red-tailed Wambenger, Kenngoor [316]	Vulnerable	Species or species habitat known to occur within area
--	------------	---

#### Plants

<a href="#">Adenanthos pungens subsp. effusus</a> Sprawling Spiky Adenanthos [10742]	Endangered	Species or species habitat may occur within area
---	------------	--

<a href="#">Banksia oligantha</a> Wagin Banksia [20697]	Endangered	Species or species habitat known to occur within area
--	------------	---

<a href="#">Roycea pycnophylloides</a> Saltmat [21161]	Endangered	Species or species habitat likely to occur within area
---	------------	--

**Listed Migratory Species**[\[ Resource Information \]](#)

Minutes from the Ordinary Meeting of Council

18 May 2019

\* Species is listed under a different scientific name on the EPBC Act - Threatened Species list.

Name	Threatened	Type of Presence
<b>Migratory Marine Birds</b>		
<a href="#">Apus pacificus</a>		
Fork-tailed Swift [678]		Species or species habitat likely to occur within area
<b>Migratory Terrestrial Species</b>		
<a href="#">Motacilla cinerea</a>		
Grey Wagtail [642]		Species or species habitat may occur within area
<b>Migratory Wetlands Species</b>		
<a href="#">Actitis hypoleucos</a>		
Common Sandpiper [59309]		Species or species habitat may occur within area
<a href="#">Calidris acuminata</a>		
Sharp-tailed Sandpiper [874]		Species or species habitat may occur within area
<a href="#">Calidris ferruginea</a>		
Curlew Sandpiper [856]	Critically Endangered	Species or species habitat may occur within area
<a href="#">Calidris melanotos</a>		
Pectoral Sandpiper [858]		Species or species habitat may occur within area

**Other Matters Protected by the EPBC Act****Commonwealth Land**[\[ Resource Information \]](#)

The Commonwealth area listed below may indicate the presence of Commonwealth land in this vicinity. Due to the unreliability of the data source, all proposals should be checked as to whether it impacts on a Commonwealth area, before making a definitive decision. Contact the State or Territory government land department for further information.

Name
Commonwealth Land -

**Commonwealth Heritage Places**[\[ Resource Information \]](#)

Name	State	Status
<b>Historic</b>		
<a href="#">ABC Regional Radio Studio</a>	WA	Listed place

**Listed Marine Species**[\[ Resource Information \]](#)

\* Species is listed under a different scientific name on the EPBC Act - Threatened Species list.

Name	Threatened	Type of Presence
<b>Birds</b>		
<a href="#">Actitis hypoleucos</a>		
Common Sandpiper [59309]		Species or species habitat may occur within area
<a href="#">Apus pacificus</a>		
Fork-tailed Swift [678]		Species or species habitat likely to occur within area
<a href="#">Ardea alba</a>		
Great Egret, White Egret [59541]		Species or species habitat likely to occur within area
<a href="#">Ardea ibis</a>		
Cattle Egret [59542]		Species or species habitat may occur within area
<a href="#">Calidris acuminata</a>		
Sharp-tailed Sandpiper [874]		Species or species habitat may occur within area

[Calidris ferruginea](#)

Curlew Sandpiper [856]

Critically Endangered

Species or species habitat may occur within area

[Calidris melanotos](#)

Pectoral Sandpiper [858]

Species or species habitat may occur within area

[Haliaeetus leucogaster](#)

White-bellied Sea-Eagle [943]

Species or species habitat may occur within area

[Merops ornatus](#)

Rainbow Bee-eater [670]

Species or species habitat may occur within area

[Motacilla cinerea](#)

Grey Wagtail [642]

Species or species habitat may occur within area

## Extra Information

### Invasive Species

### [ Resource Information ]

Weeds reported here are the 20 species of national significance (WoNS), along with other introduced plants that are considered by the States and Territories to pose a particularly significant threat to biodiversity. The following feral animals are reported: Goat, Red Fox, Cat, Rabbit, Pig, Water Buffalo and Cane Toad. Maps from Landscape Health Project, National Land and Water Resources Audit, 2001.

Name	Status	Type of Presence
<b>Birds</b>		
Columba livia Rock Pigeon, Rock Dove, Domestic Pigeon [803]		Species or species habitat likely to occur within area
Streptopelia senegalensis Laughing Turtle-dove, Laughing Dove [781]		Species or species habitat likely to occur within area
<b>Mammals</b>		
Canis lupus familiaris Domestic Dog [82654]		Species or species habitat likely to occur within area
Felis catus Cat, House Cat, Domestic Cat [19]		Species or species habitat likely to occur within area
Mus musculus House Mouse [120]		Species or species habitat likely to occur within area
Oryctolagus cuniculus Rabbit, European Rabbit [128]		Species or species habitat likely to occur within area
Sus scrofa Pig [6]		Species or species habitat likely to occur

Vulpes vulpes  
Red Fox, Fox [18]

Species or species habitat likely to occur within area

**Plants**

Asparagus asparagoides  
Bridal Creeper, Bridal Veil Creeper, Smilax, Florist's Smilax, Smilax Asparagus [22473]

Species or species habitat likely to occur within area

Carrichtera annua  
Ward's Weed [9511]

Species or species habitat may occur within area

Cenchrus ciliaris  
Buffel-grass, Black Buffel-grass [20213]

Species or species habitat may occur within area

Chrysanthemoides monilifera  
Bitou Bush, Boneseed [18983]

Species or species habitat may occur within area

Tamarix aphylla  
Athel Pine, Athel Tree, Tamarisk, Athel Tamarisk, Athel Tamarix, Desert Tamarisk, Flowering Cypress, Salt Cedar [16018]

Species or species habitat likely to occur within area

# Caveat

The information presented in this report has been provided by a range of data sources as acknowledged at the end of the report.

This report is designed to assist in identifying the locations of places which may be relevant in determining obligations under the Environment Protection and Biodiversity Conservation Act 1999. It holds mapped locations of World and National Heritage properties, Wetlands of International and National Importance, Commonwealth and State/Territory reserves, listed threatened, migratory and marine species and listed threatened ecological communities. Mapping of Commonwealth land is not complete at this stage. Maps have been collated from a range of sources at various resolutions.

Not all species listed under the EPBC Act have been mapped (see below) and therefore a report is a general guide only. Where available data supports mapping, the type of presence that can be determined from the data is indicated in general terms. People using this information in making a referral may need to consider the qualifications below and may need to seek and consider other information sources.

For threatened ecological communities where the distribution is well known, maps are derived from recovery plans, State vegetation maps, remote sensing imagery and other sources. Where threatened ecological community distributions are less well known, existing vegetation maps and point location data are used to produce indicative distribution maps.

Threatened, migratory and marine species distributions have been derived through a variety of methods. Where distributions are well known and if time permits, maps are derived using either thematic spatial data (i.e. vegetation, soils, geology, elevation, aspect, terrain, etc) together with point locations and described habitat; or environmental modelling (MAXENT or BIOCLIM habitat modelling) using point locations and environmental data layers.

Where very little information is available for species or large number of maps are required in a short time-frame, maps are derived either from 0.04 or 0.02 decimal degree cells; by an automated process using polygon capture techniques (static two kilometre grid cells, alpha-hull and convex hull); or captured manually or by using topographic features (national park boundaries, islands, etc). In the early stages of the distribution mapping process (1999-early 2000s) distributions were defined by degree blocks, 100K or 250K map sheets to rapidly create distribution maps. More reliable distribution mapping methods are used to update these distributions as time permits.

Only selected species covered by the following provisions of the EPBC Act have been mapped:

- migratory and
- marine

The following species and ecological communities have not been mapped and do not appear in reports produced from this database:

- threatened species listed as extinct or considered as vagrants
- some species and ecological communities that have only recently been listed
- some terrestrial species that overfly the Commonwealth marine area
- migratory species that are very widespread, vagrant, or only occur in small numbers

The following groups have been mapped, but may not cover the complete distribution of the species:

- non-threatened seabirds which have only been mapped for recorded breeding sites
- seals which have only been mapped for breeding sites near the Australian continent

Such breeding sites may be important for the protection of the Commonwealth Marine environment.

## Coordinates

-33.3064 117.34014

# Acknowledgements

This database has been compiled from a range of data sources. The department acknowledges the following custodians who have contributed valuable data and advice:

- [-Office of Environment and Heritage, New South Wales](#)
- [-Department of Environment and Primary Industries, Victoria](#)
- [-Department of Primary Industries, Parks, Water and Environment, Tasmania](#)
- [-Department of Environment, Water and Natural Resources, South Australia](#)
- [-Department of Land and Resource Management, Northern Territory](#)
- [-Department of Environmental and Heritage Protection, Queensland](#)
- [-Department of Parks and Wildlife, Western Australia](#)
- [-Environment and Planning Directorate, ACT](#)
- [-Birdlife Australia](#)
- [-Australian Bird and Bat Banding Scheme](#)
- [-Australian National Wildlife Collection](#)
- Natural history museums of Australia
- [-Museum Victoria](#)
- [-Australian Museum](#)
- [-South Australian Museum](#)
- [-Queensland Museum](#)
- [-Online Zoological Collections of Australian Museums](#)
- [-Queensland Herbarium](#)
- [-National Herbarium of NSW](#)
- [-Royal Botanic Gardens and National Herbarium of Victoria](#)
- [-Tasmanian Herbarium](#)
- [-State Herbarium of South Australia](#)
- [-Northern Territory Herbarium](#)
- [-Western Australian Herbarium](#)
- [-Australian National Herbarium, Canberra](#)
- [-University of New England](#)
- [-Ocean Biogeographic Information System](#)
- [-Australian Government, Department of Defence Forestry Corporation, NSW](#)
- [-Geoscience Australia](#)
- [-CSIRO](#)
- [-Australian Tropical Herbarium, Cairns](#)
- [-eBird Australia](#)
- [-Australian Government – Australian Antarctic Data Centre](#)
- [-Museum and Art Gallery of the Northern Territory](#)
- [-Australian Government National Environmental Science Program](#)
- [-Australian Institute of Marine Science](#)
- [-Reef Life Survey Australia](#)
- [-American Museum of Natural History](#)
- [-Queen Victoria Museum and Art Gallery, Inveresk, Tasmania](#)
- [-Tasmanian Museum and Art Gallery, Hobart, Tasmania](#)
- Other groups and individuals

The Department is extremely grateful to the many organisations and individuals who provided expert advice and information on numerous draft distributions.

Please feel free to provide feedback via the [Contact Us](#) page.

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**13.5 DEVELOPMENT APPLICATION – PROPOSED CHANGE OF USE FROM ‘RESTAURANT / CAFÉ’ AND ‘BULKY GOODS SHOWROOM’ TO SHOP TUDHOE STREET, WAGIN**

PROPONENT:	Brockwell Investments Pty Ltd under authority from East Fleet Holdings Pty Ltd & Mrs Lucy Mercuri on behalf of Mr Domenic S. Mercuri (Landowners)
OWNER:	Mrs Lucy Mercuri on behalf of Mr Domenic S. Mercuri (Landowners)
LOCATION/ADDRESS:	Lots 31 & 400 (No.s 30 & 32 Tudhoe Street, Wagin)
AUTHOR OF REPORT:	Mr Joe Douglas – Consultant Town Planner (Exurban Rural & Regional Planning)
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	22 <sup>nd</sup> May 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LP.NO.3, A35 & A132
ATTACHMENTS:	Letter from Proponent and Application for Development Approval

**SUMMARY**

This report recommends that a development application submitted by Brockwell Investments Pty Ltd under authority from East Fleet Holdings Pty Ltd & Mrs Lucy Mercuri on behalf of Mr Domenic S. Mercuri (Landowners) to change the current approved use of Lots 31 & 400 (Nos.30 & 32) Tudhoe Street, Wagin from ‘Restaurant / Café’ and ‘Bulky Goods Showroom’ to ‘Shop’ including installation of associated advertising signage be approved subject to conditions.

**BACKGROUND**

Brockwell Investments Pty Ltd, under authority from East Fleet Holdings Pty Ltd & Mrs Lucy Mercuri on behalf of Mr Domenic S. Mercuri (Landowners), have submitted a development application seeking Council’s approval to change the current approved use of Lots 31 & 400 (Nos.30 & 32) Tudhoe Street, Wagin from ‘Restaurant / Café’ and ‘Bulky Goods Showroom’ to ‘Shop’ including the installation of new advertising signage. Full details of the application including supporting documentation and plans are provided in Attachment 1.

Council should note the applicant is seeking Council’s development approval to change the current approved use of the abovementioned properties to provide for the relocation of the existing IGA Express store located at No.64 Tudhoe Street (corner Tudor Street), Wagin.

Lots 31 and 400 are located centrally in the Wagin townsite’s designated commercial precinct, comprise a total combined area of approximately 1,518m<sup>2</sup> and contain two immediately adjoining single storey buildings that have been developed and used for commercial purposes for many years (i.e. a ‘Bulky Goods Showroom’ being the former ‘Betta Home Living’ store on Lot 31 and ‘Restaurant / Café’ being the former ‘Lamb Shank Café’ on Lot 400). It is significant to note the existing buildings on the land are not included in the State Heritage Register of the Shire of Wagin Heritage List.





*Location & Lot Configuration Plan (Source: Landgate)*

The subject land has direct frontage and access to Tudhoe Street along its northern boundary, Usil Lane along its western boundary and Blythe Lane along its southern boundary. All service vehicle access to the land is obtained via a suitable width driveway along its Blythe Lane frontage which is a local road under the care, control and management of the Shire of Wagin. Provision has also been made for a limited amount of on-site parking at the rear of Lot 400 with the majority of parking accommodated in public parking areas along or immediately adjacent to Tudhoe Street and Usil Lane.

Immediately adjoining and other nearby land uses are essentially commercial in nature with the exception of an off-street public parking area on the north side of Tudhoe Street (i.e. Nos.15 to 19 Tudhoe Street) which has been developed by the Shire to accommodate the parking demand generated by existing businesses in the town centre area.

#### COMMENT

Lots 31 and 400 are classified 'Commercial' zone under the Shire of Wagin Local Planning Scheme No.2 (LPS2).

Under the terms of Clause 16(2)(b) of LPS2 the following objectives are applicable to the development and/or use of any land classified 'Commercial' zone:

- i) *The Commercial zone is to be used for retail shopping, sales, hotels, offices, professional suites, restaurants and other business oriented uses; and*
- ii) *Other uses listed in Table 2 may be permitted at the discretion of the local government if they are considered to be an integral part of the commercial environment and where the local government is satisfied that they will benefit the community and not result in being a nuisance.*

The use class 'shop' is listed in the Zoning Table of LPS2 as being permitted on any land classified 'Commercial' zone if it complies with the relevant development standards and requirements prescribed in LPS2.

The application has been assessed with due regard for all relevant elements of the Shire's local planning framework including LPS2 and the Deemed Provisions of the *Planning and*

*Development (Local Planning Schemes) Regulations 2015.* This assessment has confirmed the proposal is consistent with the objectives of the land's current 'Commercial' zoning classification and the majority of the relevant development standards and requirements and is therefore considered unlikely to give rise to any land use conflicts or visual amenity impacts as it applies to the future proposed advertising signage.

Notwithstanding this general conclusion, Council should note the proposal does not comply with the minimum on-site parking standards prescribed in Table 4 of LPS2. Under the terms of Table 4 any proposed 'shop' use is required to provide one (1) on-site parking bay for every 15m<sup>2</sup> of gross building floor area. In this case the total gross floor area of the two buildings proposed to be used is 1,227m<sup>2</sup> meaning a total of 82 on-site parking bays are required to be provided to satisfy the specific requirements of LPS2.

Despite the proposal's non-compliance with the on-site parking standards prescribed in LPS2, clause 32(2) of LPS2 affords Council the discretion to approve a development application that does not comply with any specific site or development requirement. In this particular instance the reporting officer has concluded there is scope for Council to exercise discretion and approve the application despite the on-site parking shortfall for the following reasons:

- i) The parking standards prescribed in LPS2 are based upon anticipated demand during peak periods in major urban centres which are not necessarily suited to small country towns like Wagin which have much smaller populations;
- ii) The existing approved IGA Express store at No.64 Tudhoe Street (corner Tudor Street) is located on a lot comprising a total area of only 493m<sup>2</sup>. The building on the land covers the entire site with no provision made for any on-site vehicle access or parking, all of which has been accommodated in public parking areas located adjacent to the site on Tudhoe and Tudor Street without giving rise to any known traffic safety, parking or general amenity issues in the immediate locality;
- iii) The off-site parking available in the immediate vicinity of the proposed new IGA Express store at Nos.30 & 32 Tudhoe Street is conveniently located and easily accessible from the local road network with a greater number of bays available to accommodate the parking demand likely to be generated, particularly during peak trading periods;
- iv) With extended retail trading hours there is more opportunity for the local community to attend the store during non-peak times which reduces demand pressures on the local road network and available parking facilities; and
- v) The on-site parking shortfall is considered unlikely to compromise traffic flows and safety.

In light of the above findings it is concluded the proposal for Lot 1 is generally consistent with the aims and objectives of the Shire's local planning framework and is therefore unlikely to have any significant negative impact on the general amenity, character, functionality and safety of the immediate locality if implemented and managed appropriately. As such it is recommended Council exercise its discretion and approve the application subject to compliance with a number of conditions to ensure it proceeds in an orderly and proper manner.

### STATUTORY ENVIRONMENT

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Wagin Local Planning Scheme No.2



### POLICY IMPLICATIONS

Nil

### COMMUNITY CONSULTATION

Not required or deemed necessary. Discussions were however held with Mr Cliff Brockwell of Brockwell Investments Pty Ltd during formulation and assessment of the development application to clarify various aspects of the proposal including the specific standards and requirements of the Shire's local planning framework.

### FINANCIAL IMPLICATIONS

There are no known financial implications arising from the proposal in excess of officer time and associated administrative costs. All costs associated with the proposed development, including the relevant development application fee of \$295.00 which has already been paid, are the responsibility of and will be met by the proponent Brockwell Investments Pty Ltd.

### STRATEGIC IMPLICATIONS

*Shire of Wagin Strategic Community Plan 2015-2025* – The proposal for Lot 1 is considered to be consistent with the aims and objectives of the Shire's Strategic Community Plan as it applies to the following:

- Economic Development:
  - *Support the development of diverse commercial properties to support the attraction and retention of small business and housing of key workers in the region.*
- Council Leadership:
  - *Support for business growth and related infrastructure through consultation, grants and incentives.*
  - *Promote Wagin as a business friendly town.*

### VOTING REQUIREMENTS

Simple majority required.

**4027 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. G K B West

That the development application submitted by Brockwell Investments Pty Ltd under authority from East Fleet Holdings Pty Ltd & Mrs Lucy Mercuri on behalf of Mr Domenic S. Mercuri (Landowners) to change the current approved use of Lots 31 & 400 (Nos.30 & 32) Tudhoe Street, Wagin from 'Restaurant / Café' and 'Bulky Goods Showroom' to 'Shop' including installation of associated advertising signage be **APPROVED** subject to compliance with the following conditions and advice notes:

Conditions

1. The proposed development shall be undertaken in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
3. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the proposed development is not completed within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the proposed development shall not be carried out without the further approval of Council having first being sought and obtained.
4. All new advertising signage to be installed on the front façade of the buildings shall be maintained so their visual appearance does not detract from the visual amenity of the buildings or the immediate locality. Where, in the opinion of Council, an approved advertising sign has been permitted to deteriorate to a point where it becomes unsightly and ceases to be effective for the purpose for which it was erected or displayed, the Shire's Chief Executive Officer may by notice in writing require the advertiser and/or landowner to repair, repaint or otherwise restore the advertisement or remove the advertisement in its entirety and undertake any necessary site remediation works to the standard/s specified in the notice.
5. Any floodlights / security lights to be installed are not to be positioned or operated in such manner as to cause the light source to be directly visible to the travelling public or adjoining properties or cause annoyance to the surrounding area.
6. Any solid waste generated by the approved use of the land shall be managed and disposed of at an appropriate, suitably approved landfill site.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wagin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant and landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
4. The proposed development is required to comply in all respects with the National Construction Code of Australia as applicable. Plans and specifications which reflect these requirements must be submitted to the Shire with the required building permit application.

5. No construction works shall commence on the land prior to 7am without the Shire's written approval. No construction works are permitted on Sundays or Public Holidays.
6. The applicant is reminded of their obligation to ensure compliance with the specific standards and requirements of the *Health (Miscellaneous Provisions) Act 1911* and all associated regulations including the *Health (Public Buildings) Regulations 1992* and *Shire of Wagin Health Local Law 2001* (as amended) where applicable.
7. The proposed use shall comply in all respects with the *Food Act 2008* where applicable and operate only once notification and registration of any food business has been received and approved by the Shire's Environmental Health Officer, and a Certificate of Registration and Notification has been granted.
8. The proposed use shall comply in all respects with the specific standards and requirements of the *Australia New Zealand Food Standards Code*, and in particular Chapter 3: Food Safety Standards (Australia only) where applicable.
9. The final internal layout plan, elevations and surface coverings for any proposed food preparation or commercial kitchen in the existing building/s on the land are subject to final approval by the Shire's Environmental Health Officer and Building Surveyor.
10. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
11. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wagin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.
12. If the applicant/landowners are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

Carried 8/0

To whom it may concern,

Re Application for development proposal for

30 Tudhoe and 32 Tudhoe st Wagin

Car parking;

Previously 2 retail outlets were operated from these premises to which parking was deemed sufficient. There is also a new car park adjacent to the mentioned premises recently made available to the public. There are numerous bays at the front of the store on Tudhoe st and to the side of the stores on Usil lane.

The hours of operation will continue to be the same as the existing iga store ie 7am – 7pm 7 days a week with public holiday hrs being 10am to 4pm.

We expect employment levels to be set at aprox 18 casual staff and 2 full time staff which is similar to our existing store.

The delivery vehicles expected at the premises are aprox 8t rigids that deliver our milk and small goods. These vehicles have rear load lifts and will unload at the 6m door facing ursil lane. Generally these vehicles unload between 9.30 and 2pm.

Lot 32 (old lambshank cafe) has a total building space of 338m2

Lot 30 (Old betta electrical store) has a total building space of 889m2

Total of 1227m2

Should you or council require further information please let me know. When and if this will need to go to council please let me know and I will be happy to attend to answer any queries council may have.

Kind Regards

Cliff Brockwell



SHIRE OF WAGIN  
LOCAL PLANNING SCHEME NO.2



APPLICATION FOR DEVELOPMENT APPROVAL

<b>Owner Details – Attach a separate sheet where there are more than two landowners</b>		
Name/s: <i>Domenico Santa Mercuri / East Fleet Holdings Pty LTD.</i>		
ABN (if applicable):		
Address: <i>8 TRIMDON ST WAGIN W.A.</i>		
Postcode: <i>6315</i>		
Phone: (work): (home): (mobile): <i>0427612786</i>	Fax:	E-mail:
Contact person: <i>LUCK MERCURI DIRECTOR OF EAST Fleet Holdings</i>		
Signature: <i>[Signature]</i>		Date: <i>16-4-19.</i>
Signature:		Date:
<p><b>NOTE:</b> The signature of all registered owner(s) is required on all applications. This application will not proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</p>		
<b>Applicant Details</b>		
Name: <i>BROCKWELL INVESTMENTS Pty Ltd.</i>		
Address: <i>512 Malloying west rd WAGIN</i>		
Postcode: <i>6315</i>		
Phone: (work): <i>95611488</i> (home): <i>95612466</i> (mobile): <i>0414233358</i>	Fax:	E-mail: <i>igawagin@bigpond.com</i>
Contact person for correspondence:		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature: <i>[Signature]</i>		Date: <i>12-4-19.</i>

*[Handwritten mark]*

Property Details – Details must match those shown on the Certificate/s of Title		
Lot No: 31 + 400	House/Street No: 30/304	Location No:
Diagram or Plan No: 341 + 300456	Certificate of Title Volume No: 1695 + 2101	Folio No: 384 + 190
Title encumbrances (e.g. easements, restrictive covenants):		
Street name:	Suburb:	
RUDHOE ST	WAGIN	
Nearest street intersection:		
USIL LANE		
Proposed Development:		
Nature of development: <input type="checkbox"/> Works (New construction works with no change of land use)		
<input checked="" type="checkbox"/> Use (Change of use of land with no construction works)		
<input type="checkbox"/> Works and Use		
<i>NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form must be completed and submitted with this application.</i>		
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, is the exemption for: <input type="checkbox"/> Works		
<input type="checkbox"/> Use		
Description of proposed works and/or land use: USE AS SUPERMARKET + Lotto outlet.		
Description of exemption claimed (if relevant):		
Nature of any existing buildings and/or land use: ELECTRICAL STORE CAFE		
Approximate cost of proposed development: \$10,000		
Estimated time of completion: 90 DAYS.		
OFFICE USE ONLY		
Acceptance Officer's initials:	Date received:	
Local government reference no:		

*ASL*

SHIRE OF WAGIN  
LOCAL PLANNING SCHEME NO.2



**ADDITIONAL INFORMATION FOR  
DEVELOPMENT APPROVAL FOR ADVERTISEMENTS**

*Note: To be completed in addition to the Application for Development Approval form.*

1. Description of property on which advertisement is to be displayed including full details of its proposed position within that property: *LOT 31 AND LOT 400 TUDHOE ST.*

2. Details of proposed sign:

(a) Type of structure on which advertisement is to be erected (i.e. freestanding, wall mounted, other): *Roof Mounted.*

(b) Height:                      Width:                      Depth: *ATTACHED*

(c) Colours to be used: *Blue, white, yellow, Black.*

(d) Height above ground level —  
(a) (to top of advertisement): *5-2m*  
(b) (to underside): *3-2m.*

(e) Materials to be used: *SHEET METAL.*

Illuminated:  Yes  No  
If yes, state whether steady, moving, flashing, alternating, digital, animated or scintillating and state intensity of light source: *SOLID LED LIGHT AS PER existing IGA signage.*

3. Period of time for which advertisement is required: *Permanent.*

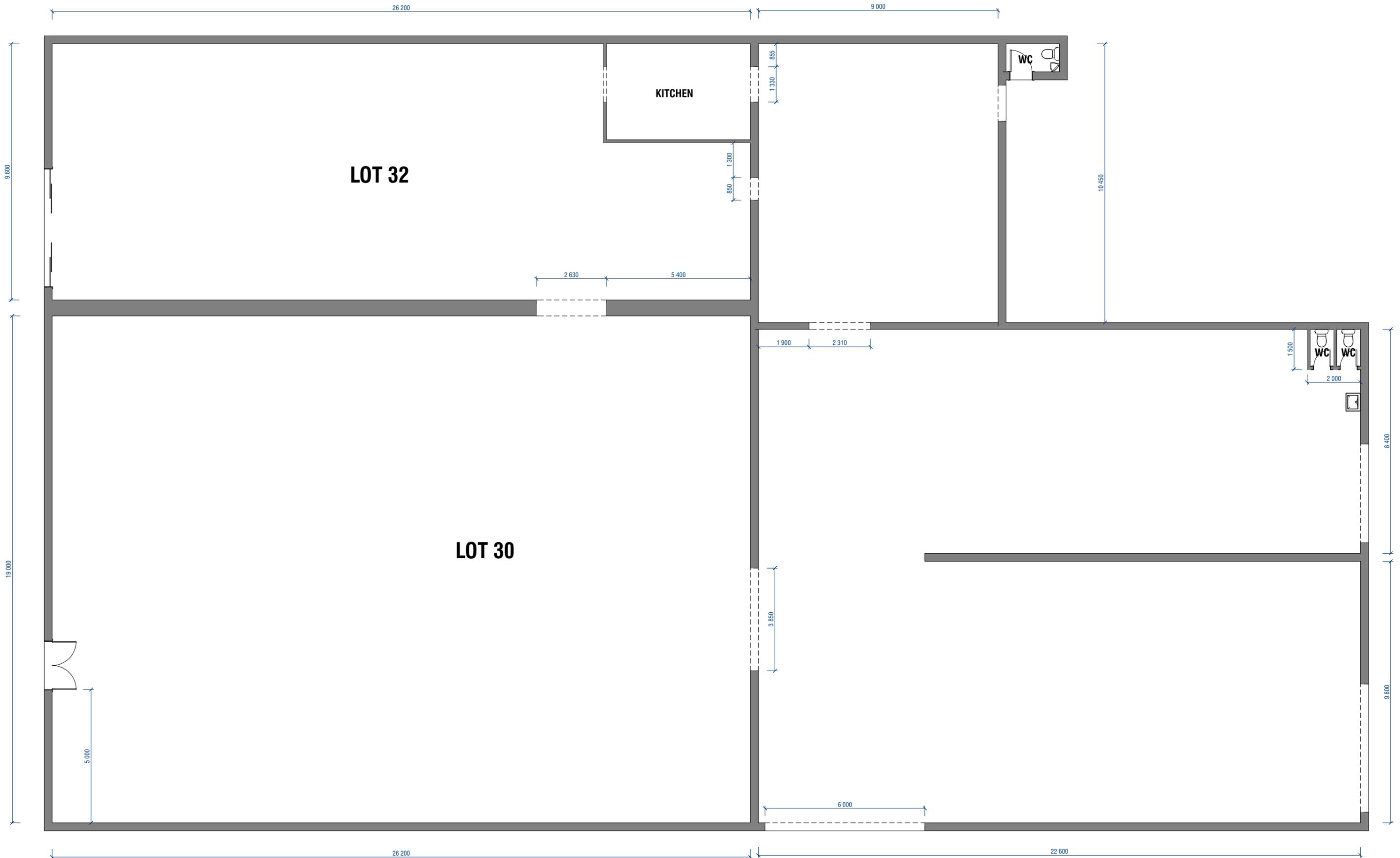
4. Details of signs (if any) to be removed if this application is approved: *BETTA Electrical sign to be removed. LAMBSHANK SIGN TO BE REMOVED*

**Note:** This application should be supported by a photograph or photographs of the premises showing superimposed thereon the proposed position for the advertisement and those advertisements to be removed detailed in 4 above.

Signature/s of advertiser(s): *[Signature]*  
(if different from landowners)

Date: *30-4-19*

*[Handwritten mark]*





*[Handwritten signature]*



1919



Xpress



900

600

900

3000

700

WEAR



*[Handwritten signature]*



*[Handwritten signature]*



**14. ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS**

a) Elected Members

Cr Blight has been invited to attend the ALGA conference next month in Canberra. He is considering attending if Council agrees. There are surplus funds in the Conference and Training budget.

Cr Chilcott advised the following is on this weekend in Wagin:

Historical Village Open day – WA Day Monday 3 June 2019

Model Jet Planes at the Wagin Aerodrome

Breast Cancer fundraiser - Swinging 60's theme to be held at the Wagin District Club – Saturday 1 June

Cr Lucas announced that the Wagin SES crew participated in the recent Bluff Noll search.

Cr Ball announced Wagin Aero Club – security cards requirement to go to airports. Cr Ball from Wagin Aero Club to issue cards.

b) Officer's

Nil

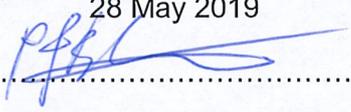
**15. URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING**

Nil

**17. CLOSURE**

With no further business to discuss the chairperson closed the meeting at 8.37 pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 28 May 2019

Signed: .....  .....

*Presiding Elected Member*

Date: 25-6-19 .....